

**Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114
Educational Resource Center Performing Arts Room 0214**

**5:15 p.m.
September 28, 2021**

On September 17, 2021 Governor Pritzker issued the twenty-first Gubernatorial Disaster Proclamation for all counties in the state of Illinois. Due to the COVID-19 health pandemic, Howard J. Spearman, Ph.D., president of Rock Valley College, has determined that an in-person meeting is not practical, prudent, or feasible based on the Disaster Proclamation. Pursuant to Section 7 (e) (4) of the Open Meetings Act (5 ILCS120/7(e) (4), this meeting will be held without the physical presence of a quorum at the meeting location.

Meeting Location: Building E, Rock Valley College, 3301 N. Mulford Road, Rockford, IL 61114. Howard J. Spearman, Ph.D., president of Rock Valley College, will be physically present at the meeting location. ***Trustees/members, citizens, faculty, and staff may attend the meeting via teleconference or videoconference.***

*Access to the Regular Board of Trustees meeting is provided via teleconference online via <https://rockvalleycollege-edu.zoom.us/j/99329279698?pwd=QjQ5c0hyK3p6MmcrSmllb3Q2NlhoQT09> or by phone at 312-626-6799 using **Meeting ID : 993 2927 9698; Passcode 674998.** The meeting will include an opportunity for public comment. Members of the public who would like to make a public comment may submit their public comment to RVC-BoardPC@rockvalleycollege.edu by 3:15 p.m. on September 28, 2021. Public comments will be announced during the public comment portion of the meeting.*

PUBLIC BUDGET HEARING

- 1. Call to Order**
- 2. Open Public Hearing**
- 3. Presentation of FY 2022 Budget - Ms. Ellen Olson, Vice President of Finance**
- 4. Public Testimony**
- 5. Close Public Hearing**

AGENDA – REGULAR MEETING

- A. Call to Order**
- B. Roll Call**
- C. Communications and Petitions (Public Comment)**
- D. Recognition of Visitors**
- E. Adjourn to Closed Session** to discuss 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees per Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5); and/or 4) Litigation has been filed, is pending, or probable per Section 2 (c) (11), all in accordance with the Illinois Open Meetings Act.
- F. Reconvene Open Meeting**

G. General Presentations

1. Advanced Technology Center Strategic Communications and Marketing Plan – Ms. Jennifer Thompson

H. Approval of Minutes

1. August 10, 2021 Committee of the Whole meeting
2. August 10, 2021 Special meeting
3. August 24, 2021 Regular Board meeting

I. Action Items

1. Approve Claims Sheet (Check Register-August 2021) (BR 7850)
2. Approve Purchase Reports
 - a. Purchase Report A – FY2022 Emergency Purchases (BR 7851-A)
 - b. Purchase Report B – FY2022 Purchases (BR 7851-B)
 - c. Purchase Report C – FY2022 ATC Purchases (BR 7851-C)
 - d. Purchase Report D – FY2022 ATC Change Orders (BR 7851-D)
3. Approve FY2022 Budget (BR 7852)
4. Approve Certificate Attesting to FY2022 Budget (BR 7853)
5. Approve FY2022 Compensation Adjustment for Non-Represented Employees (BR 7854)
6. Approve Equipment for Learning Donation (BR 7855)
7. Approve Personnel Report (BR 7856)
8. Approve Agreement with Studer Education (BR 7857)

J. Other Business

1. New Business
2. Unfinished Business

K. Updates / Reports

1. President's Update
2. Leadership Team Updates
3. Trustee Comments
4. ICCTA Report
5. Student Trustee Report
6. RVC Foundation Liaison Report
7. Freedom of Information Act (FOIA) Report

- L. Adjourn to Closed Session** to discuss 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees per Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5); and/or 4) Litigation has been filed, is pending, or probable per Section 2 (c) (11), all in accordance with the Illinois Open Meetings Act.

M. Reconvene Open Session

- N. Date of Next Committee of the Whole Meeting:** October 12, 2021, 5:15 p.m. Remote meeting to be held via teleconference

- O. Date of Next Regular Meeting:** October 26, 2021, 5:15 p.m. Remote meeting to be held via teleconference

P. Adjourn

Jarid Funderburg, Board Chair

PUBLIC BUDGET
HEARING

FY 2022 Budget

Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114
 FY22 Budget ALL FUNDS

Beginning Fund Balance July 1, 2021	\$ 34,447,927	\$ (43,259)	\$ 26,990,956	\$ 6,241,316	\$ 3,323,415	\$ (1,288,873)	\$ 1,068,284	\$ 77,357	\$ 4,836,993	\$ (20,565,722)	\$ 463,006	\$ 55,088,395	
	Fund 01	Fund 02	Fund 03	Fund 04	Fund 05 & 18	Fund 06	Fund 10	Fund 11	Fund 12	Fund 19	Fund 20		
	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Trust & Agency Fund	Audit Fund	Liability, Protection & Settlement Fund	OPEB Liability	SURS Penalty	Total Of Budget	Percent
Revenues													
Local Government Sources	15,648,816	2,729,359	-	12,190,777	-	160,966	-	50,000	-	-	-	30,779,918	25%
State Government Sources	8,117,810	650,269	-	-	-	3,184,981	-	-	-	528,304	-	12,481,364	10%
Federal Government Sources	-	-	-	10,775	-	28,860,225	-	-	-	-	-	28,871,000	24%
Student Tuition & Fees	14,980,587	1,831,102	320,000	-	1,888,644	-	322,443	-	-	-	-	19,342,776	16%
Sales & Service Fees	82,000	-	-	-	2,121,231	-	-	-	-	-	-	2,203,231	2%
Facilities Revenue	-	845,000	-	-	-	-	-	-	-	-	-	845,000	1%
Investment Revenue	337,051	-	-	2,500	-	-	-	-	-	-	-	339,551	0%
Gifts, Grants & Bequests	240,000	-	-	-	3,000	187,444	-	-	-	-	-	430,444	0%
Other Revenue	587,000	222,500	-	-	7,297,999	402,000	381,096	-	-	-	-	8,890,595	7%
SURS on Behalf	13,526,365	1,366,000	-	-	956,800	1,279,500	-	-	-	-	-	17,128,665	14%
	53,519,629	7,644,230	320,000	12,204,052	12,267,674	34,075,116	703,539	50,000	-	528,304	-	121,312,544	100%
Less Nonoperating Items													
Adjusted Revenue	53,519,629	7,644,230	320,000	12,204,052	12,267,674	34,075,116	703,539	50,000	-	528,304	-	121,312,544	
Expenditures													
Salaries	26,163,652	2,241,309	-	-	2,013,081	1,947,486	-	-	66,950	-	-	32,432,478	24%
Employee Benefits	4,101,765	403,805	-	-	7,141,905	527,730	-	-	774,990	1,056,608	-	14,006,803	11%
Contractual Services	2,342,084	1,852,700	-	1,500	672,620	767,682	67,640	52,000	90,000	-	-	5,846,226	4%
General Materials & Supplies	2,020,533	562,700	-	-	533,518	494,764	-	500	-	-	-	3,727,883	3%
Travel & Conf/Meeting Expense	393,568	(6,925)	-	-	177,900	105,426	243,469	-	-	-	-	913,438	1%
Fixed Charges	442,355	216,000	-	12,163,718	23,395	457,047	-	-	420,000	-	-	13,722,515	10%
Utilities	4,345	1,976,035	-	-	-	5,374	-	-	-	-	-	1,985,754	1%
Capital Outlay	10,000	-	11,290,421	-	-	21,290	-	-	-	-	-	11,321,711	8%
Other Expenditures	2,163,761	-	2,000	-	891,700	28,468,817	190,863	-	500,000	-	25,000	32,242,141	24%
SURS on Behalf	13,526,365	1,366,000	-	-	956,800	1,279,500	-	-	-	-	-	17,128,665	13%
	51,168,428	8,611,624	11,292,421	12,165,218	12,410,919	34,075,116	617,840	52,500	1,851,940	1,056,608	25,000	133,327,614	87%
Contingency	2,883,808	-	-	-	-	-	-	-	-	-	-	2,883,808	
Less Nonoperating Items													
Adjusted Expenditures	54,052,236	8,611,624	11,292,421	12,165,218	12,410,919	34,075,116	617,840	52,500	1,851,940	1,056,608	25,000	136,211,422	
Transfer In (Out)	532,606	967,394	(1,500,000)	-	-	-	-	-	-	-	-	-	-
Net By Fund	(0)	(0)	(12,472,421)	38,834	(143,245)	-	85,699	(2,500)	(1,851,940)	(528,304)	(25,000)	(14,898,878)	
Estimated Fund Balance June 30, 2022	34,447,927	(43,259)	14,518,535	6,280,150	3,180,170	(1,288,873)	1,153,983	74,857	2,985,053	(21,094,026)	438,006	40,652,523	
By Function	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Trust & Agency Fund	Audit Fund	Liability, Protection & Settlement Fund	OPEB Liability	SURS Penalty	Total Of Budget	Percent
0 Other	-	-	-	-	-	-	-	-	-	-	-	-	0%
1 Instruction	27,327,321	-	-	-	63,664	747,210	-	-	-	-	-	28,138,195	21%
2 Academic Support	4,572,124	-	-	-	1,050	-	720	-	-	-	-	4,573,894	3%
3 Student Services	5,626,167	-	-	-	12,825	475,027	324,810	-	-	-	-	6,438,829	5%
4 Public Service/Continuing Ed	995,618	-	-	-	3,197,776	5,490,249	-	-	-	-	-	9,683,643	7%
6 Auxiliary Services	-	-	-	-	1,326,673	-	140,810	-	-	-	-	1,467,483	1%
7 Operations & Mtce of Plant	-	8,253,374	11,292,421	-	-	1,000	-	-	-	-	-	19,546,795	14%
8 Institutional Support	14,006,006	358,250	-	12,165,218	7,808,931	10,747,908	500	52,500	1,851,940	1,056,608	25,000	48,072,861	35%
9 Scholarships, Grants, Waivers	1,525,000	-	-	-	-	16,613,722	151,000	-	-	-	-	18,289,722	13%
	54,052,236	8,611,624	11,292,421	12,165,218	12,410,919	34,075,116	617,840	52,500	1,851,940	1,056,608	25,000	136,211,422	100%



ATC Strategic Communications and Marketing Plan

September 28, 2021

Agenda

- **Approach**
- **Goals**
- **Strategies and Tactics**

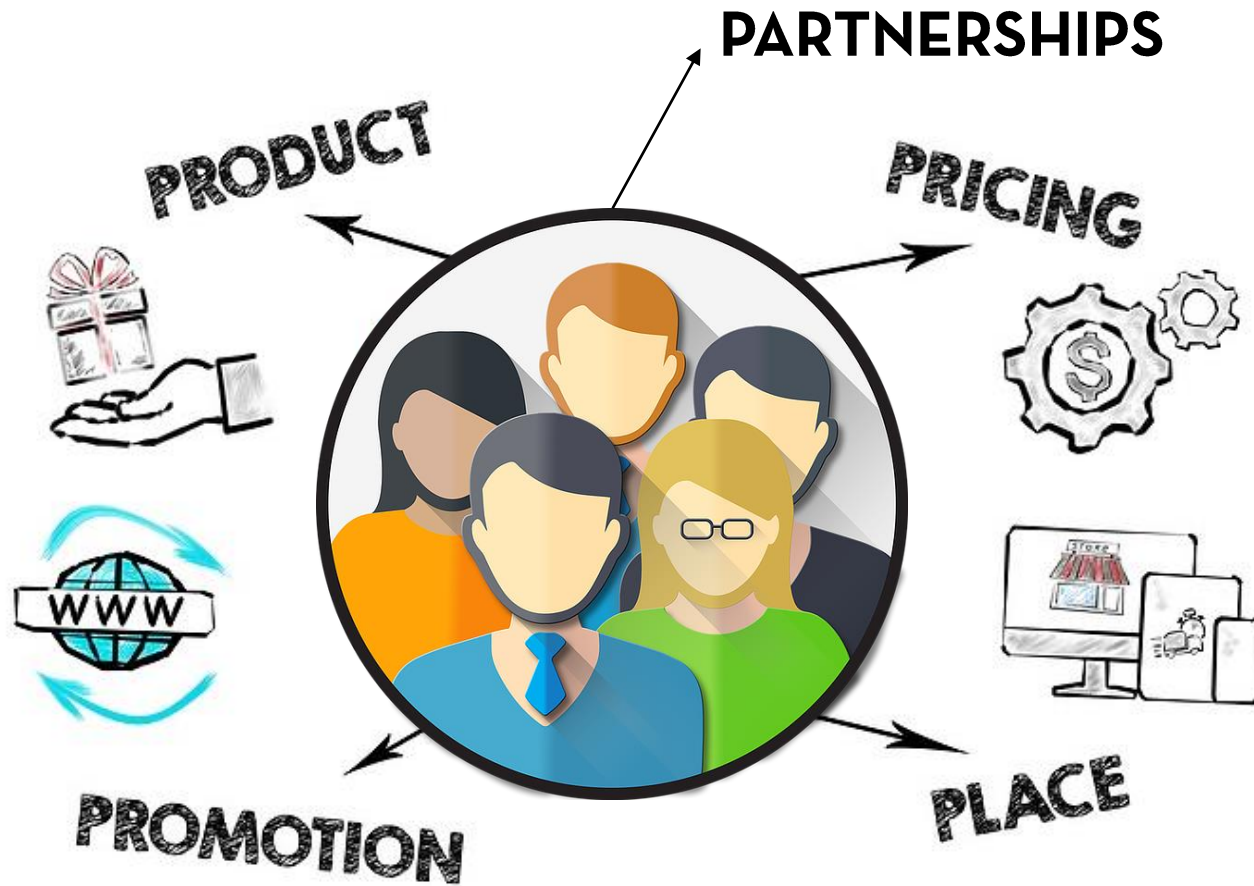
Approach



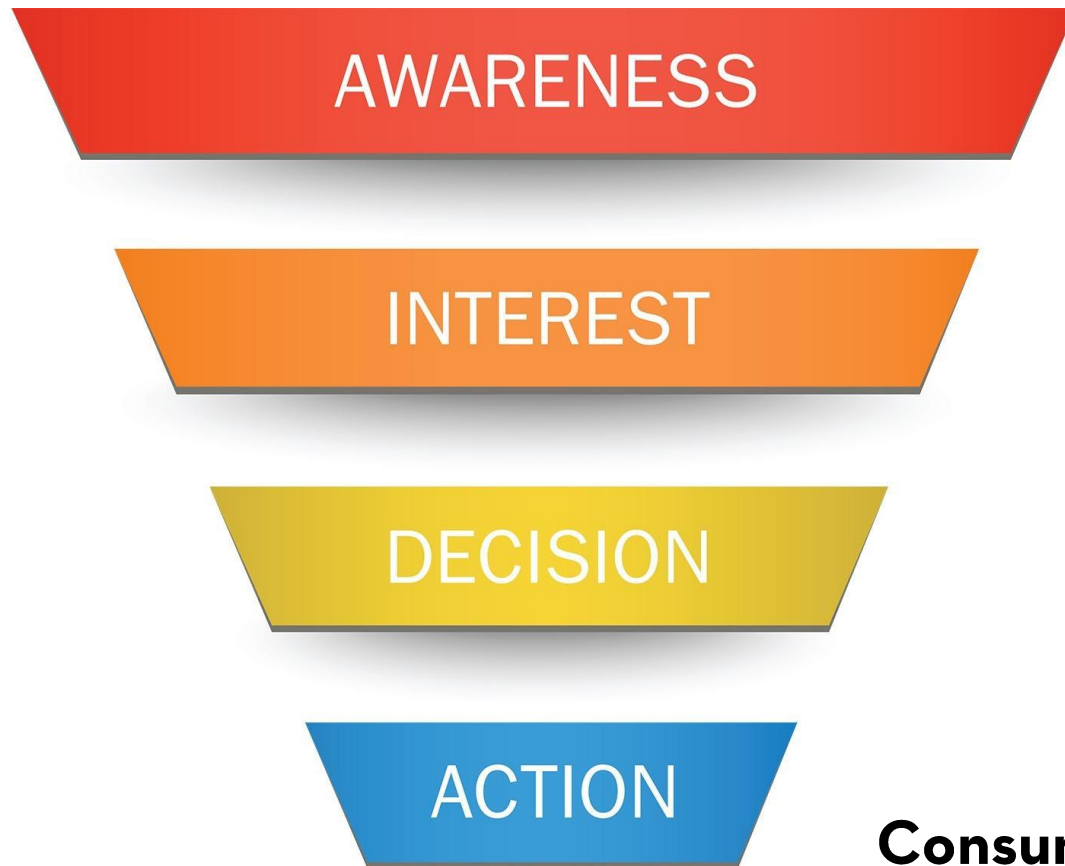
Approach



Approach



Approach



Consumer Funnel

Approach



Goals

- 1. Foster awareness of the facility and its offerings**
- 2. Recruit and retain students in the specific programs served at the ATC**
- 3. Attract business and industry partners for customized training opportunities**
- 4. Build support and engagement with diverse communities**

Strategies & Tactics



Awareness: The primary objective is to create a strong awareness of the ATC and its educational offerings. Promote the ATC through paid, earned, and owned media opportunities.

Action: While initial efforts will focus more heavily on awareness, follow-up efforts will encourage taking action. Develop and employ intentional and impactful strategies that communicate a **clear call-to-action**.

Strategies & Tactics

Messaging

Primary: Primary messaging will showcase the programming being offered at the ATC and that those programs are connected to an innovative career path and certifications. We will also convey that the ATC is a regional approach that has commitment and collaboration from partners throughout the RVC district that will help transform the region through education and workforce development.

Secondary: Secondary messaging will focus on affordability and accessibility, specifically efforts the college is making to make the ATC accessible to anyone in the 511 district who desires to attend.

Strategies & Tactics

Target Audience

- Ages 16-40
- Prospective Students
- K-12 Partners
- Business and Industry Partners

Personas

The Communications and Marketing Team will partner with leaders in Academic Affairs, Student Affairs, and Workforce Development to develop personas for targeted marketing efforts to improve the effectiveness of any marketing efforts moving forward.

Strategies & Tactics

Strategic activities will be aligned with each of the goals.

1. Foster awareness of the facility and its offerings
2. Recruit and retain students in the specific programs served at the ATC
3. Attract business and industry partners for customized training opportunities
4. Build community support and engagement

All of the tactics will be designed to:

- Focus on low-income, first-generation, non-traditional, and other populations from underserved communities
- Close equity gaps in enrollment within academic programs
- Improve access to training and certifications

Strategies & Tactics

Pre-Opening**

- Placement of strategic media buys (traditional and digital)
- MFG Day - Oct. 7 at Stenstrom Center
- Revamp the ATC webpages
- Leverage Chamber and Growth Dimensions involvement
- Leverage Realtor connections
- Enhance ATC's presence on the college's social media outlets
- Create student-centric program videos for each of the ATC's academic programs
- Develop a comprehensive marketing piece for the ATC
- Develop program-specific marketing collateral
- Direct mail (EDDM) to Boone County residents

***Ongoing activities that will continue post-opening*

Strategies & Tactics

Post-Opening

- Execute ribbon-cutting event
- Develop hands-on events for prospective students
- Host “Lunch and Learn” events for business and industry partners
- In-school recruitment
- Maximize earned and owned media
- Increase summer programs for area youth
- Work with CEANCI to increase access to programs for all of our district’s students

Strategies & Tactics

A cross-college team will meet regularly to add to, adjust, and enhance the plan.



#agilemarketing 15

Questions & Comments



j.thompson@rockvalleycollege.edu

**Rock Valley College
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114
BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING
5:15 p.m. Tuesday, August 10, 2021
MINUTES**

Call to Order

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened in the Woodward Technology Center (WTC), Room 1308, on the Rock Valley College main campus at 3301 North Mulford Road, Rockford, IL, on Tuesday, August 10, 2021. The meeting was called to order at 5:16 p.m. by Board Chair Jarid Funderburg.

Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Jarid Funderburg	Ms. Crystal Soltow
Mr. Paul Gorski/joined at 5:18 p.m.	Ms. Lynn Kearney
Mr. Bob Trojan	Mr. John Nelson/joined at 5:20 p.m.
Ms. Gloria Cudia	

The following Trustee was absent at roll call: Ms. Evelyn Molina, Student Trustee

Also Present: Dr. Howard Spearman, President; Mr. Ron Geary, Vice President of Academic Affairs and Campus Safety/Chief Academic Officer; Dr. Patrick Peyer, Vice President of Student Affairs; Mr. Jim Handley, Vice President of Human Resources; Ms. Gina Caronna, Associate Vice President of Science, Technology, Engineering, & Math (STEM); Ms. Ellen Olson, Executive Director of Finance; Interim Chief Financial Officer; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Mr. Keith Barnes, Vice President of Equity and Inclusion; Ms. Janet Taylor; Executive Director of Facilities and Operations; Ms. Ann Kerwitz, Assistant to the President; Ms. Kris Fuchs, Assistant to the President; Mr. Rick Jenks, Chief of Police; Attorney Mathew Gardner, Robbins Schwartz; Ms. Brooke Gundersom, Manager of Physician Offices with OSF Healthcare; Ms. Lori Schneider, Director of Primary Care Clinics with OSF Healthcare; Ms. Tammie Beckwith Schallmo, Senior Vice President, Managing Director of PMA Securities, LLC.

Adjourn to Closed Session

At 5:17 p.m., a motion was made by Trustee Trojan, seconded by Trustee Kearney, to adjourn to closed session to discuss 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees in accordance with Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5), all in accordance with the Illinois Open Meetings Act. The motion was approved by a unanimous roll call vote.

Reconvene Open Session

At 5:44 p.m., a motion was made by Trustee Trojan, seconded by Trustee Cudia, to adjourn the closed session and reconvene to the open session. The motion was approved by a unanimous roll call vote. No action was taken as a result of the closed session.

Communications and Petitions

There were no public comments.

Recognition of Visitors

There were no visitors to be recognized.

Review of Minutes

There were no comments on the minutes from the July 13, 2021 Board of Trustees Committee of the Whole meeting.

General Presentations

1. RVCare Update

Mr. Jim Handley, vice president of human resources, introduced Ms. Brooke Gundersom, manager of physician's offices with OSF Healthcare, and Ms. Lori Schneider, director of primary care clinics with OSF Healthcare. Ms. Gundersom gave a brief history of the RVCare Wellness Clinic, stating the wellness services were implemented in April 2017, and the RVCare clinic opened to patient care on November 15, 2017. Due to cost avoidance, Ms. Gundersom said that Rock Valley College (RVC) had saved \$12,201.46 from January 2021 through June 30, 2021. Ms. Gundersom stated that Le Ann Galbraith, an advanced practice nurse, will be taking over for Ms. Christine Larson and introduced Ms. Caprishia Williams as the new medical office assistant. Ms. Gundersom made suggestions to increase the clinic utilization and reinstate the monthly meetings between OSF, RVC Human Resources, and RVC Marketing.

Trustee Trojan and board member Gorski commented that they would like to see cumulative data on cost avoidance and overall costs in future update presentations from year to year over the same period. Board member Gorski stated he could understand the numbers from 2020 due to COVID-19. However, the board will be taking a harder look at RVCare in future updates through 2021. No further discussion ensued.

2. PMA Refunding Discussion

Ms. Ellen Olson, executive director of finance/interim chief financial officer, introduced Ms. Tammy Beckwith Schallmo, senior vice president/managing director of PMA Securities, LLC. Ms. Beckwith Schallmo gave a brief description of how bond refunding works, discussed the refunding considerations, and explained that a make-whole call provision requires additional considerations. Ms. Beckwith Schallmo presented two scenarios to RVC. Scenario one and scenario two both shorten the final maturity on existing bonds by six years. Scenario one incorporates a \$1,510,000 make-whole payment on the 2015C bonds and \$26,794 of negative arbitrage on the 2015D bonds. Scenario two incorporates a \$1,630,000 make-whole payment on the 2015C bonds and \$367,018 of negative arbitrage on the 2015D bonds. Thus, the breakeven point between the partially taxable 2021 restructuring option (scenario two) and the all-tax-exempt restructuring option (scenario one) in 2023 and 2024 is 2.25%.

Ms. Beckwith Schallmo recommended that PMA will continue to monitor market conditions. Unless tax-exempt rates rise by more than 2.25% over the next seven months, PMA recommends that the College revisit its options in April of 2022.

Teaching, Learning & Communications Discussion: Board Liaison Trustee Cudia

1. Enrollment Update

Ms. Heather Snider, vice president of institutional effectiveness and communications, presented the fiscal year 2022 enrollment update. Ms. Snider stated that Summer II credit hours were down 9.79%. Fall classes start on August 14, 2021, and as of August 10, 2021, credit hours for fall were down 5.61% compared to last fall. However, she feels that there is still time for fall enrollment to increase.

2. Early College Intergovernmental Agreement (IGA) Renewals Update

Mr. Ron Geary, vice president of academic affairs and campus safety/chief academic officer, presented an update on the IGA renewals for the Early College program. Mr. Geary stated that all school districts have received, signed, and returned all Early College IGAs. There was no further discussion.

Finance Discussion: Board Liaison Trustee Soltow

1. Purchase Reports

Ms. Ellen Olson, executive director of finance/interim chief financial officer, presented the purchase reports.

Purchase Report A - FY22 Addendums:

A. Software – (Other Contractual Services: Institutional Research & Planning)

- | | | |
|-----------------------|--------------|-------------------|
| 1. Watermark Insights | New York, NY | \$ 22,000.00 (1)* |
|-----------------------|--------------|-------------------|

Item A: Trustee Nelson asked why it was a 50% increase. Ms. Olson referred the question to Ms. Snider. Ms. Snider explained this is a new module to support institutional, program/department, and course assessment. It replaces the current online program and also provides a new program. Ms. Olson stated that this would be expensed with Higher Education Emergency Relief Fund II and Coronavirus Response and Relief Supplemental Appropriations Act (HEERF CRRSAA) funds.

Purchase Report B – FY22 Purchases:

A. Squad Car – (Operations & Maintenance Fund – RVC Police, Other Capital Outlay)

- | | | |
|-------------------------|----------------|-------------------|
| 1. Morrow Brothers Ford | Greenfield, IL | \$ 41,350.00 (1)* |
|-------------------------|----------------|-------------------|

B. Production Contract – (Auxiliary Enterprises Fund – Starlight, Other Contractual Services)

- | | | |
|--|--------------|-------------------|
| 2. Musical Theatre International (MTI) | New York, NY | \$ 40,000.00 (2)* |
|--|--------------|-------------------|

C. Production Contract – (Auxiliary Enterprises Fund – Starlight, Other Contractual Services)

- | | | |
|------------------------|--------------|-------------------|
| 3. Concord Theatricals | New York, NY | \$ 30,000.00 (3)* |
|------------------------|--------------|-------------------|

D. Instructional Supplies – (Instructional Supplies General: English)

- | | | |
|-------------------|--------------|-------------------|
| 4. Barnes & Noble | Rockford, IL | \$ 10,000.00 (4)* |
|-------------------|--------------|-------------------|

E. Uniform Service – (Uniforms Service: Plant Maintenance and Operations)

- | | | |
|-----------|----------------|-------------------|
| 5. Cintas | Cincinnati, OH | \$ 11,000.00 (5)* |
|-----------|----------------|-------------------|

F. Maintenance Services – (Maintenance Services: Building)

6. TBD \$ xx.xx (6)*

Purchase Report C - FY22 Advanced Technology Center (ATC) Purchases:

A. IT Equipment – (Maintenance Services Other IT Equipment: Big Thunder Boulevard Belvidere)

1.	B&H Photo	New York, NY	\$	14,447.00 (1)*
	CDW G	Chicago, IL	\$	18,259.00
	Paragon Development Systems Inc.	Brookfield, WI	\$	20,658.00
	IT Savvy	Chicago, IL	\$	20,884.00
	Entre Computer Solutions	Machesney Park, IL	\$	21,031.00

B. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

2. TBD \$ xx.xx (2)*

Purchase Report D - FY22 Advanced Technology Center (ATC) Change Orders:

A. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

1. Stenstrom & Sons Construction Rockford, IL \$ 626.00 (1)*

B. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

7. Stenstrom & Sons Construction Rockford, IL \$ 1,350.00 (2)*

C. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

7. Stenstrom & Sons Construction Rockford, IL \$ <530.00>(3)*

D. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

7. Stenstrom & Sons Construction Rockford, IL \$ 4,047.00 (4)*

E. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

7. Stenstrom & Sons Construction Rockford, IL \$ 890.00 (5)*

2. Fiscal Year 2022 Tentative Budget (Set Hearing Date/30-day Notice)

Ms. Olson presented the fiscal year 2022 tentative budget. The proposed spending plan totals \$136,184,422 for all funds and \$58,280,052 for the operating funds (funds 01 and 02), which includes a \$1,500,000 transfer from the capital fund (fund 03) for funds designated for the Advanced Technology Center (ATC) scholarships.

The operating funds budgeted revenues are \$61,163,859, an increase of \$6,052,901 due to a rise in property tax revenue due to equalized assessed value (EAV), assuming 100% state funding and budgeting tuition and fees at the fiscal year 2021 levels. Operating funds budgeted expenditures for operations is \$58,280,052, an increase of \$3,169,094 from the prior year. The operating budget includes the following assumptions: Revenue; 5% EAV increase over 2020 EAV estimates; State funding remains at fiscal year 2021 levels; Tuition and fees remain at fiscal year 2021 levels. Expenses: contractual salary increases; 9.5% increase in benefit costs based on fiscal year 2021 projection; includes additional expense associated with the opening of the ATC; Allocating 33% of the state funding to contingency.

Ms. Olson stated that the fiscal year 2022 tentative budget is a balanced budget for operations. The public hearing will be scheduled for 5:15 p.m. on September 28, 2021.

3. Cash and Investment Report

Ms. Olson presented the July 31, 2021, cash and investment report. The total for operating cash and investments is \$64,988,026. The change in operating cash and investments since June 30, 2021, was

<\$824,388>. Total Capital Funds are \$22,955,921, and the change in capital funds since June 30, 2021, was \$109,947. There were no questions.

Operations Discussion: Board Liaison Trustee Kearney

1. Personnel Report

Mr. Jim Handley, vice president of human resources, presented the draft personnel report for August 2021. The administration recommends appointing one full-time engineering and technology instructor and the dean of advising and retention. There are two departures. There were no questions.

2. Fiscal Year 2021 Human Resources (HR) Annual Report

Mr. Handley presented the annual HR personnel report for fiscal year 2021. Total full-time employees are 369, which is 1.1% above fiscal year 2020. Employee appointments were down 25.6%; Total separations were 47. RVCs turnover percentage rate for fiscal year 2021 was 12.74%, which is slightly higher than fiscal year 2020 by 1.5%. There were no questions.

3. RVC College Events Calendar

Mr. Handley mentioned that the RVC events calendar was in the Committee of the Whole packet for review. There were no questions.

4. Capital Projects Update

Ms. Janet Taylor, executive director of facilities and operations, presented the capital projects update. Ms. Taylor stated several projects are in the works and that the campus parking lot project improvements were almost complete.

Ms. Taylor explained that the Educational Resource Center (ERC) stairway and concrete bid was rejected by the Capital Development Board (CDB) because all general contractor bids failed to meet minority and female business enterprise participation goals, as set by the project manual. Ms. Taylor stated that the CDB had been contacted, and an emergency request has been put in place due to the ERC stairs and concrete being in such disrepair that it would not make it through the winter. The emergency request has been approved, and Ms. Taylor expects to hear from the CDB this week.

Trustee Trojan asked when the Trustees can see the Facilities Master Plan, and Ms. Taylor stated that it is still under review. Discussion ensued, and Ms. Taylor said she was working with a committee on a timeline and would inform the Trustees when complete.

5. Advanced Technology Center (ATC) Update

President Spearman introduced Ms. Olson to present the ATC update. Trustees wanted to know if RVC was on budget with the ATC. Ms. Olson replied yes, the ATC is on budget. Trustee Trojan inquired about the budget column and an approved column on the ATC cost summary spreadsheet. Questions included is RVC on budget, will more items need to be approved, and will RVC be over budget, under budget, or right on budget? Ms. Olson replied that she believed the ATC would be pretty close to budget and that more items will need to be approved.

Other Business

1. COVID-19 Update

Dr. Spearman gave a brief COVID-19 update, stating that the internal RVC COVID calls would be returning regularly, and, moving forward, masks will be worn indoors no matter your vaccination status.

2. New Business

Dr. Spearman spoke to the pocket guidelines that were created for handouts to the community. The pocket guidelines give a brief overview of RVC and all that it has to offer. Ms. Snider distributed the pocket guidelines to trustees and RVC staff.

Next Regular Board of Trustees Meeting

The next Regular Board of Trustees meeting will be held on August 24, 2021, at 5:15 p.m.; in the Educational Resource Center (ERC), Performing Arts Room (PAR), Room 0214, or remotely via videoconference.

Next Committee of the Whole Meeting

The next Committee of the Whole meeting will be held on September 14, 2021, at 5:15 p.m., in Woodward Technology Center (WTC), Room 1322, or remotely via videoconference.

Adjourn

At 6:58 p.m., a motion was made by Trustee Trojan, seconded by Trustee Kearney, to adjourn the meeting. The motion was approved by a unanimous voice vote.

Submitted by: Tracy Luethje

Robert Trojan, Secretary

Jarid Funderburg, Chairperson

**Illinois Community College District #511
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114**

Board of Trustees Special Meeting

**August 10, 2021
7:00 p.m.**

Immediately following the Committee of the Whole meeting that begins at 5:15 p.m.

MINUTES – SPECIAL MEETING

The Special meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, was held on Tuesday, August 10, 2021, in Room 1308 of the Woodward Technology Center located on the Rock Valley College main campus at 3301 North Mulford Road, Rockford, IL. Board Chair Jarid Funderburg called the meeting to order at 7:05 p.m.

Roll Call

The following trustees were present at roll call:

Mr. Jarid Funderburg	Mr. Paul Gorski
Mr. Bob Trojan	Ms. Gloria Cudia
Ms. Lynn Kearney	Ms. Crystal Soltow
Mr. John Nelson	

The following trustee was absent: Student Trustee Evelyn Molina

Also in attendance: Dr. Howard Spearman, President; Mr. Ron Geary, Vice President Academic Affairs and Campus Safety; Mr. Jim Handley, Vice President Human Resources; Ms. Ellen Olson, Executive Director Finance/Interim Chief Financial Officer; Ms. Heather Snider, Vice President Institutional Effectiveness and Communications; Ms. Janet Taylor, Executive Director Facilities, Plant Operations and Maintenance; Ms. Ann Kerwitz; Assistant to the President; Ms. Kris Fuchs; Assistant to the President; Attorney Matt Gardner, Robbins Schwartz.

Communications and Petitions

No communications or petitions were presented.

Adjourn to Closed Session

A motion was made by Trustee Gorski, seconded by Trustee Trojan, to adjourn to closed session to discuss the following items: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees per Section 2 (c) (1) and 2) Collective negotiating matters per Section 2 (c) (2), all in accordance with the Illinois Open Meetings Act:

The motion was approved by unanimous roll call vote.

Reconvene Open Meeting

At 7:28 p.m., a motion was made by Trustee Gorski, seconded by Trustee Trojan, to reconvene to open meeting. The motion was approved by unanimous roll call vote

Action Items as a Result of Closed Session

1. Approve 2021-2026 Collective Bargaining Agreement with Rock Valley College Faculty Association

Trustee Gorski made a motion, seconded by Trustee Nelson, to approve the 2021-2026 Collective Bargaining Agreement with the Rock Valley College Faculty Association.

There was no discussion. The motion was approved by unanimous roll call vote.

Next Meeting

The next regular meeting of the Board of Trustees will be held Tuesday, August 24, 2021 at 5:15 p.m. in the Performing Arts Room (PAR), Room 0214, in the Educational Resource Center located at 3301 N. Mulford Road, Rockford, IL or remotely via teleconference as allowed by state statute.

Adjournment

There being no further business to come before the Board, at 7:29 p.m., a motion to adjourn was made by Trustee Gorski, seconded by Trustee Cudia. The motion was approved by unanimous voice vote, and the meeting was adjourned.

Submitted by Ann Kerwitz

Robert Trojan, Secretary

Jarid Funderburg, Board Chair

**Illinois Community College District No. 511
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114**

BOARD OF TRUSTEES REGULAR MEETING

August 24, 2021

5:15 p.m.

MINUTES

On August 20, 2021 Governor Pritzker issued the twentieth Gubernatorial Disaster Proclamation for all counties in the state of Illinois. Due to the COVID-19 health pandemic, Howard J. Spearman, Ph.D., president of Rock Valley College, has determined that an in-person meeting is not practical, prudent, or feasible based on the Disaster Proclamation. Pursuant to Section 7 (e) (4) of the Open Meetings Act (5 ILCS120/7(e) (4), this meeting will be held without the physical presence of a quorum at the meeting location.

Meeting Location: Building E, Rock Valley College, 3301 N. Mulford Road, Rockford, IL 61114. Howard J. Spearman, Ph.D., president of Rock Valley College, will be physically present at the meeting location. **Trustees/members, citizens, faculty, and staff may attend the meeting via teleconference or videoconference.**

Access to the Regular Board of Trustees meeting is provided via teleconference online via <https://rockvalleycollege-edu.zoom.us/j/98640032912?pwd=TmpGMitvbDkzdjcrQ2NWcTJZaDc2dz09> or by phone at 312-626-6799 using **Meeting ID : 986 4003 2912; Passcode 890921.** The meeting will include an opportunity for public comment. Members of the public who would like to make a public comment may submit their public comment to RVC-BoardPC@rockvalleycollege.edu by 3:15 p.m. on August 24, 2021. Public comments will be announced during the public comment portion of the meeting.

Call to Order

The Regular meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened remotely via teleconference on Tuesday, August 24, 2021. The meeting was called to order at 5:17 p.m. by Board Chair Jarid Funderburg.

Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Jarid Funderburg

Mr. Paul Gorski

Mr. John Nelson

Student Trustee Evelyn Molina

Mr. Bob Trojan

Ms. Gloria Cudia

Ms. Lynn Kearney

The following trustee was absent at roll call: Ms. Crystal Soltow.

Also in attendance: Dr. Howard Spearman, President; Mr. Ron Geary, Vice President Academic Affairs and Campus Safety; Mr. Jim Handley, Vice President Human Resources; Ms. Ellen Olson, Executive Director Finance/Interim Chief Financial Officer; Ms. Heather Snider, Vice President Institutional Effectiveness and Communications; Dr. Patrick Peyer, Vice President Student Affairs; Mr. Keith Barnes, Vice President Equity and Inclusion; Mr. Bernie Luecke, Director Business Development and Outreach; Ms. Janet Taylor, Executive Director Facilities, Plant Operations and

Maintenance; Ms. Jennifer Thompson, Executive Director College Communications; Ms. Ann Kerwitz; Assistant to the President; Ms. Kris Fuchs; Assistant to the President; Attorney Matthew Gardner, Robbins Schwartz.

Communications and Petitions (Public Comment)

No public comments were received.

Recognition of Visitors

There were no visitors to be recognized.

Adjourn to Closed Session

At 5:18 p.m. a motion was made by Trustee Trojan, seconded by Trustee Kearney, to adjourn to closed session to discuss 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees under Section 2 (c) (1) and/or 2) Collective negotiating matters per Section 2 (c) (2) and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5), in accordance with the Illinois Open Meetings Act.

The motion was approved by unanimous roll call vote.

Reconvene Open Meeting

At 6:00 p.m., a motion was made by Trustee Nelson, seconded by Trustee Kearney, to adjourn the closed session and reconvene to the open meeting. The motion was approved by unanimous roll call vote.

Action as a Result of Closed Session

A motion was made by Board Chair Funderburg, seconded by Trustee Gorski, to approve the Memorandum of Understanding with the Rock Valley College Faculty Association.

There was no discussion. The motion was approved by unanimous roll call vote.

General Presentation

RVC President Dr. Howard Spearman, Ms. Janet Taylor, Mr. Ron Geary, Dr. Patrick Peyer, and Mr. Bernie Luecke presented an update on the Advanced Technology Center (ATC). Highlights include:

- **Delays – Ms. Janet Taylor**
 - An issue with the concrete floor caused domino-effect delays for other parts of the project. The concrete floor has been completed.
 - A large union hall worker shortage due to the Facebook data center project in DeKalb, IL caused delays with electrical work, which resulted in delays installing IT-required wiring.
 - CNC equipment is still delayed at customs on the west coast.
 - Furniture is being received in small, partial shipments; remainder should arrive by the end of September.

- An agreement for the welding contract with Praxair has been reached; we are waiting for final paperwork.
- A new delay comes most every day, beyond our control
- **Curriculum – Mr. Ron Geary**
 - Using consultant Richard Becker’s CNC curriculum. An advanced CNC instructor is on board and is working on fine-tuning that curriculum. A second instructor will be onboarded soon.
 - CNC classes begin January 2022
 - Two phases of the Mechatronics curriculum are done. Industry is looking for industrial maintenance training, as there are many shortages. This can coincide with some mechatronics courses. Instructors are ready. The Amatrol equipment has been delivered. Mechatronics is currently offered at the WTC and will be transferred to the ATC in January 2022.
 - Two new welding instructors have been hired.

At 6:15 p.m., Mr. Geary’s portion of the presentation was interrupted when the Winnebago County tornado warning siren sounded. Board Chair Funderburg recessed the meeting so that trustees and attendees could take cover, saying he would try to reconvene the meeting at 6:30 p.m.

At 6:36 p.m., the all-clear message was issued by the National Weather Service, and the meeting reconvened via Zoom. However, there were a few connection issues that took a few minutes to resolve before everyone was back online.

At 6:39 p.m., Trustee Soltow joined the meeting via Zoom.

- **Enrollment Update and Transportation Plan – Dr. Patrick Peyer**
 - Mechatronics has 44 students enrolled, Welding has 102, Truck Driver Training has four enrolled with 24 in various stages of the enrollment process.
 - CNC and Industrial Maintenance are on hold until January 2022.
 - Shuttle bus transportation provided by Van Galder began last week. Stops are at the main campus on Mulford Road, Downtown Rockford (RVCD), the Stenstrom Center for Career Education (SCCE) on Samuelson Road and the Advanced Technology Center (ATC) in Belvidere.
 - Routes are based on courses at the building locations. Van Galder is tracking riders to determine efficiency of the current routes.
- **ATC Tours – Mr. Bernie Luecke**
 - Tours have been given to the Manufacturing Day Committee, CEANCI, The Workforce Connection board, and representatives of the Rock River Valley Tooling and Machining Association (RRVTMA)
 - The Manufacturing Day event scheduled for October will be postponed until the ATC is completely finished.
 - The ATC will function in a highly flexible, educational framework with stackable credentials, a customer-centric approach, as an ongoing hub for community engagement and to provide solutions for the region’s workforce needs and challenges.

Questions, comments, and concerns of trustees are as follows:

- Trustee Kearney asked for more details on the timeline and stages of enrollment, and status of the 24 students in the Truck Driver Training pipeline.

- Trustee Gorski indicated his first concern is getting students into training and into the workforce as soon as possible.
- Board Chair Funderburg asked when the board approved the bus shuttle service as he did not recall it being presented to the Board. Interim Chief Financial Officer Ellen Olson confirmed this was put out to bid, and the Board approved the one-year bus contract with Van Galder at the June regular board meeting. (ATC transportation information was presented in April.)
- Trustee Kearney witnessed an electrician working when she toured the ATC. Ms. Taylor confirmed that electricians have been working every day, but there are not enough of them to get all the needed electrical work done.
- Trustee Nelson commented that he called his contact at the local electrical union who confirmed there was a lot of activity for electricians in the area.
- Board Chair Funderburg asked if there is someone who could help get the equipment released that is being held on the west coast by Customs. Ms. Taylor explained that the electrical work must be done before that equipment can be installed.
- Trustees Funderburg and Trojan asked if we're teaching a 32-week CNC curriculum and why there are equipment delays. Vice President Geary confirmed that a 32-week CNC curriculum will be taught. Ms. Taylor explained that programming changes resulted in the need to buy auxiliary equipment for 16 machines that requires bids and larger quotes.
- Board Chair Funderburg and Trustee Trojan asked how many positions need to be filled and if instructors have been fully vetted. Vice President Geary confirmed that one more CNC instructor is needed. Vice President Peyer added that Student Services is fully staffed. Vice President Handley confirmed that one specialist instructor has been hired to teach this fall and one is still in the selection process.
- Board Chair Funderburg asked how the Industrial Maintenance program compares with other colleges. Vice President Geary explained that previous students did not do well. The program will be incorporated into the Mechatronics curriculum, which is comparable to other community colleges nationwide. Future consideration includes a logistics warehousing program.
- Mechatronics, Industrial Maintenance Training, CNC, and Welding will be taught at the ATC in January 2022.
- Trustee Nelson questioned why the College has a truck driver training program and suggested that a joint venture with another company might be beneficial. He would like to see more transparent information on the program. Dr. Spearman confirmed that details on the program will be presented at the September Committee of the Whole meeting. Trustee Kearney added that the program was added as a way to get people trained quickly and into good-paying jobs.
- Trustee Gorski wants to see clear, simple answers on the Truck Driver Training program and how the program fits into the College's future plans.
- Trustee Cudia asked if the enrollment goals are on target for the ATC. Vice President Peyer indicated there is strong enrollment in welding and mechatronics.
- Trustee Trojan hopes the ATC will be open for classes in January 2022. He is active in the RVC Foundation raising funds for the RVC Strong campaign and in the area's manufacturing community. He wants an update on any ATC delays and other issues at each Committee of the Whole meeting to ensure the ATC opens in January 2022.
- In response to a question from Student Trustee Molina, Vice President Geary confirmed that the mechatronics classes currently taught on the main campus will be moved to the ATC.

Approval of Minutes

A motion was made by Trustee Kearney, seconded by Trustee Cudia, to approve the minutes of the July 13, 2021 Committee of the Whole meeting, the July 27, 2021 Regular meeting.

There was no discussion. The motion was approved by unanimous roll call vote.

Action Items

1. BR 7842 – Claims Sheet

The Board Report reads in part: It is recommended that the Board of Trustees approve the claims sheets from the Ellucian check register for the period from July 1, 2021 to July 31, 2021. The total is \$3,316,386.11.

A motion was made by Trustee Kearney, seconded by Trustee Nelson, to approve Board Report 7842.

There was no discussion. The motion was approved by unanimous roll call vote.

2.A BR 7843-A – Purchase Report-A – FY22 Addendum

The Board Report reads in part: It is recommended that the Board of Trustees approve the marked items for purchase on Board Report 7843-A, Purchase Report-A.

\$ 22,000.00 A. Watermark Insights, New York, NY

A motion was made by Trustee Kearney, seconded by Trustee Nelson, to approve Board Report 7843-A.

Interim Chief Financial Officer Ellen Olson explained that there were no changes in the report since the August 10 Committee of the Whole meeting.

There was no further discussion. The motion was approved by unanimous roll call vote.

2.B. BR 7843-B – Purchase Report-B – FY22 Purchases

The Board Report reads in part: It is recommended that the Board of Trustees approve the marked items for purchase on Board Report 7843-B.

\$ 41,350.00	A.	Morrow Brothers Ford, Greenfield, IL
\$ 40,000.00	B.	Musical Theatre International (MTI), New York, NY
\$ 30,000.00	C.	Concord Theatricals, New York, NY
\$ 10,000.00	D.	Barnes & Noble, Rockford, IL
\$ 11,000.00	E.	Cintas, Cincinnati, OH
\$ 51,800.00	F.	C.P.R. Roofing, Inc., Rockford, IL

A motion was made by Trustee Nelson, seconded by Student Trustee Molina, to approve Board Report 7843-B.

Ms. Ellen Olson explained changes made since the August 10 Committee of the Whole meeting to Item F, the roofing bid for Building E. In response to trustees' questions, Olson confirmed that the work is to be completed within 30 days of signing the contract; 12 companies downloaded the bid specs, two attended the required pre-bid meeting, and one bid was submitted. Olson speculated the reason that only one bid was submitted is due to the high demand for roof replacements in the area.

The motion was approved by unanimous roll call vote.

2.C. BR 7843-C – Purchase Report-C – FY22 Advanced Technology Center (ATC) Purchases

The revised Board Report reads in part: It is recommended that the Board of Trustees approve the marked items for purchase on Board Report 7843-C.

\$ 14,447.00	A.	B&H Photo, New York, NY
\$ 37,540.00	B.	Interiors for Business Inc., Batavia, IL

A motion was made by Trustee Kearney, seconded by Trustee Nelson to approve Board Report 7843-C.

Ms. Ellen Olson explained changes made to Item B, the bid for lockers in the ATC, since the August 10 Committee of the Whole meeting.

The motion was approved by unanimous roll call vote.

2.D BR 7843-D – Purchase Report-D – FY22 Advanced technology Center (ATC) Change Orders

The Board Report reads in part: It is recommended that the Board of Trustees approve the marked items for purchase on Board Report 7843-D.

\$ 626.00	A.	Stenstrom & Sons Construction, Rockford, IL
\$ 1,350.00	B	Stenstrom & Sons Construction, Rockford, IL
\$ <530.00>	C	Stenstrom & Sons Construction, Rockford, IL
\$ 4,047.00	D	Stenstrom & Sons Construction, Rockford, IL
\$ 890.00	E.	Stenstrom & Sons Construction, Rockford, IL

A motion was made by Trustee Kearney, seconded by Trustee Cudia, to approve Board Report 7843-D, ATC Change Orders.

Ms. Ellen Olson explained that no changes have been made since the August 10 Committee of the Whole meeting.

There was no further discussion. The motion was approved by unanimous roll call vote.

3. BR 7844 – Tentative Budget for Fiscal Year 2022

The Board Report reads in part: It is recommended that the Board of Trustees approve the FY2022 Tentative Budget and submit any questions to Interim Chief Financial Officer Ellen Olson. The public hearing will be scheduled for 5:15 p.m. on September 28, 2021.

A motion was made by Trustee Trojan, seconded by Trustee Cudia, to approve Board Report 7844.

There was no discussion. The motion was approved by unanimous roll call vote.

4. BR 7845 – 2021-2022 Dual Credit Memorandum of Understanding Between Rock Valley College and Pecatonica Community Unit School District #321

The Board Report reads in part: It is recommended that the Rock Valley College Board of Trustees approve the 2021-2022 Dual Credit Memorandum of Understanding with Pecatonica Community Unit School District #321 beginning August 1, 2021 and ending June 30, 2022.

5. BR 7846 – 2021-2022 Linking Talent with Opportunity Memorandum of Understanding Between Rock Valley College and Harlem School District #122

The Board Report reads in part: It is recommended that the Board of Trustees approve the 2021-2022 Linking Talent with Opportunity Memorandum of Understanding between Rock Valley College and Harlem School District #122 beginning August 1, 2021 and ending June 30, 2022.

6. BR 7847 – 2021-2022 Linking Talent with Opportunity Memorandum of Understanding Between Rock Valley College and Rockford Public School District #205

The Board Report reads in part: It is recommended that the Board of Trustees approve the 2021-2022 Linking Talent with Opportunity Memorandum of Understanding between Rock Valley College and Rockford Public School District #205 beginning August 1, 2021 and ending June 30, 2022.

7. BR 7848 – 2021-2022 Senior Semester Program: Rockford Public School District #205

The Board Report reads in part: It is recommended that the Board of Trustees approve the Senior Semester Intergovernmental Agreement with Rockford Public School District #205 effective August 1, 2021, for classes beginning January 2022. Said Agreement shall expire on June 30, 2022.

A motion was made by Trustee Nelson, seconded by Student Trustee Molina, to approve Board Reports 7845, 7846, 7847 and 7848.

There was no discussion. The motion was approved by unanimous roll call vote.

8. BR 7849 – Board Personnel Report

The Board Report reads in part: It is recommended that the Board of Trustees approve the personnel items as outlined on Board Report 7849.

A motion was made by Trustee Kearney, seconded by Trustee Nelson, to approve Board Report 7849.

Mr. Jim Handley, vice president human resources, explained that the start date for Dr. Ken Coleman, dean of advising and retention, is being changed from September 15 to September 7. Dr. Coleman and his family are relocating from Indiana to Rockford and will arrive sooner than expected.

Trustee Kearney then amended the motion, seconded by Trustee Nelson, to change the start date for Dr. Ken Coleman from September 15 to September 7.

There was no further discussion. The amended motion was approved by unanimous roll call vote.

Other Business

1. New Business

There was no new business.

2. Unfinished Business

There was no unfinished business.

Updates / Reports

1. President's Update

President Howard Spearman made the following remarks:

- With the beginning of the fall semester, it's good to see the parking lots full and computer labs busy.
- The Student Affairs team did a great job coordinating greeters, food trucks, new student orientations and schedule adjustments to assist our students.
- Many positive comments are coming from community members in support of the College moving to Division II athletics.
- Starlight Theatre was awarded three grants to continue after-school and summer programs for underserved students. Thank you to Yes Swedish American, Home Start through the Community Foundation of Northern Illinois, and The Mill for providing the grants. A performance showcasing what students had learned was well attended by local media.
- The Next Rockford group met on campus, toured the Tech Bus, and heard a presentation from Dr. Spearman on how they can engage RVC students.
- The president received a letter from Sheriff Caruana thanking RVC for having the Tech Bus at the National Night Out event.
- Representatives of administration, faculty, staff, and Trustee Cudia joined Dr. Spearman at the unveiling of the benches at the Women's Suffrage Centennial ceremony held 8/21.
- Congratulations to Board Chair Funderburg for completing his MBA through Rockford University. He is living the College's mission of lifelong learning.

2. Leadership Team Updates

- Mr. Jim Handley previewed the proposed agenda for the Professional Development Day to be held September 7. Plans are to have the event anchored at Starlight Theatre with both in-person and virtual sessions. He also thanked Dr. Kym Blanchard and Dr. Lisa Mehlig for their help creating the agenda.
- Ms. Heather Snider provided an enrollment update, noting that enrollment is down 2.4% compared to last year but 99% to budget. Late-start classes are available which should help enrollment numbers. In addition:
 - The Community College Survey of Student Engagement (CSSEE) is completed and will be presented at the September Community of the Whole meeting.

- ICCB is working on revisions to the Economic Impact Study for Illinois community colleges, which is scheduled for a mid-September release. Results will be presented at the October Community of the Whole meeting.
- Ms. Snider introduced Ms. Jennifer Thompson, executive director of college communications, and provided her background.
- Mr. Ron Geary noted that it was good to see student activity all over campus, as well as the traffic jam off of Spring Brook Road. Future activities include resuming the First Tuesday lecture series on September 14, which will be both in person and virtual, and will feature Assistant Professor Brian Wagner who will speak on a topic related to the 20th anniversary of 9/11.
- Dr. Patrick Peyer added that there have been many activities during Welcome Week to get students involved. Plans are being finalized for a 9/11 memorial to be held September 10, with details to be announced next week.
- Ms. Ellen Olson announced that the audit is almost complete but will be delayed due to a new compliance supplement that will require additional auditing of HEERF funds. As a result of this delay, the final audit will be presented to trustees at the November Committee of the Whole meeting.
- Mr. Keith Barnes announced plans for a diversity, equity inclusion (DEI) symposium to be held October 8. He is meeting with key stakeholders to finalize the vision, mission, and core values for DEI.

3. Trustee Comments

- Trustee Trojan commented that the new catalog from the Center for Learning in Retirement (CLR) is very impressive, and he is pleased to see that a number of Zoom classes are included.
- Board Chair Funderburg commented that he is glad to see that everyone is staying safe.
- Trustee Cudia asked if there were any issues with new indoor mask mandate. Dr. Spearman responded that all is going smoothly.
- Trustee Kearney commented that she attended the Starlight Theatre matinee last Saturday and thought it was a great show. In light of the high heat and humidity, she asked if there is anything that can be done to help cool the actors. Kearney added that she will attend the September 7 Professional Development Day.
- Trustee Nelson commented that he received a call today from a good friend who is in the hospital with COVID-19. Nelson thinks that RVC should require vaccinations.
- Trustee Gorski is concerned why the College is not getting many bidders. He recommended reviewing the RFP government bidding process and to consult the college's attorneys regarding requirements. He also welcomed back Jennifer Thompson.
- Trustee Soltow commented that it was nice to see everyone at the Boone County Fair. She was disappointed that the RVC booth was way in the back and that it had minimal information on the ATC. She would like to see more publicity in Belvidere and would like to have a fact sheet on the Advanced Technology Center, so she can answer questions from her constituents.
- Trustee Trojan added that he will join Board Chair Funderburg and Trustee Soltow at the Growth Dimensions Annual Reception to be held September 2. He also suggested making plans to attend meetings of the Belvidere Chamber, Rotary, and other groups to speak about the ATC.

4. ICCTA Report (Illinois Community College Trustees Association)

Trustee Nelson indicated that he would attend the next conference to be held in Springfield September 10-11. He intends to contact the ICCTA executive director to express his interest in being appointed to a committee or two.

5. Student Trustee Report

Student Trustee Ms. Evelyn Molina read her report highlighting student activities during Welcome Week and plans for future student-related activities to help increase student involvement in campus life. Although this is Ms. Molina’s second year at RVC, she took all of her first-year classes online due to COVID-19. She reported that she had her first in-person class on the first Monday of the fall semester and found the college experience to be everything she expected.

6. RVC Foundation Liaison Report

Trustee Trojan reported that the RVC Foundation Board did not meet this month but will meet in September. He added that prospective donors are being given tours of the ATC, and he will sit at the RVC Foundation’s table at the Growth Dimensions Annual Reception to help solicit potential donors for the ATC.

7. Freedom of Information Act (FOIA) Report

The Freedom of Information Act (FOIA) report was accepted as presented.

Adjourn to Closed Session

A second closed session was not held.

Next Meeting

The next Committee of the Whole meeting will be held remotely via teleconference on Tuesday, September 14, 2021 at 5:15 p.m.

The next Regular meeting will be held remotely via teleconference on Tuesday, September 28, 2021 at 5:15 p.m. The Public Budget Hearing will also be held this date at 5:15 p.m.

Adjournment

At 7:58 p.m., a motion was made by Trustee Kearney, seconded by Trustee Gorski, to adjourn the meeting. The motion was approved by unanimous voice vote.

Submitted by Ann Kerwitz

Robert Trojan, Secretary

Jarid Funderburg, Chairperson

Claims Sheet

Recommendation:

It is recommended that the Board of Trustees approve the claims sheets from the Ellucian check register for the period from August 1, 2021 to August 31, 2021.

The total is \$4,724,156.95.

Howard J. Spearman, Ph.D.
President

Attachments

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-A – FY2022 Emergency Purchases

Recommendation: Board approval for items marked with an asterisk

A. PPE Supplies (PPE Supplies: General Institutional Expenses)

Interstate Plastics Sacramento, CA \$31,000.00*(1)

1. This increase is needed to purchase additional clear Plexiglas desktop surround guards needed for all remaining campus computer labs. In August clear Plexiglas desktop surround guards were ordered for the primary main campus labs. Due to the Governor’s newest executive order, the college is expanding placement of the surround guards to all remaining labs in order to minimize the spread of COVID 19 and allow students to safely use the labs. Funding for this purchase will be covered by the Higher Education Emergency Relief Fund Act (HEERF).

Original Amount	\$9,993.75
Increase	\$21,006.25
New Total Expenditure	\$31,000.00

FY2022 Grant Expense

B. Software – (HEERF: General Institutional Expenses)

Qualtrics LLC Provo, UT \$45,875.00*(2)

2. This expense is for the purchase of the Qualtrics CX Use-Case-Vaccine Tracker. On August 26, 2021, Executive Order 2021-20 (COVID-19 Executive Order No. 87) was issued by Governor Pritzker mandating vaccination requirements for Higher Education Personnel and Higher Education Students. All Higher Education Personnel and Higher Education Students must provide proof of full vaccination against COVID-19 or be tested for COVID-19 weekly, at a minimum.

In order to comply with the Executive Order mandate, the College recommends the purchase of Qualtrics CX Use-Case – Vaccine Tracker. The cost includes cloud service and implementation for Qualtrics CX Use-Case – Vaccine Tracker. Implementation services include configuration (e.g., surveys, dashboards, reporting, case management, distribution, intercepts), training design and delivery, creation and updating of project plans, gathering and documenting of requirements, and quality assurance testing. The process is Health Insurance Portability and Accountability Act (HIPAA) compliant and allows the college to store health records separate from student and personnel records. The cost covers services through August 2022. Funding for this purchase will be covered by the Higher Education Emergency Relief Fund Act (HEERF).

FY2022 Grant Expense

Purchase Report-A – FY2022 Emergency Purchases

- C. Stenstrom Center for Career Education Hot Water Heater Repairs – (Maintenance Services Buildings: Boiler House)

Helm Service Freeport, IL

\$12,833.00*(3)

3. This expense is to replace a 22-year old 120-gallon hot water heater located at the Stenstrom Center for Career Education (SCCE). The water heater is no longer working and cannot be repaired.

FY2022 Budgeted Expense

- D. Elevator Repairs – (Maintenance Services Plant Operations Equipment: Plant Maintenance)

Schumacher Elevator Denver, IA

NOT TO EXCEED \$13,000.00*(4)

4. This expense is to repair hydraulics in elevator #1, located in the Educational Resource Center (ERC) Building on the main campus. The current quote includes labor and materials to replace the twin post telescopic packing and the check valves.

FY2022 Budgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-B – FY22 Purchases

Recommendation: Board approval for items marked with asterisk

A. Snow removal – (Maintenance Services Site / Grounds)

Khoine Management Services Cicero IL	\$90,000.00*(1)
Tovar Snow Professionals E. Dundee IL	\$96,000.00
Belrock Belvidere IL	\$99,900.00

1. This expense is to award Bid# 21-10 for the snow and ice removal services for three of the college's satellite campus locations: Stenstrom Center for Career Education (SCCE), Cold Forming Training Center (CFTC) and the Advanced Technology Center (ATC). Snow and ice removal expense is based on the last three winters per occurrence cost. Khoine Management Services has local service teams in Rockford, Belvidere, Loves Park and Beloit. They will be able to meet the completion times designated in the bid document for having all lots cleared before 7:00 a.m. This is a one-year agreement with two, one-year renewal options.

FY22 Budgeted expense

B. Parking Lot Lighting Repairs – (Repair materials and Supplies: Plant Maintenance)

William Charles Electric LLC Rockford IL	\$11,000.00*(2)
Electric Conduit Construction Elburn IL	\$11,898.00
Wilson Electric Rockford IL	\$13,425.00

2. This expense is for two replacement light pole foundations for campus parking lots. The price includes materials, labor, equipment and asphalt replacement around the foundation.

FY22 Budgeted expense

C. Utility – (Electricity: Big Thunder Blvd Belvidere)

Commonwealth Edison Carol Stream IL	\$85,000.00*(3)
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3. This expense is to establish a Blanket Order for the period of 7/1/21 through 6/30/22 for electric service at the Advanced Technology Center. This expense falls under the state statute exemption L: Contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph.

FY22 Budgeted expense

Purchase Report-B – FY22 Purchases

D. Computers – (Instructional Equipment: Mass Communications)

Apple Inc Austin TX	\$12,290.00*(4)
GovConnection Inc Merrimack NH	\$12,340.00
CDW Vernon Hills IL	\$12,665.60

4. This expense is for the purchase of ten (10) iMacs in the 20-seat Mass Communications Lab. These iMacs are to replace seven-year-old computers that can no longer be updated to work with the current software used by students.

FY22 Budgeted Expense

E. Software – (HEERF: General Institutional Expenses)

Servio Consulting Frankfort IL	\$132,000.00*(5)
---------------------------------------	-------------------------

5. This expense is for the Customer Relationship Management (CRM) Salesforce software and implementation for the Student Affairs Department. This software will replace the currently used modules Advise and Recruit and will be integrated into the current College Enterprise Resource planning (ERP) software via Ellucian Ethos. The ongoing cost for this software over the next five years will be less than these two modules being replaced. This application will provide a robust and scalable enterprise need starting at a student's initial enrollment lifecycle that would include marketing to prospective students, recruitment, admissions, testing, orientation and registration. It will also help align various departments with communications, complex business rules, enrollment funnel tracking, workflow assignments to users, and improve a student's onboarding and success of course completion through application and engagement opportunities. The initial implementation of the Customer Relationship Management software will focus on prospective and new student areas. The first-year funding for this purchase will be covered by the Higher Education Emergency Relief Fund Act (HEERF).

FY22 Grant Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-B – FY22 Purchases

Recommendation: Board approval for items marked with asterisk

A. Snow removal – (Maintenance Services Site / Grounds)

Khoine Management Services Cicero IL	\$90,000.00*(1)
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Belrock Belvidere IL	\$99,900.00

1. This expense is to award Bid# 21-10 for the snow and ice removal services for three of the college’s satellite campus locations: Stenstrom Center for Career Education (SCCE), Cold Forming Training Center (CFTC) and the Advanced Technology Center (ATC). Snow and ice removal expense is based on the last three winters per occurrence cost. [Khoine Management Services has local service teams in Rockford, Belvidere, Loves Park and Beloit. They will be able to meet the completion times designated in the bid document for having all lots cleared before 7:00 a.m.](#) This is a one-year agreement with two, one-year renewal options.

FY22 Budgeted expense

B. Parking Lot Lighting Repairs – (Repair materials and Supplies: Plant Maintenance)

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Electric Conduit Construction Elburn IL	\$11,898.00
Wilson Electric Rockford IL	\$13,425.00

2. This expense is for two replacement light pole foundations for campus parking lots. The price includes materials, labor, equipment and asphalt replacement around the foundation.

FY22 Budgeted expense

C. Utility – (Electricity: Big Thunder Blvd Belvidere)

Commonwealth Edison Carol Stream IL	\$85,000.00*(3)
--	------------------------

3. This expense is to establish a Blanket Order for the period of 7/1/21 through 6/30/22 for electric service at the Advanced Technology Center. This expense falls under the state statute exemption L: Contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph.

FY22 Budgeted expense

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Purchase Report-B – FY22 Purchases

D. Computers – (Instructional Equipment: Mass Communications)

Apple Inc Austin TX	\$12,290.00*(4)
GovConnection Inc Merrimack NH	\$12,340.00
CDW Vernon Hills IL	\$12,665.60

4. This expense is for the purchase of ten (10) iMacs in the 20-seat Mass Communications Lab. These iMacs are to replace seven-year-old computers that can no longer be updated to work with the current software used by students.

FY22 Budgeted Expense

E. Software – (HEERF: General Institutional Expenses)

Servio Consulting Frankfort IL **\$132,000.00*(5)**

5. This expense is for the Customer Relationship Management (CRM) Salesforce software and implementation for the Student Affairs Department. This software will replace the currently used modules Advise and Recruit and will be integrated into the current College Enterprise Resource planning (ERP) software via Ellucian Ethos. The ongoing cost for this software over the next five years will be less than these two modules being replaced. This application will provide a robust and scalable enterprise need starting at a student’s initial enrollment lifecycle that would include marketing to prospective students, recruitment, admissions, testing, orientation and registration. It will also help align various departments with communications, complex business rules, enrollment funnel tracking, workflow assignments to users, and improve a student’s onboarding and success of course completion through application and engagement opportunities. The initial implementation of the Customer Relationship Management software will focus on prospective and new student areas. The first year funding for this purchase will be covered by the Higher Education Emergency Relief Fund Act (HEERF).

FY22 Grant Expense

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Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-C – FY22 ATC Purchases

Recommendation: Board approval for items marked with asterisk

A. Equipment – (Other Equipment: ATC Equipment)

CDW Vernon Hills IL	\$12,507.87*(1)
Entre Computer Solutions Beloit WI	\$15,928.00
IT Savvy Chicago IL	\$17,368.76

1. This expense is for commercial grade display monitors. Display monitors in the ATC building need to be 4K HDCP 2.2 compliant, commercial grade. Commercial grade display monitors are built to run 24/7 with proper ventilation for the long run times, provide security, provide a quality performance and permit emergency takeover of the system. The Planar display monitors have RS-232 and Local Area Network (LAN) that will allow the display monitors to be controlled over the college network with secure content control, remote scheduling of displays and lock-out controls to prevent unauthorized members from taking over the displays. They also have no pre-built-in applications that would make them vulnerable to security breaches. The Planar display monitors are comparable to the monitors that have been in prior construction projects. The college will be purchasing three (3) 55-inch monitors, seven (7) 65-inch monitors, one 43-inch monitor and eleven (11) slim-mount brackets that will be located throughout the Advanced Technology Center.

FY22 Budgeted Expense

B. Equipment – (Other Equipment: ATC Equipment)

MSC Industrial Supply Co Machesney Park IL NOT TO EXCEED \$80,100.00*(2)

2. This expense is to purchase tooling and supplies needed for the new Advanced Technology Center Computerized Numerical Control Lab. Due to the purchase of additional Lathes and Mills for the lab, additional tooling and supplies were needed to stock the lab. These items are miscellaneous, small commodity purchases that individually do not exceed the bid threshold of \$25,000.00 under the state statute 110 ILCS 805/3-27.1.

FY22 Budgeted Expense

Purchase Report-C – FY22 ATC Purchases

C. Equipment – (Other Equipment: ATC Equipment)

Machinery Source Belvidere IL

NOT TO EXCEED \$36,670.00*(3)

3. This expense is to purchase tooling and supplies needed for the new Advanced Technology Center Computerized Numerical Control Lab. Due to the purchase of additional Lathes and Mills for the lab, additional tooling and supplies were needed to stock the lab. These items are miscellaneous, small commodity purchases that individually do not exceed the bid threshold of \$25,000.00 under the state statute 110 ILCS 805/3-27.1.

FY22 Budgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

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Purchase Report-C – FY22 ATC Purchases

Recommendation: Board approval for items marked with asterisk

A. Equipment – (Other Equipment: ATC Equipment)

CDW Vernon Hills IL	\$12,507.87*(1)
Entre Computer Solutions Beloit WI	\$15,928.00
IT Savvy Chicago IL	\$17,368.76

1. This expense is for commercial grade display monitors. Display monitors in the ATC building need to be 4K HDCP 2.2 compliant, commercial grade. Commercial grade display monitors are built to run 24/7 with proper ventilation for the long run times, provide security, provide a quality performance and permit emergency takeover of the system. The Planar display monitors have RS-232 and Local Area Network (LAN) that will allow the display monitors to be controlled over the college network with secure content control, remote scheduling of displays and lock out controls to prevent unauthorized members from taking over the displays. They also have no pre-built in applications that would make them vulnerable to security breaches. The Planar display monitors are comparable to the monitors that have been in prior construction projects. The college will be purchasing three (3) 55-inch monitors, seven (7) 65-inch monitors, one 43-inch monitor and eleven (11) slim-mount brackets that will be located throughout the Advanced Technology Center.

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FY22 Budgeted Expense

B. Equipment – (Other Equipment: ATC Equipment)

MSC Industrial Supply Co Machesney Park IL	NOT TO EXCEED \$80,100.00 *(2)
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2. This expense is to purchase tooling and supplies needed for the new Advanced Technology Center Computerized Numerical Control Lab. Due to the purchase of additional Lathes and Mills for the lab, additional tooling and supplies were needed to stock the lab. These items are miscellaneous, small commodity purchases that individually do not exceed the bid threshold of \$25,000.00 under the state statute 110 ILCS 805/3-27.1.

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FY22 Budgeted Expense

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Purchase Report-C – FY22 ATC Purchases

C. Equipment – (Other Equipment: ATC Equipment)

Machinery Source Belvidere IL NOT TO EXCEED \$36,670.00*(2)

2. This expense is to purchase tooling and supplies needed for the new Advanced Technology Center Computerized Numerical Control Lab. Due to the purchase of additional Lathes and Mills for the lab, additional tooling and supplies were needed to stock the lab. These items are miscellaneous, small commodity purchases that individually do not exceed the bid threshold of \$25,000.00 under the state statute 110 ILCS 805/3-27.1.

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FY22 Budgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**Purchase Report-D - FY22 Advanced Technology Center (ATC)
Change Orders**

Recommendation: Board approval for items marked with asterisk

A. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

Stenstrom & Sons Construction Rockford IL **\$5,412.00*(1)**

1. Change Order #50 is to disconnect the duct heaters and remove diffusers and supply ducts to the IT network rooms. This will be drawn against the construction allowance approved on Board Report#7774/Purchase Report#757 B and will not increase the overall total of the project.

FY21 Budgeted Expense

B. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

Stenstrom & Sons Construction Rockford IL **\$122,364.00*(2)**

2. Change Order #51 is for additional electrical for the CNC lab to accommodate additional machines that were ordered. This will be drawn against the construction allowance approved on Board Report#7774/Purchase Report#757 B and will not increase the overall total of the project.

FY21 Budgeted Expense

C. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

Stenstrom & Sons Construction Rockford IL **\$993.00*(3)**

3. Change Order #52 is for the replacement of outside fire connection per the fire inspection report. This will be drawn against the construction allowance approved on Board Report#7774/Purchase Report#757 B and will not increase the overall total of the project.

FY21 Budgeted Expense

D. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

Stenstrom & Sons Construction Rockford IL **\$3,033.00*(4)**

4. Change Order #54 is to install a new expansion tank on the existing hot water heater per the state plumbing inspection. This will be drawn against the construction allowance approved on Board Report#7774/Purchase Report#757 B and will not increase the overall total of the project.

FY21 Budgeted Expense

**Purchase Report-D - FY22 Advanced Technology Center (ATC)
Change Orders**

E. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

Stenstrom & Sons Construction Rockford IL **\$6,931.00*(5)**

5. Change Order #55 is to install a new hot water heater per the state plumbing inspection. This will be drawn against the construction allowance approved on Board Report#7774/Purchase Report#757 B and will not increase the overall total of the project.

FY21 Budgeted Expense

F. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

Stenstrom & Sons Construction Rockford IL **\$9,767.00*(7)**

7. Change Order #57 is to replace the double check valve with an RPZ back flow device per the state plumbing inspection. This will be drawn against the construction allowance approved on Board Report#7774/Purchase Report#757 B and will not increase the overall total of the project.

FY21 Budgeted Expense

G. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

Stenstrom & Sons Construction Rockford IL **\$543.00*(8)**

8. Change Order #58 is to relocate two (2) light fixtures in the conference room that were conflicting with the modular glass walls. This will be drawn against the construction allowance approved on Board Report#7774/Purchase Report#757 B and will not increase the overall total of the project.

FY21 Budgeted Expense

**Purchase Report-D - FY22 Advanced Technology Center (ATC)
Change Orders**

H. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

Stenstrom & Sons Construction Rockford IL \$1,770.00*(9)

9. Change Order #59 is to cap plumbing, remove a light fixture and patch drywall in the office area. This will be drawn against the construction allowance approved on Board Report#7774/Purchase Report#757 B and will not increase the overall total of the project.

FY21 Budgeted Expense

I. Advanced Technology Center – (Operations & Maintenance Fund: ATC)

Stenstrom & Sons Construction Rockford IL \$679,564.79*(10)

10. Change Order #100 is the assignment of the vendor Praxair to Stenstrom for the Welding Lab Fume and Exhaust Filtration System. This was approved by the Board on June 22, 2021 Board Report#7817F/Purchase Report#763F for \$607,787.00 and has been included in the amounts approved for Furniture, Fixtures & Equipment. The additional \$71,777.79 will be drawn against the construction allowance approved on Board Report#7774/Purchase Report#757 B. This will not increase the overall total cost of the project.

FY21 Budgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Adopting the Fiscal Year 2022 Budget

Background: On August 24, 2021, the Fiscal Year 2022 Tentative Budget for Community College District No. 511 was adopted by the Rock Valley College Board of Trustees. The Fiscal Year 2022 Tentative Budget has been on file and conveniently available for public inspection at the Financial Services office on the campus of Rock Valley College, 3301 North Mulford Road, Rockford, Illinois, and its website at <https://www.RockValleyCollege.edu> beginning at 9:00 a.m. on August 25, 2021, until the present.

A Notice of Public Hearing was published in the Rockford Register Star, and the public hearing for the Fiscal Year 2022 Final Budget was held on September 28, 2021, at 5:15 p.m. virtually via Zoom as allowed and deemed feasible given public health concerns as permitted by the Open Meetings Act.

Recommendation: It is recommended that the Board of Trustees adopt the Final Fiscal Year 2022 Budget as the budget for the fiscal year beginning on July 1, 2021, for Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustee



Community College District 511
3301 North Mulford Road
Rockford, IL 61114

Fiscal Year 2022 Final Budget

Beginning July 1, 2021 - Ending June 30, 2022

Submitted to the Board of Trustees:

Public Hearing by the Board of Trustees:

Prepared by: Ellen Olson
Vice President of Finance/Chief Financial Officer

Presented by: Ellen Olson
Vice President of Finance/Chief Financial Officer

Dated: September 28, 2021

Rock Valley College
Statement of Revenues and Expenses (Budgetary)

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Operating Funds Funds 01 (Ed) & 02 (O&M) - Detail

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue					
Local Government	16,870,130	17,664,821	15,827,356	18,893,404	18,378,175
State Government	8,233,331	9,092,975	7,372,065	8,957,834	8,768,079
Federal Government	-	-	-	-	-
Student Tuition & Fees	18,566,446	19,017,914	15,256,025	17,624,553	16,811,689
Sales & Service Fees	97,487	97,322	86,000	128,325	82,000
Facilities Revenue	1,005,311	999,246	893,000	882,193	845,000
Investment Revenue	1,144,621	933,359	275,000	95,180	337,051
Gifts, Grants & Bequests	224,437	230,428	230,000	205,367	240,000
Other Revenue	303,192	455,289	753,000	461,163	809,500
SURS on Behalf	14,374,551	16,989,997	14,418,512	-	14,892,365
Total Revenue	60,819,507	65,481,351	55,110,958	47,248,017	61,163,859
Expenses					
Salaries	23,024,980	24,063,001	26,252,075	23,923,203	28,404,961
Employee Benefits	4,123,996	4,118,163	4,551,304	4,506,809	4,505,570
Contractual Services	3,196,161	3,088,067	4,065,144	3,271,595	4,194,784
General Materials & Supplies	1,749,760	1,803,747	2,031,625	1,814,125	2,583,233
Travel & Conf/Meeting Exp	219,638	159,991	354,852	133,157	386,643
Fixed Charges	558,165	527,819	639,587	487,969	658,355
Utilities	1,800,568	1,688,018	1,922,483	1,764,340	1,980,380
Capital Outlay	56,098	183,093	-	16,297	10,000
Other Expenditures	417,332	421,696	622,395	142,605	2,163,761
SURS on Behalf	14,374,551	16,989,997	14,418,512	-	14,892,365
Total Expenses	49,521,249	53,043,591	54,857,977	36,060,101	59,780,052
Contingency	29,500	-	-	-	2,883,807
Net Income (Loss)	11,268,757	12,437,760	252,981	11,187,916	(1,500,000)
Transfers	(11,049,976)	(5,000,000)	(252,981)	-	1,500,000
Beginning Fund Balance	15,560,211	15,778,992	23,216,753	23,216,753	34,404,668
Change in Fund Balance	218,781	7,437,760	-	11,187,916	0
Ending Fund Balance	<u>15,778,992</u>	<u>23,216,753</u>	<u>23,216,753</u>	<u>34,404,668</u>	<u>34,404,668</u>
% Operating Expenses	31.86%	43.77%	42.32%	95.41%	57.55%

Fund 01 Education - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue						
Local Government	14,001,291	14,368,374	15,047,277	13,475,896	16,093,106	15,648,816
State Government	6,993,219	7,629,636	8,435,475	6,892,887	8,303,462	8,117,810
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	16,174,306	16,703,267	18,092,620	13,435,775	16,178,413	14,980,587
Sales & Service Fees	92,379	97,397	97,322	86,000	128,325	82,000
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	257,615	1,144,018	929,394	275,000	95,063	337,051
Gifts, Grants & Bequests	211,299	224,437	230,428	230,000	205,367	240,000
Other Revenue	192,135	121,246	191,571	582,500	207,819	587,000
SURS on Behalf	13,146,006	13,208,898	15,752,154	13,155,010	-	13,526,365
Total Revenue	51,068,250	53,497,274	58,776,241	48,133,068	41,211,555	53,519,629
Expenses						
Salaries	20,497,536	21,210,945	22,326,700	24,164,220	21,947,087	26,163,652
Employee Benefits	3,457,984	3,687,785	3,747,521	4,147,499	4,098,047	4,101,765
Contractual Services	1,594,569	1,669,860	1,918,517	2,289,744	1,913,724	2,342,084
General Materials & Supplies	1,574,725	1,382,545	1,459,192	1,571,106	1,420,366	2,020,533
Travel & Conf/Meeting Exp	185,179	220,605	165,765	361,508	129,521	393,568
Fixed Charges	426,001	385,142	363,655	440,437	324,018	442,355
Utilities	3,425	3,903	1,423	3,820	3,351	4,345
Capital Outlay	34,446	12,001	181,857	-	16,297	10,000
Other Expenditures	543,414	417,332	421,696	622,395	127,970	2,163,761
SURS on Behalf	13,146,006	13,208,898	15,752,154	13,155,010	-	13,526,365
Total Expenses	41,463,286	42,199,016	46,338,481	46,755,739	29,980,381	51,168,428
Contingency		29,500		-	-	2,883,808
Net Income (Loss)	9,604,964	11,268,757	12,437,760	1,377,329	11,231,174	(532,606)
Transfers	(11,534,740)	(11,049,976)	(5,000,000)	(1,377,329)	-	532,606
Beginning Fund Balance	17,489,987	15,560,211	15,778,993	23,216,753	23,216,753	34,447,927
Change in Fund Balance	(1,929,776)	218,781	7,437,760	-	11,231,174	(0)
Ending Fund Balance	<u>15,560,211</u>	<u>15,778,993</u>	<u>23,216,753</u>	<u>23,216,753</u>	<u>34,447,927</u>	<u>34,447,927</u>

Fund 02 Operations & Maintenance - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue						
Local Government	2,430,577	2,501,756	2,617,545	2,351,460	2,800,298	2,729,359
State Government	586,697	603,695	657,500	479,178	654,371	650,269
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	2,365,507	1,863,179	925,295	1,820,250	1,446,140	1,831,102
Sales & Service Fees	270	90	-	-	-	-
Facilities Revenue	1,251,687	1,005,311	999,246	893,000	882,193	845,000
Investment Revenue	119	603	3,965	-	117	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	208,508	181,946	263,718	170,500	253,343	222,500
SURS on Behalf	1,263,502	1,165,653	1,237,843	1,263,502	-	1,366,000
Total Revenue	8,106,867	7,322,233	6,705,110	6,977,890	6,036,462	7,644,230
Expenses						
Salaries	1,925,032	1,814,035	1,736,301	2,087,855	1,976,117	2,241,309
Employee Benefits	444,745	436,211	370,642	403,805	408,762	403,805
Contractual Services	1,333,024	1,526,301	1,169,550	1,775,400	1,357,871	1,852,700
General Materials & Supplies	459,925	367,215	344,555	460,519	393,760	562,700
Travel & Conf/Meeting Exp	(12,905)	(967)	(5,774)	(6,656)	3,636	(6,925)
Fixed Charges	130,779	173,023	164,164	199,150	163,951	216,000
Utilities	1,330,146	1,796,665	1,686,595	1,918,663	1,760,990	1,976,035
Capital Outlay	31,533	44,097	1,235	-	-	-
Other Expenditures	-	-	-	-	14,635	-
SURS on Behalf	1,263,502	1,165,653	1,237,843	1,263,502	-	1,366,000
Total Expenses	6,905,781	7,322,233	6,705,110	8,102,238	6,079,720	8,611,624
Contingency				-	-	-
Net Income (Loss)	1,201,086	(0)	-	(1,124,348)	(43,259)	(967,394)
Transfers	(1,201,086)	-	-	1,124,348	-	967,394
Beginning Fund Balance	(1,303,362)	-	-	-	-	(43,259)
Change in Fund Balance	(0)	(0)	-	-	(43,259)	(0)
Ending Fund Balance	(1,303,362)	(0)	-	-	(43,259)	(43,259)

Fund 03 Restricted Operations & Maintenance - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue						
Local Government	-	-	-	-	-	-
State Government	9,233,870	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	-	-	372,700	300,000	339,177	320,000
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	224,595	194,670	136,824	82,000	8,980	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
Total Revenue	9,458,465	194,670	509,524	382,000	348,156	320,000
Expenses						
Salaries	-	-	-	-	51,430	-
Employee Benefits	-	-	-	-	241	-
Contractual Services	44,210	15,891	-	-	42,888	-
General Materials & Supplies	38,143	44,718	36,733	-	491,338	-
Travel & Conf/Meeting Exp	-	-	-	-	-	-
Fixed Charges	-	-	-	-	19,015	-
Utilities	-	-	-	-	33,555	-
Capital Outlay	5,442,708	2,432,467	1,391,908	18,264,597	4,633,895	11,290,421
Other Expenditures	1,440	1,705	1,591	1,600	1,619	2,000
Total Expenses	5,526,501	2,494,781	1,430,232	18,266,197	5,273,980	11,292,421
Net Income (Loss)	3,931,964	(2,300,111)	(920,708)	(17,884,197)	(4,925,823)	(10,972,421)
Transfers	7,133,451	6,550,000	2,500,000	(1,069,276)	2,500,000	(1,500,000)
Beginning Fund Balance	12,522,183	23,587,598	27,837,487	29,416,779	29,416,779	26,990,956
Change in Fund Balance	11,065,415	4,249,889	1,579,292	(18,953,473)	(2,425,823)	(12,472,421)
Ending Fund Balance	<u>23,587,598</u>	<u>27,837,487</u>	<u>29,416,779</u>	<u>10,463,306</u>	<u>26,990,956</u>	<u>14,518,535</u>

Fund 04 Bond & Interest - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue						
Local Government	12,168,598	12,165,021	12,187,481	12,194,136	12,190,910	12,190,777
State Government	-	-	-	-	-	-
Federal Government	107,449	82,678	76,822	76,000	49,126	10,775
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	23,414	13,857	39,413	20,000	2,086	2,500
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
Total Revenue	12,299,461	12,261,556	12,303,716	12,290,136	12,242,121	12,204,052
Expenses						
Salaries	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-
Contractual Services	3,318	3,318	3,318	1,850	3,215	1,500
General Materials & Supplies	-	-	-	-	-	-
Travel & Conf/Meeting Exp	-	-	-	-	-	-
Fixed Charges	12,254,506	12,230,950	12,225,328	12,155,862	12,195,745	12,163,718
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	-	-	-	-	-	-
Total Expenses	12,257,824	12,234,268	12,228,646	12,157,712	12,198,959	12,165,218
Net Income (Loss)	41,637	27,288	75,070	132,424	43,161	38,834
Transfers	352,375	-	-	-	-	-
Beginning Fund Balance	5,701,785	6,095,797	6,123,085	6,198,154	6,198,154	6,241,316
Change in Fund Balance	394,012	27,288	75,070	132,424	43,161	38,834
Ending Fund Balance	6,095,797	6,123,085	6,198,154	6,330,578	6,241,316	6,280,150

Fund 05 Auxiliary Enterprises - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue						
Local Government	(5,000)	-	-	-	-	-
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	605,346	622,801	1,567,205	983,700	1,538,986	1,888,644
Sales & Service Fees	1,305,084	1,326,269	1,312,490	1,495,011	618,503	2,121,231
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	37,832	1,745	12,492	3,000	1,474	3,000
Other Revenue	698,774	576,641	632,998	541,825	783,641	506,908
SURS on Behalf	776,354	771,460	926,718	771,460	-	956,800
Total Revenue	3,418,390	3,298,916	4,451,904	3,794,996	2,942,605	5,476,583
Expenses						
Salaries	1,579,651	1,675,569	1,717,999	1,764,361	1,531,960	2,013,081
Employee Benefits	254,621	300,442	276,841	295,314	321,658	295,314
Contractual Services	489,369	416,534	368,439	564,176	257,094	537,620
General Materials & Supplies	393,394	330,852	247,900	455,157	257,062	517,918
Travel & Conf/Meeting Exp	131,823	167,219	113,382	161,862	95,542	177,150
Fixed Charges	21,587	24,216	34,226	23,396	27,616	23,395
Utilities	-	-	-	-	-	-
Capital Outlay	1,073	9,194	-	-	11,880	-
Other Expenditures	21,600	51,200	636,889	66,800	802,178	886,700
SURS on Behalf	776,354	771,460	926,718	771,460	-	956,800
Total Expenses	3,669,472	3,746,686	4,322,394	4,102,526	3,304,991	5,407,978
Net Income (Loss)	(251,082)	(447,770)	129,510	(307,530)	(362,386)	68,605
Transfers	(47,561)	-	-	252,982	-	-
Beginning Fund Balance	1,119,580	820,937	373,167	502,677	502,677	140,291
Change in Fund Balance	(298,643)	(447,770)	129,510	(54,548)	(362,386)	68,605
Ending Fund Balance	<u>820,937</u>	<u>373,167</u>	<u>502,677</u>	<u>448,129</u>	<u>140,291</u>	<u>208,896</u>

* Refer to Fund 18 for Employee Benefits

Fund 06 Restricted - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue						
Local Government	48,187	276,647	226,432	300,888	124,677	160,966
State Government	1,813,198	1,692,695	2,504,263	2,083,662	3,602,588	3,184,981
Federal Government	13,003,590	12,208,630	14,478,418	14,293,163	13,855,516	28,860,225
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	5,959	5,625	2,030	-	100	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	352,802	429,426	302,276	521,020	471,857	187,444
Other Revenue	115,188	330,096	272,198	813,634	1,258,296	402,000
SURS on Behalf	1,043,426	1,241,174	1,279,500	1,169,195	-	1,279,500
Total Revenue	16,382,350	16,184,293	19,065,117	19,181,562	19,313,033	34,075,116
Expenses						
Salaries	2,648,501	2,780,343	2,365,986	3,106,741	2,423,884	1,947,486
Employee Benefits	563,350	661,428	568,852	384,030	607,589	527,730
Contractual Services	531,427	744,754	983,496	862,254	2,059,552	767,682
General Materials & Supplies	301,299	266,249	370,811	283,510	553,215	494,764
Travel & Conf/Meeting Exp	167,821	183,207	123,645	251,504	74,330	105,426
Fixed Charges	240,097	255,410	196,807	444,676	130,857	457,047
Utilities	710	732	5,176	3,490	20,045	5,374
Capital Outlay	37,556	73,643	44,765	23,636	619,311	21,290
Other Expenditures	10,844,032	9,977,353	13,451,914	12,652,526	14,075,345	28,468,817
SURS on Behalf	1,043,426	1,241,174	1,279,500	1,169,195	-	1,279,500
Total Expenses	16,378,219	16,184,294	19,390,952	19,181,562	20,564,127	34,075,116
Net Income (Loss)	4,131	(0)	(325,835)	-	(1,251,094)	-
Transfers	-	-	-	-	-	-
Beginning Fund Balance	283,925	288,056	288,056	(37,779)	(37,779)	(1,288,873)
Change in Fund Balance	4,131	(0)	(325,835)	-	(1,251,094)	-
Ending Fund Balance	288,056	288,056	(37,779)	(37,779)	(1,288,873)	(1,288,873)

Fund 10 Trust & Agency - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue						
Local Government	-	-	-	-	-	-
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	155,540	153,094	155,095	275,000	282,331	322,443
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	2,925	21,001	1,228	-	2,431	-
Other Revenue	311,379	393,083	380,905	365,750	223,664	381,096
Total Revenue	469,844	567,178	537,228	640,750	508,426	703,539
Expenses						
Salaries	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-
Contractual Services	46,734	55,818	44,847	76,205	28,841	67,640
General Materials & Supplies	120,443	94,857	96,639	113,950	71,475	115,868
Travel & Conf/Meeting Exp	147,238	175,000	163,410	245,753	24,651	243,469
Fixed Charges	-	-	-	-	-	-
Utilities	-	71	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	182,189	218,662	239,755	185,529	196,045	190,863
Total Expenses	496,604	544,408	544,651	621,437	321,012	617,840
Net Income (Loss)	(26,760)	22,770	(7,423)	19,313	187,414	85,699
Transfers						
Beginning Fund Balance	892,283	865,523	888,293	880,870	880,870	1,068,284
Change in Fund Balance	(26,760)	22,770	(7,423)	19,313	187,414	85,699
Ending Fund Balance	865,523	888,293	880,870	900,183	1,068,284	1,153,983

Fund 11 Audit - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue						
Local Government	49,430	50,647	52,170	50,000	51,840	50,000
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	3	13	89	-	2	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
Total Revenue	49,433	50,661	52,258	50,000	51,842	50,000
Expenses						
Salaries	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-
Contractual Services	51,402	47,265	37,448	52,000	42,847	52,000
General Materials & Supplies	-	57	279	475	98	500
Travel & Conf/Meeting Exp	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	-	-	-	-	-	-
Total Expenses	51,402	47,322	37,727	52,475	42,945	52,500
Net Income (Loss)	(1,969)	3,339	14,532	(2,475)	8,897	(2,500)
Transfers						
Beginning Fund Balance	52,558	50,589	53,928	68,460	68,460	77,357
Change in Fund Balance	(1,969)	3,339	14,532	(2,475)	8,897	(2,500)
Ending Fund Balance	50,589	53,928	68,460	65,985	77,357	74,857

Fund 12 Liability, Protection & Settlement - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 5.31.2021	FY 2022 Budget
Revenue						
Local Government	498,753	996,939	499,717	600,000	-	-
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	266	1,714	-	-	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
Total Revenue	498,753	997,205	501,431	600,000	-	-
Expenses						
Salaries	-	-	500	65,000	68,037	66,950
Employee Benefits	768,080	746,202	736,546	774,990	719,018	774,990
Contractual Services	67,518	86,078	82,644	80,000	1,995	90,000
General Materials & Supplies	-	-	-	-	-	-
Travel & Conf/Meeting Exp	-	-	-	-	-	-
Fixed Charges	228,964	249,488	239,786	275,600	364,730	420,000
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	1,156	-	-	500,000	-	500,000
Total Expenses	1,065,718	1,081,768	1,059,475	1,695,590	1,153,779	1,851,940
Net Income (Loss)	(566,965)	(84,563)	(558,044)	(1,095,590)	(1,153,779)	(1,851,940)
Transfers						
Beginning Fund Balance	7,200,345	6,633,380	6,548,817	5,990,773	5,990,773	4,836,993
Change in Fund Balance	(566,965)	(84,563)	(558,044)	(1,095,590)	(1,153,779)	(1,851,940)
Ending Fund Balance	<u>6,633,380</u>	<u>6,548,817</u>	<u>5,990,773</u>	<u>4,895,183</u>	<u>4,836,993</u>	<u>2,985,053</u>

Fund 18 Benefits - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue						
Local Government	-	-	-	-	-	-
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	5,374,109	5,772,495	5,653,979	6,679,018	5,936,164	6,791,091
Total Revenue	5,374,109	5,772,495	5,653,979	6,679,018	5,936,164	6,791,091
Expenses						
Salaries	-	-	-	-	-	-
Employee Benefits	5,129,602	5,925,196	5,300,220	6,684,518	5,989,045	6,846,591
Contractual Services	59,312	126,247	81,666	128,250	104,399	135,000
General Materials & Supplies	19,513	31,884	14,667	14,820	17,669	15,600
Travel & Conf/Meeting Exp	631	188	-	713	-	750
Fixed Charges	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	-	3,384	-	-	-	5,000
Total Expenses	5,209,058	6,086,899	5,396,553	6,828,301	6,111,113	7,002,941
Net Income (Loss)	165,051	(314,404)	257,426	(149,283)	(174,949)	(211,850)
Transfers	750,000	1,000,000	1,500,000			
Beginning Fund Balance	-	915,051	1,600,647	3,358,073	3,358,073	3,183,124
Change in Fund Balance	915,051	685,596	1,757,426	(149,283)	(174,949)	(211,850)
Ending Fund Balance	<u>915,051</u>	<u>1,600,647</u>	<u>3,358,073</u>	<u>3,208,790</u>	<u>3,183,124</u>	<u>2,971,274</u>

Fund 19 OPEB Liability Fund - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue						
Local Government	-	-	-	-	-	-
State Government	2,289,291	1,152,828	528,304	100,000	-	528,304
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
Total Revenue	2,289,291	1,152,828	528,304	100,000	-	528,304
Expenses						
Salaries	-	-	-	-	-	-
Employee Benefits	4,578,582	2,305,656	1,056,608	100,000	-	1,056,608
Contractual Services	-	-	-	-	-	-
General Materials & Supplies	-	-	-	-	-	-
Travel & Conf/Meeting Exp	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	-	-	-	-	-	-
Total Expenses	4,578,582	2,305,656	1,056,608	100,000	-	1,056,608
Net Income (Loss)	(2,289,291)	(1,152,828)	(528,304)	-	-	(528,304)
Transfers	4,500,000	3,000,000	1,000,000	-	1,000,000	
Beginning Fund Balance	(26,095,299)	(23,884,590)	(22,037,418)	(21,565,722)	(21,565,722)	(20,565,722)
Change in Fund Balance	2,210,709	1,847,172	471,696	-	1,000,000	(528,304)
Ending Fund Balance	(23,884,590)	(22,037,418)	(21,565,722)	(21,565,722)	(20,565,722)	(21,094,026)

Fund 20 SURS Penalty Fund - Detail

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Budget	FY 2021 Actuals as of 6.30.2021	FY 2022 Budget
Revenue						
Local Government	-	-	-	-	-	-
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
Total Revenue	-	-	-	-	-	-
Expenses						
Salaries	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
General Materials & Supplies	-	-	-	-	-	-
Travel & Conf/Meeting Exp	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	-	26,117	-	100,000	10,876	25,000
Total Expenses	-	26,117	-	100,000	10,876	25,000
Net Income (Loss)	-	(26,117)	-	(100,000)	(10,876)	(25,000)
Transfers		500,000			-	
Beginning Fund Balance	-	-	473,883	473,883	473,883	463,006
Change in Fund Balance	-	473,883	-	(100,000)	(10,876)	(25,000)
Ending Fund Balance	-	473,883	473,883	373,883	463,006	438,006



COMPARISON
Year by Year

Total All Funds - except Fund 10						
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Actuals	Actuals	Budget	Actuals as of 6-30-21	Budget
Revenue	\$ 106,656,078	\$ 99,579,302	\$ 108,019,280	\$ 98,088,670	\$ 88,081,938	\$ 120,080,701
Expense	\$ 92,568,898	\$ 91,397,266	\$ 96,909,569	\$ 117,142,340	\$ 84,709,996	\$ 134,511,973
Net	\$ 14,087,180	\$ 8,182,036	\$ 11,109,711	\$ (19,053,670)	\$ 3,371,942	\$ (14,431,272)
Fund Balance	\$ 53,951,619	\$ 58,604,179	\$ 68,713,890	\$ 48,590,945	\$ 74,585,833	\$ 60,154,560

Operating (Funds 01 & 02)						
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Actuals	Actuals	Budget	Actuals as of 6-30-21	Budget
Revenue	\$ 59,175,117	\$ 60,819,507	\$ 65,481,351	\$ 55,110,958	\$ 47,248,017	\$ 61,163,859
Expense	48,369,067	49,521,249	53,043,591	54,857,977	36,060,101	62,663,859
Transfers In/Out		(11,049,976)	(5,000,000)	(252,981)	-	1,500,000
Contingency		29,500		(0)		
Net	\$ 10,806,050	\$ 218,781	\$ 7,437,760	\$ 0.34	\$ 11,187,916	\$ 0
Fund Balance	\$ 15,560,211	\$ 15,778,992	\$ 23,216,753	\$ 23,216,753	\$ 34,404,668	\$ 34,404,668

Capital (Funds 03 & 04)						
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Actuals	Actuals	Budget	Actuals as of 6-30-21	Budget
Revenue	\$ 21,757,926	\$ 12,456,226	\$ 12,813,240	\$ 12,672,136	\$ 12,590,277	\$ 12,524,052
Expense	17,825,962	14,729,049	13,658,878	30,423,909	17,472,939	23,457,639
Transfers		6,550,000	2,500,000	(1,069,276)	2,500,000	(1,500,000)
Net	\$ 3,931,964	\$ 4,277,177	\$ 1,654,362	\$ (18,821,049)	\$ (2,382,662)	\$ (12,433,587)
Fund Balance	\$ 29,683,395	\$ 33,960,572	\$ 35,614,934	\$ 16,793,884	\$ 33,232,272	\$ 20,798,685

Auxiliary & Restricted & Benefits (Funds 05 & 06 & 18)						
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Actuals	Actuals	Budget	Actuals as of 6-30-21	Budget
Revenue	\$ 25,174,849	\$ 25,255,704	\$ 29,171,000	\$ 29,655,576	\$ 28,191,802	\$ 46,342,790
Expense	25,256,749	26,017,879	29,109,899	30,112,389	29,980,232	46,486,035
Transfers		1,000,000	1,500,000	252,982		
Net	\$ (81,900)	\$ 237,826	\$ 1,561,102	\$ (203,831)	\$ (1,788,429)	\$ (143,245)
Fund Balance	\$ 2,024,044	\$ 2,261,870	\$ 3,822,971	\$ 3,619,140	\$ 2,034,542	\$ 1,891,297

Audit & Liability, Protection & Settlement (Funds 11 & 12)						
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Actuals	Actuals	Budget	Actuals as of 6-30-21	Budget
Revenue	\$ 548,186	\$ 1,047,866	\$ 553,689	\$ 650,000	\$ 51,842	\$ 50,000
Expense	1,117,120	1,129,089	1,097,202	1,748,065	1,196,724	1,904,440
Net	\$ (568,934)	\$ (81,224)	\$ (543,513)	\$ (1,098,065)	\$ (1,144,882)	\$ (1,854,440)
Fund Balance	\$ 6,683,969	\$ 6,602,745	\$ 6,059,233	\$ 4,961,168	\$ 4,914,351	\$ 3,059,911

Trust & Agency (Fund 10)						
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021	FY 2022
	Actuals	Actuals	Actuals	Budget	Actuals as of 6-30-21	Budget
Revenue	\$ 469,844	\$ 567,178	\$ 537,228	\$ 640,750	\$ 508,426	\$ 703,539
Expense	496,604	544,408	544,651	621,437	321,012	617,840
Net	\$ (26,760)	\$ 22,770	\$ (7,423)	\$ 19,313	\$ 187,414	\$ 85,699
Fund Balance	\$ 865,523	\$ 888,293	\$ 880,870	\$ 900,183	\$ 1,068,284	\$ 1,153,983

Rock Valley College
Equalized Assessed Valuation with tax rates

Calendar Year Levy	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Estimate	2022 Proposed	2023 Proposed
Total assessed valuations	5,483,921,459	5,617,226,123	5,786,184,091	6,087,389,555	6,372,609,837	6,500,062,034	6,825,065,135	6,961,566,438
% EAV Growth	3.20%	2.43%	3.01%	5.21%	4.69%	2.00%	5.00%	2.00%
Tax rates (per \$100 assessed valuation)								
Educational Fund	0.2300	0.2300	0.2300	0.2296	0.2300	0.2300	0.2300	0.2300
Operations and Maintenance Fund	0.0400	0.0400	0.0400	0.0400	0.0400	0.0400	0.0400	0.0400
Debt Service Fund								
2000 Bond	-	-	-	-	-	-	-	-
2002A&B Bond	-	-	-	-	-	-	-	-
2003A Bond	-	-	-	-	-	-	-	-
2003B Bond	-	-	-	-	-	-	-	-
2005 Refinancing Bond	-	-	-	-	-	-	-	-
2006 Refinancing Bond	-	-	-	-	-	-	-	-
2008 Bond	-	-	-	-	-	-	-	-
2009A Bond	-	-	-	-	-	-	-	-
2009B Bond	-	-	-	-	-	-	-	-
2010A Bond	0.0337	0.0096	0.0310	0.0291	0.0163	-	-	-
2010B Bond	-	-	-	-	-	-	-	-
2014A Refinancing Bond	-	-	-	-	-	-	-	-
2014B Refinancing Bond	0.0088	0.0214	0.0768	0.0713	-	-	-	-
2015C Bond	0.0110	0.0108	0.0105	0.0100	0.0095	0.0093	0.0089	0.0087
2015D Refinancing Bond	0.0202	0.0198	0.0192	0.0183	0.0174	0.0171	0.0162	0.0159
2016 Refinancing Bond	0.1437	0.1201	0.0547	0.0520	0.0497	-	-	-
2018 Refinancing Bond	-	0.0309	0.0141	0.0155	0.0944	0.0887	0.0320	0.0314
Liability, Protection and Settlement Fund:								
Tort Liability	0.0000	0.0179	0.0174	0.0000	0.0000	0.0000	0.0000	0.0000
Workers Compensation	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Unemployment Insurance	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Athletics	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Property/Casualty	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
FICA	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Audit Fund	0.0009	0.0009	0.0009	0.0009	0.0008	0.0008	0.0008	0.0008
Protection, Health and Safety Fund	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Adjustment for Overextended Tax	-	-	-	-	-	-	-	-
	0.4883	0.5014	0.4946	0.4667	0.4581	0.3859	0.3279	0.3268
Tax extension:								
Educational Fund	12,613,019	12,919,620	13,308,223	13,976,646	14,657,003	14,950,143	15,697,650	16,011,603
Operations and Maintenance Fund	2,193,569	2,246,890	2,314,474	2,434,956	2,549,044	2,600,025	2,730,026	2,784,627
Debt Service Fund								
2000 Bond	-	-	-	-	-	-	-	-
2002A&B Bond	-	-	-	-	-	-	-	-
2003A Bond	-	-	-	-	-	-	-	-
2003B Bond	-	-	-	-	-	-	-	-
2005 Refinancing Bond	-	-	-	-	-	-	-	-
2006 Refinancing Bond	-	-	-	-	-	-	-	-
2008 Bond	-	-	-	-	-	-	-	-
2009A Bond	-	-	-	-	-	-	-	-
2009B Bond	-	-	-	-	-	-	-	-
2010A Bond	1,848,993	539,254	1,792,580	1,771,430	1,038,735	-	-	-
2010B Bond	-	-	-	-	-	-	-	-
2014A Refinancing Bond	-	-	-	-	-	-	-	-
2014B Refinancing Bond	482,688	1,202,086	4,446,000	4,340,309	-	-	-	-
2015C Bond	605,370	606,660	605,370	608,739	605,398	605,370	605,370	605,370

Rock Valley College
Equalized Assessed Valuation with tax rates

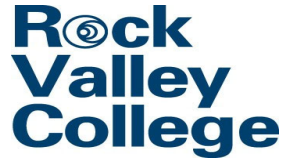
Calendar Year Levy	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Estimate	2022 Proposed	2023 Proposed
Total assessed valuations	5,483,921,459	5,617,226,123	5,786,184,091	6,087,389,555	6,372,609,837	6,500,062,034	6,825,065,135	6,961,566,438
2015D Refinancing Bond	1,108,500	1,112,211	1,108,500	1,113,992	1,108,834	1,108,500	1,108,500	1,108,500
2015E Refinancing Bond	215,100	219,072	215,100	219,146	216,669	4,662,375	2,694,825	2,694,825
2017A Refinancing Bond	7,878,629	6,746,289	3,166,000	3,165,443	3,167,187	-	-	-
2017C Refinancing Bond	-	1,735,723	816,233	943,545	6,015,744	5,766,550	2,183,228	2,183,228
Liability, Protection and Settlement Fund								
Tort Liability	-	1,005,483	1,005,106	-	-	-	-	-
Workers Compensation	-	-	-	-	-	-	-	-
Unemployment Insurance	-	-	-	-	-	-	-	-
Athletics	-	-	-	-	-	-	-	-
Property/Casualty	-	-	-	-	-	-	-	-
FICA	-	-	-	-	-	-	-	-
Audit Fund	48,201	50,555	50,257	54,787	50,981	50,000	52,500	53,550
Protection, Health and Safety Fund	-	-	-	-	-	-	-	-
Adjustment for Overextended Tax Abatement	-	-	-	-	-	-	-	-
	26,994,069	28,383,844	28,827,843	28,628,993	29,409,594	29,742,962	25,072,099	25,441,702
% Dollar Growth	3.93%	5.15%	1.56%	-0.69%	2.73%	1.13%	-15.70%	1.47%
Allowance for uncollectible taxes and collection costs	(134,970)	(141,919)	(144,139)	(143,145)	(147,048)	(148,715)	(125,360)	(127,209)
	26,859,099	28,241,925	28,683,704	28,485,848	29,262,546	29,594,247	24,946,739	25,314,493

Rock Valley College
Equalized Assessed Valuation with Tax Rates (cont'd)

01 Education Fund	12,549,954	12,855,022	13,241,682	13,906,763	14,583,718	14,875,392	15,619,162	15,931,544
02 Operations & Maintenance Fund	2,182,601	2,235,656	2,302,901	2,422,781	2,536,299	2,587,025	2,716,376	2,770,703
03 Capital (PHS) Fund	-	-	-	-	-	-	-	-
04 Bond Fund	12,127,622	12,152,588	12,118,590	12,132,046	12,147,373	12,142,795	6,591,923	6,591,923
11 Audit Fund	47,960	50,302	50,006	54,513	50,724	49,750	52,238	53,282
12 Liability, Protection & Settlement Fund	-	1,005,455.60	1,000,080	-	-	-	-	-
	26,908,137	28,299,024	28,713,260	28,516,102	29,318,114	29,654,962	24,979,698	25,347,453
Fiscal Year (1/2 + 1/2)	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22
01 Education Fund	12,397,516	12,120,838	12,355,430	12,702,488	13,048,352	13,574,223	14,245,241	14,729,555
02 Operations & Maintenance Fund	2,157,476	2,109,359	2,148,770	2,209,128	2,269,279	2,362,841	2,479,540	2,561,662
03 Capital (PHS) Fund	-	-	-	-	-	-	-	-
04 Bond Fund	7,690,871	7,706,610	9,921,468	12,140,105	12,135,589	12,125,318	12,139,709	12,145,084
11 Audit Fund	42,931	56,253	48,358	50,276	50,154	52,259	52,618	50,237
12 Liability, Protection & Settlement Fund	3,319,636	3,745,064	1,906,917	502,728	1,002,768	500,040	-	-
	25,608,430	25,738,124	26,380,943	27,604,725	28,506,142	28,614,681	28,917,108	29,486,538

Fiscal Year 2022 Capital Projects

Status	Dept.	Project	Fiscal Year	Funding Source	Projected Projects	Board Approved or ICCB Approved Project Cost	Cost Incurred as of 6.30.21	Remaining Balance
Active	79749	Engineering Our Future - NIU Equipment	16-17	BONDS	600,000.00	600,000.00	229,372.33	370,627.67
Active	79752	IT LifeCycle Replacements	18-19	BONDS	150,000.00	150,000.00	140,954.76	9,045.24
Active	79756	EOF-RVC Equipment	18-19	BONDS	400,000.00	400,000.00	30,000.00	370,000.00
Active	79758	LED Lighting Walkway / Parking Lots / Bldg Entrance	18-19	Operating	195,000.00	-	-	195,000.00
Active	79761	Eilucian Position Management Module	18-19	Operating	30,000.00	30,000.00	18,050.00	11,950.00
Active	79765	Facilities Master Plan	18-19	Operating	95,000.00	167,000.00	126,055.46	40,944.54
Active	79770	Theatre Tent	18-19	Operating	25,000.00	28,550.00	14,274.90	14,275.10
Active	79777	LED Lighting Buildings (\$300k from deferred maintenance)	17-18	Operating	810,000.00	791,533.00	47,110.20	744,422.80
Active	79786	Campus parking lot / Resurfacing	18-19	Operating	259,095.00	299,095.00	41,913.40	257,181.60
Active	79787	Campus parking lot / Resurfacing CDB	18-19	CBD	335,905.00	335,905.00	266,805.00	69,100.00
Active	79790	ATC Equipment	17-18	Operating	5,300,000.00	-	790,939.80	4,509,060.20
Active	79794	CDB Project 810-080-019 - Local-ERC Stairs	20-21	Contingency	155,000.00	-	-	155,000.00
Active	79795	CDB Project 810-080-019 - State-ERC Stairs	20-22	CDB	465,000.00	-	-	465,000.00
Active	79796	Advanced Technology Center	20-22	Operating	8,900,000.00	8,032,000.00	4,467,054.88	3,564,945.12
Active	79780	ADA Door Replacement - SC	21-22	Operating	72,535.00	72,535.00	-	72,535.00
Future	79773	Utility Submetering	18-19	Operating	105,000.00	-	-	105,000.00
Future	79779	Building F Compliance & Rennovations PHS	19-20	PHS	200,000.00	-	2,133.00	197,867.00
Future	79782	Bldg E Roof / Gutter PHS	18-19	Operating	60,000.00	-	-	60,000.00
Future	79792	Voice Over Fire System	16-17	PHS	100,000.00	-	-	100,000.00
Total FY2022 Budget								11,311,954.27



Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114

SUMMARY OF FISCAL YEAR 2022 BUDGET BY FUND

	GENERAL		CAPITAL	DEBT SERVICE	PROPRIETARY
	Education Fund 01	Operations & Maintenance Fund 02	Operations & Maintenance (Restricted) Fund 03	Bond and Interest Fund 04	Auxiliary Enterprises Fund 05 & 18
Est. Begin. Fund Balance <u>07/01/2021</u>	\$ 34,447,927	\$ (43,259)	\$ 26,990,956	\$ 6,241,316	\$ 3,323,415
Budget Revenues	53,519,629	7,644,230	320,000	12,204,052	12,267,674
Less: Budgeted Expenditures	(51,168,428)	(8,611,624)	(11,292,421)	(12,165,218)	(12,410,919)
Less: Budgeted Contingency	(2,883,808)	-	-	-	-
Plus: Transfer In (Out)	532,606	967,394	(1,500,000)		-
Revenue over (under) Expenditures	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ (12,472,421)</u>	<u>\$ 38,834</u>	<u>\$ (143,245)</u>
Est. Ending Budgeted Fund Balance	<u>\$ 34,447,927</u>	<u>-</u>	<u>\$ 14,518,535</u>	<u>\$ 6,280,150</u>	<u>\$ 3,180,170</u>

	SPECIAL REVENUE			Total ICCB Funds
	Restricted Purposes Fund 06	Audit Fund 11	Liability, Protection, & Settlement Fund 12	
Est. Begin. Fund Balance <u>07/01/2021</u>	\$ (1,288,873)	\$ 77,357	\$ 4,836,993	74,585,834
Budget Revenues	34,075,116	50,000	-	120,080,701
Less: Budgeted Expenditures	(34,075,116)	(52,500)	(1,851,940)	(131,628,166)
Less: Budgeted Contingency	-	-	-	(2,883,808)
Revenue over (under) Expenditures	<u>\$ -</u>	<u>\$ (2,500)</u>	<u>\$ (1,851,940)</u>	<u>\$ (14,431,273)</u>
Est. Ending Budgeted Fund Balance	<u>\$ (1,288,873)</u>	<u>\$ 74,857</u>	<u>\$ 2,985,053</u>	<u>\$ 60,154,561</u>

The Official FY 2022 Budget which is accurately summarized in this document,

was approved by the Board of Trustees on : _____

ATTEST: _____
 Secretary, Board of Trustees
 Community College District 511

Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114
 FY22 Budget ALL FUNDS

Beginning Fund Balance July 1, 2021	\$ 34,447,927	\$ (43,259)	\$ 26,990,956	\$ 6,241,316	\$ 3,323,415	\$ (1,288,873)	\$ 1,068,284	\$ 77,357	\$ 4,836,993	\$ (20,565,722)	\$ 463,006	\$ 55,088,395	
	Fund 01	Fund 02	Fund 03	Fund 04	Fund 05 & 18	Fund 06	Fund 10	Fund 11	Fund 12	Fund 19	Fund 20		
	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Trust & Agency Fund	Audit Fund	Liability, Protection & Settlement Fund	OPEB Liability	SURS Penalty	Total Of Budget	Percent
Revenues													
Local Government Sources	15,648,816	2,729,359	-	12,190,777	-	160,966	-	50,000	-	-	-	30,779,918	25%
State Government Sources	8,117,810	650,269	-	-	-	3,184,981	-	-	-	528,304	-	12,481,364	10%
Federal Government Sources	-	-	-	10,775	-	28,860,225	-	-	-	-	-	28,871,000	24%
Student Tuition & Fees	14,980,587	1,831,102	320,000	-	1,888,644	-	322,443	-	-	-	-	19,342,776	16%
Sales & Service Fees	82,000	-	-	-	2,121,231	-	-	-	-	-	-	2,203,231	2%
Facilities Revenue	-	845,000	-	-	-	-	-	-	-	-	-	845,000	1%
Investment Revenue	337,051	-	-	2,500	-	-	-	-	-	-	-	339,551	0%
Gifts, Grants & Bequests	240,000	-	-	-	3,000	187,444	-	-	-	-	-	430,444	0%
Other Revenue	587,000	222,500	-	-	7,297,999	402,000	381,096	-	-	-	-	8,890,595	7%
SURS on Behalf	13,526,365	1,366,000	-	-	956,800	1,279,500	-	-	-	-	-	17,128,665	14%
	53,519,629	7,644,230	320,000	12,204,052	12,267,674	34,075,116	703,539	50,000	-	528,304	-	121,312,544	100%
Less Nonoperating Items													
Adjusted Revenue	53,519,629	7,644,230	320,000	12,204,052	12,267,674	34,075,116	703,539	50,000	-	528,304	-	121,312,544	
Expenditures													
Salaries	26,163,652	2,241,309	-	-	2,013,081	1,947,486	-	-	66,950	-	-	32,432,478	24%
Employee Benefits	4,101,765	403,805	-	-	7,141,905	527,730	-	-	774,990	1,056,608	-	14,006,803	11%
Contractual Services	2,342,084	1,852,700	-	1,500	672,620	767,682	67,640	52,000	90,000	-	-	5,846,226	4%
General Materials & Supplies	2,020,533	562,700	-	-	533,518	494,764	-	500	-	-	-	3,727,883	3%
Travel & Conf/Meeting Expense	393,568	(6,925)	-	-	177,900	105,426	243,469	-	-	-	-	913,438	1%
Fixed Charges	442,355	216,000	-	12,163,718	23,395	457,047	-	-	420,000	-	-	13,722,515	10%
Utilities	4,345	1,976,035	-	-	-	5,374	-	-	-	-	-	1,985,754	1%
Capital Outlay	10,000	-	11,290,421	-	-	21,290	-	-	-	-	-	11,321,711	8%
Other Expenditures	2,163,761	-	2,000	-	891,700	28,468,817	190,863	-	500,000	-	25,000	32,242,141	24%
SURS on Behalf	13,526,365	1,366,000	-	-	956,800	1,279,500	-	-	-	-	-	17,128,665	13%
	51,168,428	8,611,624	11,292,421	12,165,218	12,410,919	34,075,116	617,840	52,500	1,851,940	1,056,608	25,000	133,327,614	87%
Contingency	2,883,808	-	-	-	-	-	-	-	-	-	-	2,883,808	
Less Nonoperating Items													
Adjusted Expenditures	54,052,236	8,611,624	11,292,421	12,165,218	12,410,919	34,075,116	617,840	52,500	1,851,940	1,056,608	25,000	136,211,422	
Transfer In (Out)	532,606	967,394	(1,500,000)	-	-	-	-	-	-	-	-	-	-
Net By Fund	(0)	(0)	(12,472,421)	38,834	(143,245)	-	85,699	(2,500)	(1,851,940)	(528,304)	(25,000)	(14,898,878)	
Estimated Fund Balance June 30, 2022	34,447,927	(43,259)	14,518,535	6,280,150	3,180,170	(1,288,873)	1,153,983	74,857	2,985,053	(21,094,026)	438,006	40,652,523	
By Function	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Trust & Agency Fund	Audit Fund	Liability, Protection & Settlement Fund	OPEB Liability	SURS Penalty	Total Of Budget	Percent
0 Other	-	-	-	-	-	-	-	-	-	-	-	-	0%
1 Instruction	27,327,321	-	-	-	63,664	747,210	-	-	-	-	-	28,138,195	21%
2 Academic Support	4,572,124	-	-	-	1,050	-	720	-	-	-	-	4,573,894	3%
3 Student Services	5,626,167	-	-	-	12,825	475,027	324,810	-	-	-	-	6,438,829	5%
4 Public Service/Continuing Ed	995,618	-	-	-	3,197,776	5,490,249	-	-	-	-	-	9,683,643	7%
6 Auxiliary Services	-	-	-	-	1,326,673	-	140,810	-	-	-	-	1,467,483	1%
7 Operations & Mtce of Plant	-	8,253,374	11,292,421	-	-	1,000	-	-	-	-	-	19,546,795	14%
8 Institutional Support	14,006,006	358,250	-	12,165,218	7,808,931	10,747,908	500	52,500	1,851,940	1,056,608	25,000	48,072,861	35%
9 Scholarships, Grants, Waivers	1,525,000	-	-	-	-	16,613,722	151,000	-	-	-	-	18,289,722	13%
	54,052,236	8,611,624	11,292,421	12,165,218	12,410,919	34,075,116	617,840	52,500	1,851,940	1,056,608	25,000	136,211,422	100%

Rock Valley College, Community College District 511

Fiscal Year 2022 Budget (cont)

Revenues by Source	Operating	Capital	Other	Total
41 Local Government	\$ 18,589,141	\$ 12,190,777	\$ -	\$ 30,779,918
42 State Government	11,953,060	-	528,304	12,481,364
43 Federal Governmental	28,860,225	10,775	-	28,871,000
44 Student Tuition & Fees	18,700,333	320,000	322,443	19,342,776
45 Sales & Services Fees	2,203,231	-	-	2,203,231
46 Facilities Revenue	845,000	-	-	845,000
47 Investment Revenue	337,051	2,500	-	339,551
48 Gifts, Grants, & Bequests	430,444	-	-	430,444
49 Other Sources	8,509,499	-	381,096	8,890,595
SURS on Behalf	17,128,665	-	-	17,128,665
Total Budget Revenues	\$ 107,556,649	\$ 12,524,052	\$ 1,231,843	\$ 121,312,544

Appropriations by Object	Operating	Capital	Other	Total
51 Salaries	\$ 32,432,478	\$ -	\$ -	\$ 32,432,478
52 Employee Benefits	12,950,195	-	1,056,608	14,006,803
53 Contractual Services	5,777,086	1,500	67,640	5,846,226
54 General Materials & Supplies	3,612,015	-	115,868	3,727,883
55 Travel & Conference/Mtg Exp	669,969	-	243,469	913,438
56 Fixed Charges	1,558,797	12,163,718	-	13,722,515
57 Utilities	1,985,754	-	-	1,985,754
58 Capital Outlay	31,290	11,290,421	-	11,321,711
59 Other Expenditures	32,049,278	2,000	190,863	32,242,141
60 Provision for Contingency	2,883,808	-	-	2,883,808
SURS on Behalf	17,128,665	-	-	17,128,665
Total Budget Expenses	\$ 111,079,335	\$ 23,457,639	\$ 1,674,448	\$ 136,211,422

Expenditures by Function	Operating	Capital	Other	Total
0 Other	\$ -	\$ -	\$ -	\$ -
1 Instruction	28,138,195	-	-	28,138,195
2 Academic Support	4,573,174	-	720	4,573,894
3 Student Services	6,114,019	-	324,810	6,438,829
4 Public Service/Continuing Ed	9,683,643	-	-	9,683,643
6 Auxiliary Services	1,326,673	-	140,810	1,467,483
7 Operations & Maint	8,254,374	11,292,421	-	19,546,795
8 Institutional Support	34,850,535	12,165,218	1,057,108	48,072,861
9 Scholarships, Grants, Waivers	18,138,722	-	151,000	18,289,722
Total Expenses by Function	\$ 111,079,335	\$ 23,457,639	\$ 1,674,448	\$ 136,211,422

Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114

Education Fund Statement of Expenditures by Function Code

EDUCATION FUND 01		<i>FY 22 Budget</i>
0	Other	
51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials and Supplies	-
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		\$ -
		-
1	INSTRUCTION	
51	Salaries	\$ 15,328,805
52	Employee Benefits	10,570,806
53	Contractual Services	487,131
54	General Materials and Supplies	642,891
55	Travel and Conference/Meeting Expenses	149,290
56	Fixed Charges	119,412
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	28,986
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		\$ 27,327,321
		-
2	ACADEMIC SUPPORT	
51	Salaries	\$ 2,212,493
52	Employee Benefits	1,503,646
53	Contractual Services	370,509
54	General Materials and Supplies	360,578
55	Travel and Conference/Meeting Expenses	22,298
56	Fixed Charges	91,000
57	Utilities	1,500
58	Capital Outlay	10,000
59	Other Expenditures	100
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		\$ 4,572,124
		-

Rock Valley College, Community College District 511
 Education Fund Statement of Expenditures by Function Code (cont'd)

EDUCATION FUND 01		<i>FY 22 Budget</i>
3 STUDENT SERVICES		
51	Salaries	\$ 3,179,260
52	Employee Benefits	2,070,630
53	Contractual Services	60,315
54	General Materials and Supplies	199,517
55	Travel and Conference/Meeting Expenses	100,057
56	Fixed Charges	2,375
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	14,013
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 5,626,167</u>
4 PUBLIC SERVICE/CONTINUING EDUCATION		
51	Salaries	\$ 465,430
52	Employee Benefits	157,596
53	Contractual Services	8,750
54	General Materials and Supplies	30,492
55	Travel and Conference/Meeting Expenses	31,475
56	Fixed Charges	58,125
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	243,750
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 995,618</u>
6 AUXILIARY SERVICES		
51	Salaries	\$ -
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials and Supplies	-
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other (List)	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>

Rock Valley College, Community College District 511
 Education Fund Statement of Expenditures by Function Code (cont'd)

EDUCATION FUND 01		<i>FY 22 Budget</i>
7 OPERATIONS AND MAINTENANCE OF PLANT		
51	Salaries	\$ -
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials and Supplies	-
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	-
57	Capital Outlay	-
58	Utilities	-
59	Other (List)	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>
		-
8 INSTITUTIONAL SUPPORT		
51	Salaries	\$ 4,977,664
52	Employee Benefits	3,325,452
53	Contractual Services	1,415,379
54	General Materials and Supplies	787,055
55	Travel and Conference/Meeting Expenses	90,448
56	Fixed Charges	171,443
57	Utilities	2,845
58	Capital Outlay	-
59	Other	351,912
60	Provision for Contingency	2,883,808
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 14,006,006</u>
		-
9 SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS		
51	Salaries	\$ -
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials and Supplies	-
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other (List): Other Expenditures	1,525,000
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 1,525,000</u>
		-
GRAND TOTAL		<u>\$ 54,052,236</u>

Rock Valley College, Community College District 511
 Operations & Maintenance Fund Statement of Expenditures by Function Code (cont'd)

OPERATIONS & MAINTENANCE FUND 02		<i>FY22 Budget</i>
0	Other	
51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials and Supplies	-
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<hr/>
		\$ -
		<hr/>
		-
1	INSTRUCTION	
51	Salaries	\$ -
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials and Supplies	-
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<hr/>
		\$ -
		<hr/>
		-
2	ACADEMIC SUPPORT	
51	Salaries	\$ -
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials and Supplies	-
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<hr/>
		\$ -
		<hr/>
		-

Rock Valley College, Community College District 511
 Operations & Maintenance Fund Statement of Expenditures by Function Code (cont'd)

OPERATIONS & MAINTENANCE FUND 02		<u>FY22 Budget</u>
3	STUDENT SERVICES	
51	Salaries	\$ -
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials and Supplies	-
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>
		-
4	PUBLIC SERVICE/CONTINUING EDUCATION	
51	Salaries	\$ -
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials and Supplies	-
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>
		-
6	AUXILIARY SERVICES	
51	Salaries	\$ -
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials and Supplies	-
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other (List)	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>
		-

OPERATIONS & MAINTENANCE FUND 02		<u>FY22 Budget</u>
7	OPERATIONS AND MAINTENANCE OF PLANT	
51	Salaries	\$ 2,241,309
52	Employee Benefits	1,769,805
53	Contractual Services	1,842,100
54	General Materials and Supplies	560,450
55	Travel and Conference/Meeting Expenses	(6,925)
56	Fixed Charges	32,000
57	Utilities	1,814,635
58	Capital Outlay	-
59	Other (List)	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 8,253,374</u>
		-
8	INSTITUTIONAL SUPPORT	
51	Salaries	\$ -
52	Employee Benefits	-
53	Contractual Services	10,600
54	General Materials and Supplies	2,250
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	184,000
57	Utilities	161,400
58	Capital Outlay	-
59	Other	-
60	Provision for Contingency	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 358,250</u>
		-
9	SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS	
51	Salaries	\$ -
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials and Supplies	-
55	Travel and Conference/Meeting Expenses	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other (List): Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>
		-
	CONTINGENCY	<u>\$ -</u>
		-
	GRAND TOTAL	<u>\$ 8,611,624</u>

Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114
 Summary of Fiscal Year 2022 Operating Budgeted Revenues

	Education Fund	Operations & Maintenance Fund	Total Operating Funds
OPERATING REVENUES BY SOURCE			
<i>Local Government</i>			
Local Taxes	\$ 14,773,816	\$ 2,569,359	\$ 17,343,175
Corporate Personal Property Replacement Taxes	840,000	160,000	1,000,000
Chargeback Revenue	-	-	-
Other	35,000	-	35,000
TOTAL LOCAL GOVERNMENT	\$ 15,648,816	\$ 2,729,359	\$ 18,378,175
<i>State Government</i>			
ICCB Base Operating Grants	\$ 3,684,856	\$ 650,269	\$ 4,335,125
ICCB Equalization Grants	4,257,950	-	4,257,950
ICCB - Career and Technical Education	175,004	-	175,004
ICCB - Adult Education	-	-	-
ICCB - Performance	-	-	-
SURS ON BEHALF	13,526,365	1,366,000	14,892,365
TOTAL STATE GOVERNMENT	\$ 21,644,175	\$ 2,016,269	\$ 23,660,444
<i>Federal Government</i>			
Dept. of Education	\$ -	\$ -	\$ -
Dept. of Labor	-	-	-
Dept. of Health and Human Services	-	-	-
Other	-	-	-
TOTAL FEDERAL GOVERNMENT	\$ -	\$ -	\$ -
<i>Student Tuition and Fees</i>			
Tuition	\$ 12,246,199	\$ 1,726,102	\$ 13,972,301
Fees	2,734,388	105,000	2,839,388
Other Student Assessments	-	-	-
TOTAL TUITION AND FEES	\$ 14,980,587	\$ 1,831,102	\$ 16,811,689
<i>Other Sources</i>			
Sales and Service Fees	\$ 82,000	\$ -	\$ 82,000
Facilities Revenue	-	845,000	845,000
Investment Revenue	337,051	-	337,051
Nongovernmental Grants	240,000	-	240,000
Other	587,000	222,500	809,500
TOTAL OTHER SOURCES	\$ 1,246,051	\$ 1,067,500	\$ 2,313,551
TOTAL 2022 BUDGETED REVENUE	\$ 53,519,629	\$ 7,644,230	\$ 61,163,859
<i>Less Non-operating Items</i>			
Tuition Chargeback Revenue	\$ -	\$ -	\$ -
Instructional Service	-	-	-
Contract Revenue	-	-	-
ADJUSTED REVENUE	\$ 53,519,629	\$ 7,644,230	\$ 61,163,859

Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114
 Summary of Fiscal Year 2022 Operating Budgeted Expenditures

BY PROGRAM	Education Fund	Operations & Maintenance Fund	Total Operating Funds
Instruction	\$ 27,327,321	\$ -	\$ 27,327,321
Academic Support	4,572,124	-	4,572,124
Student Services	5,626,167	-	5,626,167
Public Service/Continuing Ed	995,618	-	995,618
Organized Research	-	-	-
Auxiliary Services	-	-	-
Operations & Mtce of Plant	-	8,253,374	8,253,374
Institutional Support	14,006,006	358,250	14,364,256
Scholarships, Grants, Waivers	1,525,000	-	1,525,000
	\$ 54,052,236	\$ 8,611,624	\$ 62,663,860
 INTERFUND TRANSFERS	 \$ -	 \$ -	 \$ -
 TOTAL 2022 BUDGETED EXPENDITURES	 \$ 54,052,236	 \$ 8,611,624	 \$ 62,663,860
 <i>Less Non-operating Items</i>			
Tuition Chargeback	\$ -	\$ -	\$ -
Instructional Service	-	-	-
Contracts	-	-	-
ADJUSTED EXPENDITURES	\$ 54,052,236	\$ 8,611,624	\$ 62,663,860
 BY OBJECT			
Salaries	\$ 26,163,652	\$ 2,241,309	\$ 28,404,961
Employee Benefits	4,101,765	403,805	4,505,570
Contractual Services	2,342,084	1,852,700	4,194,784
General Materials & Supplies	2,020,533	562,700	2,583,233
Travel & Conf/Meeting Expense	393,568	(6,925)	386,643
Fixed Charges	442,355	216,000	658,355
Utilities	4,345	1,976,035	1,980,380
Capital Outlay	10,000	-	10,000
Other Expenditures	2,163,761	-	2,163,761
SURS on Behalf	13,526,365	1,366,000	14,892,365
Provision for Contingency	2,883,808	-	2,883,808
	\$ 54,052,236	\$ 8,611,624	\$ 62,663,860
 INTERFUND TRANSFERS	 \$ (532,606)	 \$ 967,394.00	 \$ -
 TOTAL 2022 BUDGETED EXPENDITURES	 \$ 53,519,630	 \$ 9,579,018	 \$ 62,663,860
 <i>Less Non-operating Items</i>			
Instructional Service	\$ -	\$ -	\$ -
Contract	-	-	-
ADJUSTED EXPENDITURES	\$ 53,519,630	\$ 9,579,018	\$ 62,663,860

Rock Valley College, Community College District 511
3301 North Mulford Road, Rockford, IL 61114
Summary of Fiscal Year 2022 Non-Operating Budgeted Expenditures

	Operations & Maintenance Restricted Fund	Bond & Interest Fund	Auxiliary Fund	Restricted Purposes Fund	Trust & Agency Fund	Audit Fund	Liability, Protection & Settlement Fund	OPEB Liability Fund	SURS Penalty Fund	Total Non-Operating Funds
BY PROGRAM										
Instruction	-	-	-	747,210	-	-	-	-	-	\$ 747,210
Academic Support	-	-	63,664	-	720	-	-	-	-	64,384
Student Services	-	-	1,050	475,027	324,810	-	-	-	-	800,887
Public Service/Continuing Ed	-	-	12,825	5,490,249	-	-	-	-	-	5,503,074
Auxiliary Services	-	-	3,197,776	-	140,810	-	-	-	-	3,338,586
Operations & Mtce of Plant	-	-	1,326,673	1,000	-	-	-	-	-	1,327,673
Institutional Support	11,292,421	-	-	10,747,908	500	-	-	-	-	22,040,829
Scholarships, Grants, Waivers	-	12,165,218	7,808,931	16,613,722	151,000	52,500	1,851,940	1,056,608	25,000	39,724,919
	\$ 11,292,421	\$ 12,165,218	\$ 12,410,919	\$ 34,075,116	\$ 617,840	\$ 52,500	\$ 1,851,940	\$ 1,056,608	\$ 25,000	\$ 73,547,562
INTERFUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL 2022 BUDGETED EXPENDITURES	\$ 11,292,421	\$ 12,165,218	\$ 12,410,919	\$ 34,075,116	\$ 617,840	\$ 52,500	\$ 1,851,940	\$ 1,056,608	\$ 25,000	\$ 73,547,562
<i>Less Non-operating Items</i>										
Tuition Chargeback	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Instructional Service	-	-	-	-	-	-	-	-	-	-
Contracts	-	-	-	-	-	-	-	-	-	-
ADJUSTED EXPENDITURES	\$ 11,292,421	\$ 12,165,218	\$ 12,410,919	\$ 34,075,116	\$ 617,840	\$ 52,500	\$ 1,851,940	\$ 1,056,608	\$ 25,000	\$ 73,547,562
BY OBJECT										
Salaries	-	-	2,013,081	1,947,486	-	-	66,950	-	-	\$ 4,027,517
Employee Benefits	-	-	7,141,905	527,730	-	-	774,990	1,056,608	-	9,501,233
Contractual Services	-	1,500	672,620	767,682	67,640	52,000	90,000	-	-	1,651,442
General Materials & Supplies	-	-	533,518	494,764	115,868	500	-	-	-	1,144,650
Travel & Conf/Meeting Expense	-	-	177,900	105,426	243,469	-	-	-	-	526,795
Fixed Charges	-	12,163,718	23,395	457,047	-	-	420,000	-	-	13,064,160
Utilities	-	-	-	5,374	-	-	-	-	-	5,374
Capital Outlay	11,290,421	-	-	21,290	-	-	-	-	-	11,311,711
Other Expenditures	2,000	-	891,700	28,468,817	190,863	-	500,000	-	25,000	30,078,380
SURS on Behalf	-	-	956,800	1,279,500	-	-	-	-	-	2,236,300
	\$ 11,292,421	\$ 12,165,218	\$ 12,410,919	\$ 34,075,116	\$ 617,840	\$ 52,500	\$ 1,851,940	\$ 1,056,608	\$ 25,000	\$ 73,547,562
INTERFUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL 2022 BUDGETED EXPENDITURES	\$ 11,292,421	\$ 12,165,218	\$ 12,410,919	\$ 34,075,116	\$ 617,840	\$ 52,500	\$ 1,851,940	\$ 1,056,608	\$ 25,000	\$ 73,547,562
<i>Less Non-operating Items</i>										
Instructional Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contract	-	-	-	-	-	-	-	-	-	-
ADJUSTED EXPENDITURES	\$ 11,292,421	\$ 12,165,218	\$ 12,410,919	\$ 34,075,116	\$ 617,840	\$ 52,500	\$ 1,851,940	\$ 1,056,608	\$ 25,000	\$ 73,547,562

Certificate Attesting to the Fiscal Year 2022 Budget

Background: On August 24, 2021, the Fiscal Year 2022 Tentative Budget for Community College District No. 511 was adopted by the Rock Valley College Board of Trustees at a regularly convened meeting.

On September 28, 2021, the Fiscal Year 2022 Final Budget was reviewed at a Public Budget Hearing and thereafter was adopted by the Rock Valley College Board of Trustees at the regularly scheduled meeting.

A true and correct copy of the Community College District No. 511 Budget in its legal form is attached. The Fiscal Year 2022 Budget was adopted at a public meeting with ample time provided for budget hearing requirements.

Recommendation: It is recommended that the Secretary and Chairperson of the Rock Valley College Board of Trustees attest to the attached Fiscal Year 2022 Budget being a true and correct copy in its legal form.

Howard J. Spearman, Ph.D.
President

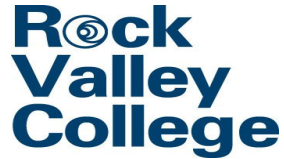
Attachment

Dated this 28th day of September 2021.

Secretary, Board of Trustees Community
College District No. 511, Winnebago, Boone,
DeKalb, McHenry, Stephenson and Ogle
Counties, Illinois (Rock Valley College)

Chairperson, Board of Trustees, Community
College District No. 511, Winnebago, Boone,
DeKalb, McHenry, Stephenson, and Ogle
Counties, Illinois (Rock Valley College)

The FY2022 Budget will be available at the September 28, 2021, regular board meeting.



Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114

SUMMARY OF FISCAL YEAR 2022 BUDGET BY FUND

	GENERAL		CAPITAL	DEBT SERVICE	PROPRIETARY
	Education Fund 01	Operations & Maintenance Fund 02	Operations & Maintenance (Restricted) Fund 03	Bond and Interest Fund 04	Auxiliary Enterprises Fund 05 & 18
Est. Begin. Fund Balance <u>07/01/2021</u>	\$ 34,447,927	\$ (43,259)	\$ 26,990,956	\$ 6,241,316	\$ 3,323,415
Budget Revenues	53,519,629	7,644,230	320,000	12,204,052	12,267,674
Less: Budgeted Expenditures	(51,168,428)	(8,611,624)	(11,292,421)	(12,165,218)	(12,410,919)
Less: Budgeted Contingency	(2,883,808)	-	-	-	-
Plus: Transfer In (Out)	532,606	967,394	(1,500,000)		-
Revenue over (under) Expenditures	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ (12,472,421)</u>	<u>\$ 38,834</u>	<u>\$ (143,245)</u>
Est. Ending Budgeted Fund Balance	<u>\$ 34,447,927</u>	<u>-</u>	<u>\$ 14,518,535</u>	<u>\$ 6,280,150</u>	<u>\$ 3,180,170</u>

	SPECIAL REVENUE			Total ICCB Funds
	Restricted Purposes Fund 06	Audit Fund 11	Liability, Protection, & Settlement Fund 12	
Est. Begin. Fund Balance <u>07/01/2021</u>	\$ (1,288,873)	\$ 77,357	\$ 4,836,993	74,585,834
Budget Revenues	34,075,116	50,000	-	120,080,701
Less: Budgeted Expenditures	(34,075,116)	(52,500)	(1,851,940)	(131,628,166)
Less: Budgeted Contingency	-	-	-	(2,883,808)
Revenue over (under) Expenditures	<u>\$ -</u>	<u>\$ (2,500)</u>	<u>\$ (1,851,940)</u>	<u>\$ (14,431,273)</u>
Est. Ending Budgeted Fund Balance	<u>\$ (1,288,873)</u>	<u>\$ 74,857</u>	<u>\$ 2,985,053</u>	<u>\$ 60,154,561</u>

The Official FY 2022 Budget which is accurately summarized in this document,

was approved by the Board of Trustees on : _____

ATTEST: _____
 Secretary, Board of Trustees
 Community College District 511

ESP/PSA/Administrative Salaries for 2021-2022 (FY 2022)

Background: The Board of Trustees annually approves salary increases for Educational Support Personnel (ESP), Professional Staff Association (PSA), and Administrative employees.

Recommendation: It is recommended that the following salary increases be approved for active full-time and continuous part-time (CPT) employees in grades A to G.

Effective July 1, 2021

- A \$1,600 increase will be added to the base pay of each full-time ESP/PSA/Administrative employee and distributed equally amongst the semi-monthly paychecks until fully disbursed
- A pro-rated amount will be applied to the hourly rate of continuous part-time ESP, PSA, and Administrative employees
- Employees hired on or after July 1, 2021, are not eligible for this pay increase
- Estimated fiscal impact \$249,600

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE

Board Report #7854
September 28, 2021

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ESP/PSA/Administrative Salaries for 2021-2022 (FY 2022)

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- Estimated fiscal impact \$249,600

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Donation Report
Equipment for Use by Manufacturing Engineering Technology Program

BACKGROUND:

While preparing FY22 budgets and obtaining quotes for possible replacement of a TRAK3 Mill and other related equipment for the Manufacturing Engineering Technology program, Mr. Collin Ruthe, RVC's manufacturing technology coordinator, discovered that the sales representative for TRAK Machine Tools / Southwestern Industries, Inc. took machining classes at Rock Valley College in the 1980s and was interested in touring the campus.

As a result of that conversation and a subsequent campus tour, Rich and Marion Leonhard, founders of Southwestern Industries, Inc., have offered to donate three TRAK-K3-KMX Mills for use by the College's credit-based programs. This new equipment will be housed in the Woodward Technology Center on the main campus and will replace the 75-year-old Bridgeport hand mills. The value of this new, donated equipment is \$74,250.00.

The equipment will be delivered and installed in September 2021. The College will not incur any expenses as a result of this donation.

RECOMMENDATION:

It is recommended that the Board of Trustees accept and acknowledge the donation of three TRAK-K3-KMX Mills by Rich and Marion Leonhard. The value of this equipment is \$74,250.00.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

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Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Board Personnel Report

Recommendation: The Board of Trustees approves the following personnel actions:

A. APPOINTMENTS

Rick Jenks, Vice President of Operations / Chief Operations Officer (COO), Full-Time (ADM), \$125,000, effective October 1, 2021.

Ron Geary, Vice President of Academic Affairs / Chief Academic Officer (CAO), Full-Time (ADM), \$141,445, effective October 1, 2021.

B. DEPARTURES

None.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Board Personnel Report

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A. APPOINTMENTS

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Ron Geary, Vice President of Academic Affairs / Chief Academic Officer (CAO), Full-Time (ADM), \$141,445, effective October 1, 2021.

B. DEPARTURES

None.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Studer Education Professional Development Partnership

BACKGROUND:

The Rock Valley College Board of Trustees has expressed its desire to help support the development and success of the Rock Valley College staff and administration. Studer Education has been identified as an organization that will provide leadership and organizational development services, executive coaching, and aligned tools and resources to facilitate leaders' planning and execution of strategic actions through a continuous improvement approach to achieve key pillar goals, as defined by Rock Valley College in alignment with the mission and the RVC Strategic Plan.

Studer Education recommends a multi-year partnership to accomplish the identified goals and priorities and to ensure sustainable results. The term of this engagement is from October 1, 2021 to June 30, 2025. The annual fee for this engagement is \$113,500 plus an annual 14 percent administration fee to cover all material, ancillary, technology (related to the delivery of included services) and any travel expenses. The professional fee will be invoiced in equal quarterly installments of \$32,347.50 each on the following schedule throughout the engagement term: December 31, March 31, June 30 and September 30.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the partnership agreement with Studer Education effective October 1, 2021 and ending June 30, 2025.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Studer Education Agreement

September 23, 2021

Jarid Funderburg, Board Chair
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114

Dear Mr. Funderburg:

Thank you for your advocacy for and leadership in Rock Valley College (Rock Valley, RVC) as you and the institution seek to realize your mission for “empower[ing] student and community through lifelong learning.” We understand and appreciate your commitment to success and advancing your mission as you continue to align the work of the College to ensure high-quality educational and life opportunities for your students and in building vibrancy and excellence across RVC and the communities you serve.

As you continue in this work, we would be honored to be a partner to you and your college on this journey to excellence in Rock Valley together. To that end, this letter outlines the plans we have discussed for engaging with you and leaders in the College to create a culture of engagement, equity, and excellence through the implementation of a systemwide continuous improvement approach and our Evidence-Based LeadershipSM practices and framework

Throughout the term of our partnership, Studer Education will provide leadership and organizational development services, executive coaching, and aligned tools and resources to facilitate leaders’ planning *and* execution of strategic actions through a continuous improvement approach to achieve key pillar goals, as defined by Rock Valley College in alignment with your mission and the RVC Strategic Plan.

The goals of this partnership (not linear or necessarily in chronological order) are to:

- Engage in initial facilitative and priority / goal setting sessions with the Board, President, and Executive Leadership Team to level-set on the current state and to define key goals and metrics aligned to RVC’s mission and strategic institutional priorities;
- Facilitate the annual development, review and alignment of institutional goals, measures, progress monitoring, and action planning to create the first annual Rock Valley College Scorecard aligned to the new RVC Strategic Plan;
- Deploy and advance a 90-day strategy implementation and review/adjustment cycle with the Executive Leadership Team to execute on university priorities on an ongoing basis and to build a replicable structure of short cycle action planning and implementation to achieve priority organizational results;
- Facilitate the process for cascading the RVC Scorecard to additional leaders throughout the institution, over time, to deepen the aligned action planning and implementation work for achieving strategic College, division / department, and unit outcomes;

- Annually administer an employee engagement survey and support services (internal) survey to continuously assess progress towards advancing and sustaining best-place-to-work and service-oriented cultures across the institution, and to inform leadership development and action planning for continuous improvement;
- Develop and deploy the concept of Leadership Development Institutes (LDIs) and implement this practice to develop leaders, managers, and supervisors in key leadership and continuous improvement strategies aligned to the college’s priorities for advancing both culture and strategic improvement goals;
- Engage with high-performing employees to further identify, define and operationalize RVC’s core institutional values to develop and implement the aligned Rock Valley College Standards of Excellence;
- Maintain engagement and connections with the RVC Board throughout the partnership term to gain input into the strategic prioritization and annual goal setting processes and to provide resources to the President and staff for board reporting of interim and end-of-year results; and
- Create a culture of continuous improvement, transparency, accountability, execution, and organizational excellence to ensure the students and stakeholders served by RVC receive high quality education, services, and support.

Multiyear Scope of Partnership Services and Work Planning Approach

Through the resources provided in this agreement, we will implement an integrated and collaborative annual and short cycle work planning approach to maintain alignment to achieving the President’s and College’s priorities for this partnership together. This work will be guided by the **Menu of Partnership Services**, from which the President and designee(s) / Cabinet may select, scope, and sequence work actions annually and on an ongoing basis in consultation with the Studer Education team.

Multiyear Scope / Menu of Partnership Services

Service Areas	Partnership Activities and General Actions
Diagnose and Plan: Identify Top University Priorities & Collaboratively Plan to Address	<ul style="list-style-type: none"> • Complete an environmental scan of existing relevant data, documents, and processes related to the college’s institutional effectiveness and continuous improvement priorities and quality journey • Engage with the President, Executive Leadership Team (ELT), and designees to develop an understanding of current / upcoming year priorities and needs and longer-range goals in alignment with the RVC Strategic Plan • Optionally administer an online Organizational Assessment to gather perception data from leaders around current organizational effectiveness, alignment and readiness for change; use results to support planning • Assess and develop an understanding of the college’s current state and plans with regard to pandemic-related challenges, including initial potential strategies for continued fuller “reopening” • Develop a draft Annual Plan to guide the partnership work together (i.e. to scope and sequence the annual work), gather feedback, and revise as needed to fully align with the President and College’s priorities and expectations related to the scope of work together (ongoing in each year of partnership)

Board Engagement and Annual Goal Setting (customizable)	<ul style="list-style-type: none"> • Engage initially, and on an ongoing basis, with the Board, President, and Executive team to build and maintain alignment with Board, College, and Strategic organizational priorities and goals • Hold an annual board retreat as desired to agree on key annual success measures • Gain board direction and insight for setting annual Scorecard goals, targets, and general direction • Support / facilitate quarterly report-outs of progress and results to the board, as desired, in conjunction with site visits for coaching and/or leadership development institutes • Maintain connection with the Board through monthly to bi-monthly (every-other) virtual touchpoints with the Board Chair and / or Vice Chair as desired
Align Core Practices and Processes for Implementing a Continuous Improvement Approach across the Institution	<ul style="list-style-type: none"> • Facilitate an initial Strategic Plan Review and Implementation Session with the Cabinet to: <ul style="list-style-type: none"> ○ prioritize and set goals for the upcoming academic year aligned to RVC Board Priorities & Strategic Plan Pillars ○ identify areas working well / on track and those where adjustment may be necessary to achieve the desired outcomes, ○ back map current programs and initiatives to the college goals and complete a start/stop/continue activity to identify gaps and support the prioritization of college resources aligned to the potentially highest-yield actions for the year • Facilitate the prioritization and planning of key actions related to annual goals, including identification of executive leaders who will be the leads / sponsors • Introduce the concept of quarterly Strategy Review, Implementation and Action Planning Sessions, and support the Cabinet in developing their plan for the next 90 days • Establish a schedule for continuing and advancing the quarterly Strategy Sessions with the Cabinet for the upcoming academic year (see “Short Cycle Action Planning Process” section for additional details)
Short Cycle and Action Planning Process	<ul style="list-style-type: none"> • Train on short cycle meeting processes to create a continuous improvement process and cadence with the Cabinet • Facilitate meetings with the Cabinet to support and debrief on progress measures and actions, such as (though not limited to): <ul style="list-style-type: none"> ○ Annual strategy development sessions to review data from the prior year, develop annual goals (aligned to the University Scorecard, core values, and priorities) for the upcoming year, and determine key actions & initiatives ○ Quarterly strategy (action & outcome) review and adjustment sessions • Over time, support the Cabinet in replicating a similar approach to short cycle meeting and planning processes with additional leaders in the institution
Implement the Organizational Scorecard to Align University and Department Action Planning and Execution	<ul style="list-style-type: none"> • Implement an Organizational Scorecard process to achieve results aligned to the Rock Valley College Strategic Plan and related priorities • Develop the RVC Scorecard to operationalize the Rock Valley College Strategic Priorities <ul style="list-style-type: none"> ○ Develop a small number of clearly defined annual goals across priority areas for inclusion on the RVC Scorecard ○ Identify aligned lead to track progress towards achieving results throughout the year

	<ul style="list-style-type: none"> ○ Determine the key actions / initiatives leaders and teams will implement to achieve results (80/20 rule – Pareto Principle) ● Communicate the RCV Scorecard across the institution and cascade to cabinet-level leaders and their teams to develop aligned Department/Unit Scorecards and action plans ● Provide training to leaders on using the Scorecard process to create aligned Department/Unit Scorecards with an emphasis on identifying and/or developing time-bound strategic actions and progress monitoring measures that are aligned to measurable annual goals for continued improvement ● Update and review progress monitoring measures and strategic actions throughout the year in alignment with data and desired outcomes
Validation Tools	<ul style="list-style-type: none"> ● Create validation tools for strategic actions aligned to strategic plan priorities ● Work with the President to validate areas of need and highest priorities ● Apply validation process with leaders and supervisors
Stakeholder Survey Analysis and/or Administration (Ongoing)	<ul style="list-style-type: none"> ● Develop/customize and administer Studer Education’s Employee Engagement (EE) and Support Services Surveys to inform the leadership development and continuous improvement process, to include: <ul style="list-style-type: none"> ○ Administering the online survey for completion by employees across the institution; ○ Drafting email communications to announce the survey; ○ Developing and providing the results reports with analysis at the department and/or unit (as defined by RVC – which Studer Education can accommodate for leaders with 5 or more direct reports) and College levels; ○ Training leaders to communicate / rollout the results; ○ Presenting survey results to unit supervisors/leaders ○ Setting improvement goals and cascading to appropriate leaders ● Incorporate results into scorecards and action plans ● Use resulting data to inform leadership development institutes
Leadership Development (data driven and ongoing)	<ul style="list-style-type: none"> ● Identify, based on survey results and other data, the greatest opportunities for leadership development and provide aligned training on evidence-based leadership practices to improve leader skills while creating best-place-to-work environments. Topics include survey results roll out training, leader rounding, high-middle-low performance conversations, communicating using key words at key times, reward and recognition, 30/90 day new employee meetings, non-compliance and other difficult conversations, etc. ● Provide training to leaders on developing measurable annual goals (aligned to college or department priorities and needs), identifying intra-year and annual monitoring measures, and implementing strategic actions to accomplish goals ● Hold Leadership Development Institutes with leaders to teach and practice tactics to develop high performing leaders throughout the organization ● Provide access to Studer Education’s core Nine Principles® (9P) online learning platform for up to 40 leaders in the college (by license) to provide curriculum and additional resources for learning and reinforcing core Evidence-Based LeadershipSM concepts for learning in between onsite visits ● Provide executive coaching to the President and others as designated by the President (to join calls / virtual sessions) in between onsite visits (via video and/or teleconferencing)

<p>Service Excellence Standards and Customer Care Training</p>	<ul style="list-style-type: none"> • Engage with high-performing staff and leaders to develop guiding tenets and Standards of Excellence for creating a customer care environment in alignment with the College’s core values (our Rock Valley “values in action”) • Apply a turnkey approach with high-performing staff to train others on the Standards of Service Excellence and on how to apply tools and tactics to create excellent service-based departments and offices; examples of customer care strategies may include: <ul style="list-style-type: none"> • 10/5 Rule (for acknowledging others) • AIDET® and AIAI (a strategy for introductions and building confidence) • Key Words at Key Times • Phone Greetings and Message-Taking • Service Handovers • Rounding on Customers (internal and external) • Thank You Notes • Design recognition approaches and processes to manage up best practices by leaders and staff
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Included Resources to Achieve Results

To advance these partnership goals, the following resources will be included throughout the life of this agreement.

- Up to twelve (12) days with a consultant/coach annually, which may be virtual or onsite (when onsite, each onsite session will be for, or shall consume, at least 1.5 days) are included throughout the term of the agreement to accelerate work towards accomplishing the President’s and College’s partnership priorities. The use of onsite/virtual days and visits is at the discretion and scheduling of the President in consultation with the Studer Education team.
- Leadership Development Institutes are offered (as part of the above-referenced annual days / sessions) to develop and advance organizational and leadership capacity across the institution and to teach tools and tactics to create best-place-to work environments.
- Monthly executive coaching calls with the President and other team leaders as designated by the President (to join the monthly calls) are provided to provide ongoing support and to check in on 30 to 90-day expectations for the leadership team.
- Monthly to bi-monthly (every other month) calls w/ Board Chair and/or Vice Chair to build and maintain alignment of work to Board and College priorities and expectations
- Access to Studer Education’s employee engagement and support services surveys (which may include additional development and modifications for RVC as needed) and implementation processes are included to provide additional data and metrics to inform improvement efforts. The survey package is inclusive of:
 - Administering the online survey for completion by employees across the University;
 - Drafting email communications to announce the survey;
 - Access to online results reports, with analysis at the department and/or unit (as defined by RVC – which Studer Education can accommodate for leaders with 5 or more direct reports) and College levels;
 - Training leaders to communicate / rollout the results;
 - Presenting survey results to unit supervisors/leaders
 - Setting overall improvement goals and cascading to the appropriate leaders

- Access to Studer’s 9P online learning platform for up to 40 leaders / users (by license) to provide additional curriculum and resources aligned to the Nine Principles® and Evidence-Based LeadershipSM framework.

General Terms and Professional Fee

Studer Education recommends a multi-year partnership to accomplish the identified goals and priorities and to ensure sustainable results. The term of this engagement is from October 1, 2021 to June 30, 2025. We serve at the pleasure of the College, and as such, you may request to discontinue the service of Studer Education if at any time during our engagement you are not satisfied with the services. Likewise, if Studer Education determines at any time that RVC will not achieve its results, we will discuss this with you to adjust our work plan or withdraw without further invoicing. In either occurrence, the party requesting cancellation will provide 30-day notice unless the terms of the agreement have been otherwise breached by the other party.

The annual fee for this engagement is \$113,500 plus an annual 14% administration fee to cover all material, ancillary, technology (related to the delivery of included services) and any travel expenses. The professional fee will be invoiced in equal quarterly installments of \$32,347.50 each on the following schedule throughout the engagement term: Dec. 31, Mar. 31, Jun. 30, Sept. 30.

Studer Education requests that Rock Valley College appoint a specific Accounts Payable contact to ensure timely and efficient delivery of invoices. Please provide this contact’s information in the specified area on the signature page of this agreement. For your reference, Studer Education’s contact is Lisa Burgess. Lisa may be reached by phone at 850-898-3866 or via email at lburgess@hcg.com.

The business terms found in Addendum I apply to this agreement.

* * *

As acceptance of the above, please print this document, sign and return it to us via fax, 850-332-5446, attention Ryan Hess or via email to rhess@hcg.com by October 15, 2021. The expiration of terms in our proposals (when not executed during the anticipated timeframe) allows us to keep dates and timelines in our proposals current and to ensure we are able to provide the best possible service to our current clients and to others with whom we may opt to extend an offer. Upon execution by both parties, this letter and its attachments will serve as a binding agreement by and between Huron Consulting Services LLC d/b/a Studer Education and Rock Valley College.

On behalf of our Studer Education team, thank you for the opportunity to serve you and Rock Valley College. We look forward to this partnership with you and to achieving results.

Yours in service,



Dr. Janet Pilcher, Managing Director
Huron Consulting Services LLC d/b/a Studer Education

Rock Valley College

Agreed and accepted:

Authorized Signature

Name of Signatory (please print)

Title

Date

Rock Valley College Accounts Payable Contact for invoice submissions:

Name: _____

Phone: _____

Email: _____

Addendum I: General Business Terms

These General Business Terms, together with the Engagement Letter (including any and all attachments, exhibits and schedules) constitute the entire understanding and agreement (the “Agreement”) between us with respect to the services and deliverables described in the Engagement Letter. If there is a conflict between these General Business Terms and the terms of the Engagement Letter, these General Business Terms will govern, except to the extent the Engagement Letter explicitly refers to the conflicting term herein.

1. Our Services and Deliverables We will provide the services and furnish the deliverables (the “Services”) as described in our Engagement Letter and any attachments thereto, as may be modified from time to time by mutual consent.

2. Independent Contractor We are an independent contractor and not your employee, agent, or joint business venturer, and will determine the method, details and means of performing our Services.

3. Fees and Expenses (a) Our fees and payment terms are set out in our Engagement Letter and/or proposal.

(b) We reserve the right to suspend Services if invoices are not timely paid, in which event we will not be liable for any resulting loss, damage or expense connected with such suspension.

4. Confidentiality and Privacy (a) With respect to any information supplied in connection with this engagement and designated by either of us as confidential, or which the other should reasonably believe is confidential based on its subject matter or the circumstances of its disclosure (“Confidential Information”), the other agrees to protect the confidential information in a reasonable and appropriate manner, and use confidential information only to perform its obligations under this engagement and for no other purpose. This will not apply to information which is: (i) publicly known, (ii) already known to the recipient, (iii) lawfully disclosed by a third party, (iv) independently developed, (v) disclosed pursuant to legal requirement or order, or (vi) disclosed to taxing authorities or to representatives and advisors in connection with tax filings, reports, claims, audits and litigation.

(b) Confidential Information made available hereunder, including copies thereof, shall be returned or destroyed upon request by the disclosing party; provided that the receiving party may retain other archival copies for recordkeeping or quality assurance purposes and receiving party shall make no unauthorized use of such copies.

(c) We agree to use any personally identifiable information and data you provide us only for the purposes of this engagement and as you direct, and we will not be liable for any third-party claims related to such use. You agree to take necessary actions to ensure that you comply with applicable laws relating to privacy and/or data protection, and acknowledge that we are not providing legal advice on compliance with the privacy and/or data protection laws of any country or jurisdiction.

(d) You acknowledge and agree that data about your institution may be collected by Huron Consulting Services LLC through the Service for benchmarking and industry trend analysis purposes. All data used in conducting benchmarking analysis will be reported in aggregate form only and will not contain your confidential information. Your institutional identity will not be directly associated with institutional data made available to third parties as a result of benchmarking studies and other Thought Leadership activities. Our collection, use, and disclosure of anonymous or aggregated information are not subject to any of the restrictions in Huron’s privacy policy.

(e) We may also mention your name and provide a general description of the engagement in our client lists or marketing materials.

5. Our Deliverables and Your License Upon full and final payment of all amounts due us in connection with this engagement, all right, title and interest in the deliverables set out in our Engagement Letter will become your sole and exclusive property, except as set forth below. We will retain sole and exclusive ownership of all right, title and interest in our work papers, proprietary information, processes, methodologies, know-how and software (“Huron Property”), including such information as existed prior to the delivery of our Services and, to the extent such information is of general application, anything which we may discover, create or develop during our provision of Services for you. To the extent our deliverables to you contain Huron Property, upon full and final payment of all amounts due us in connection with this engagement, we grant you a non-exclusive, non-assignable, royalty-free, perpetual license to use it in connection with the deliverables and the subject of the engagement and for no other or further use without our express, prior written consent. If our deliverables are subject to any third party rights in software or intellectual property, we will notify you of such rights. Our deliverables are to be used solely for the purposes intended by this engagement and may not be disclosed, published or used in whole or in part for any other purpose.

6. Your Responsibilities. To the extent applicable, you will cooperate in providing us with office space, equipment, data and access to your personnel as necessary to perform the Services. You shall provide reliable, accurate and complete information necessary for us to adequately perform the Services and will promptly notify us of any material changes in any information previously provided. You acknowledge that we are not responsible for independently verifying the truth or accuracy of any information supplied to us by or on behalf of you.

7. Our Warranty We warrant that our Services will be performed with reasonable care in a diligent and competent manner. Our sole obligation will be to correct any non-conformance with this warranty, provided that you give us written notice within 10 days after the Services are performed or delivered. The notice will specify and detail the non-conformance and we will have a reasonable amount of time, based on its severity and complexity, to correct the non-conformance.

We do not warrant and are not responsible for any third party products or services. Your sole and exclusive rights and remedies with respect to any third party products or services are against the third party vendor and not against us.

THIS WARRANTY IS OUR ONLY WARRANTY CONCERNING THE SERVICES AND ANY DELIVERABLE, AND IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE, ALL OF WHICH ARE HEREBY DISCLAIMED.

8. Liability and Indemnification; Insurance (a) This engagement is not intended to shift risk normally borne by you to us. To the fullest extent permitted under applicable law, each party (an “Indemnifying Party”) agrees to indemnify and hold the other party and its personnel, agents and contractors (each, an “Indemnified Party”) harmless against all costs, fees, expenses, damages, and liabilities (including reasonable defense costs and legal fees), associated with any legal proceeding or other claim brought against the Indemnified Party by a third party, including a subpoena or court order, arising from or relating to willful misconduct or negligent acts or omissions of the Indemnifying Party’s employees, contractors, or agents, in the performance of this Agreement or receipt or use of the Services provided hereunder. This indemnity shall not apply to the extent a claim arises out of the negligence or willful misconduct of the Indemnified Party, as finally adjudicated by a finder of fact.

(b) Except with respect to third party claims arising from our gross negligence or willful misconduct: (i) we will not be liable for any special, consequential, incidental, indirect or exemplary damages or loss (nor any lost profits, savings or business opportunity), and (ii) our liability relating to this engagement will in no event exceed an amount equal to the fees (excluding taxes and expenses) we receive from you for the portion of the engagement giving rise to such liability.

(c) Neither of us will be liable for any delays or failures in performance due to circumstances beyond our reasonable control.

(d) We will carry and at all times during this engagement maintain in full force and effect, at our sole expense, policies of (a) professional liability insurance with a minimum limit of \$3 million for each policy year and (b) general liability insurance in the minimum amount of \$1 million for each claim and \$2 million aggregate limit for each policy year, to insure against any claim or claims for damages directly arising by reason of personal injuries or death occasioned by the negligence of Studer Education in connection with the performance of our obligations under this Agreement.

9. Termination

(a) Termination for Convenience. Either party may terminate this Agreement for convenience at any time on 30 days' prior written notice to the other.

(b) Termination for Breach. Either party may terminate this Agreement for breach if, within 15 days' notice, the breaching party fails to cure a material breach of this Agreement.

(c) To the extent you terminate this Agreement for convenience, you will pay us for all Services rendered, effort expended, expenses incurred, contingent fees (if any), or commitments made by us to the effective date of termination. This includes your remittance and our retention of cost billed prior to the termination data and that of a final bill which is a prorated amount relative to the annual contract cost. To the extent you terminate this Agreement for breach, you will pay us for all conforming Services rendered and reasonable expenses incurred by us to the effective date of the termination.

(d) Further, we reserve the right to terminate this Agreement at any time, upon providing written notice to you, if conflicts of interest arise or become known to us that, in our sole judgment, would impair our ability to perform the Services objectively or for other cause.

(e) The terms of this Agreement which relate to confidentiality, ownership and use, limitations of liability and indemnification, non-solicitation and payment obligations shall survive its expiration or termination.

10. General (a) This Agreement supersedes all prior oral and written communications between us, and may be amended, modified or changed only in a writing when signed by both parties.

(b) No term of this Agreement will be deemed waived, and no breach of this agreement excused, unless the waiver or consent is in writing signed by the party granting such waiver or consent.

(c) We each acknowledge that we may correspond or convey documentation via Internet e-mail and that neither party has control over the performance, reliability, availability, or security of Internet e-mail. Therefore, neither party will be liable for any loss, damage, expense, harm or inconvenience resulting from the loss, delay, interception, corruption, or alteration of any Internet e-mail due to any reason beyond our reasonable control.

(d) This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without giving effect to conflict of law rules. The parties hereto agree that any and all disputes or claims arising hereunder shall be settled by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association. Any arbitration will be conducted in Chicago, Illinois. Any arbitration award may be entered in and enforced by any court having jurisdiction thereof, and the parties consent and commit themselves to the jurisdiction of the courts of the State of Illinois for purposes of any enforcement of any arbitration award. Except as may be required by law, neither a party nor an arbitrator may disclose the existence, content, or results of any arbitration hereunder without the prior written consent of both parties.

(e) If any portion of this Agreement is found invalid, such finding shall not affect the enforceability of the remainder hereof, and such portion shall be revised to reflect our mutual intention.

(f) This Agreement shall not provide third parties with any remedy, cause, liability, reimbursement, claim of action or other right in law or in equity for any matter governed by or subject to the provisions of this Agreement

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Student Trustee Report
Evelyn Molina—Student Trustee
September 28, 2021
Regular Board of Trustees Meeting

After an eventful month of August, full of games, events, and free food, September served as the month for students to establish a routine. As of September, most students have constructed their fall schedules, balancing school, clubs, jobs, and life. Only a month ago, I was speaking of the joy that it was to see students back on campus and utilizing the Rock Valley College campus to its full potential. But during the month of September, many new health orders were released, leading to fear that in-person classes may not be permanent. For many of us, in-person classes have improved our learning immensely. With that, the possibility of the campus closing due to COVID has weighed on our minds. So far, from the students I have spoken to, the new COVID testing order has provided new levels of comfort to students about their safety on campus. And it lowered the concerns about the college going remote. Overall, I believe that all RVC students understand the reasoning behind the new COVID guidelines implemented at the college. Going forward, I hope to make myself more available to listen to any of their concerns.

In response to the confusion and opinions over the Executive Order, SGA planned a Student Listening Forum for September 20th. SGA's main goal with the forum was to listen to students' concerns, criticism, and opinions. Available both in-person in Building CL1 and over Zoom, the idea was to give students a place for them to voice their concerns to SGA, giving us a starting point on things we may want to improve, or in some cases, topics I believe might be useful to pass onto the board. We hope to continue conducting forums in the months to come. Our next listening forum will be held on October 14th. Additionally, in honor of Constitution Day, SGA set out mini-Constitution pamphlets in the Student Center, available in both English and Spanish. As the document that sets up our government, handing out the Constitution to our students served as a perfect way to honor its importance to us all.

In more student news, Student Leadership Training took place on Friday, September 24th. The two-hour training was held in two sessions, allowing for maximum student participation. With clubs starting up after a year and a half of low activity, it was wonderful to meet other strong student leaders in the college. Running a club during the pandemic could only be accomplished by the determination and grit of RVC student leaders. And so, with Executive Council starting our monthly meetings and through SGA's Listening Forums, I hope to provide more in-depth reports about all student activities and student concerns, the good and the bad.

**Rock Valley College Board of Trustees
Freedom of Information Act Report
8/15/2021 - 9/15/2021**

8/17/2021	555	K Schrader	<ul style="list-style-type: none"> • A PDF electronic copy of the Executive/Closed session minutes during the period 1/1/20 to 8/17/21 that have been approved for release to the public. • A PDF electronic copy of all invoices from the lawfirm of Robbins Schwartz for services provided from 1/1/20 to 8/17/21 	<p>Response provided 8/31/21</p> <p>Approved in part</p>
8/23/2021	556	David Johnson	<ol style="list-style-type: none"> 1. Names of all individuals who served on the search committee for the Executive Director of College Communications. 2. Names of all individuals who applied for the position of Executive Director of College Communications. 3. Names of all individuals who were interviewed for the position Executive Director of College Communications, whether by phone, video call, or in person. 4. Any and all disciplinary records relating to Jennifer Thompson's previous employment at Rock Valley College, including, but not limited to: performance improvement plans, formal written warnings/write-ups, documentation of verbal warnings, attendance history, and complaints from students or faculty or staff regarding Jennifer Thompson during her employment. 	<p>Response provided 9/3/2021</p> <p>Approved in part</p>
8/31/2021	557	David Johnson	<p>Names and current salaries of all directors, executive directors, associate vice presidents, and vice presidents.</p> <p>Final or latest salaries of all employees who hold or have held the position of Executive Director of College Communications (or any version of that title).</p>	<p>Response provided 9/8/21</p> <p>Approved in full</p>

9/1/2021	558	K Schrader	<ul style="list-style-type: none"> • A PDF electronic copy of the Executive/Closed session minutes during calendar years 2018 and 2019 that have been approved for release to the public. • A PDF electronic copy of all detailed billing documents or entries describing at a minimum the subject matter, details on the work being performed, by whom, and hours spent for the three month period of July 2020, August 2020, and September 2020 from the law firm of Robbins Schwartz for services provided to the college. 	<p>Response provided 9/16/21</p> <p>Approved in part</p>
9/7/2021	559	David Johnson	<p>Any and all performance evaluations for Jennifer Thompson (AKA Nordlof) during her prior employment with Rock Valley College.</p> <p>Any and all reprimands and/or other performance related communications contained in the personnel file for Jennifer Thompson (AKA Nordlof) during her prior employment with Rock Valley College, including but not limited to letters, emails, or memos where Human Resources was copied or a request was made for a copy to be placed in the personnel/employment file.</p>	<p>Response provided 9/13/2021</p> <p>Denied in full</p>