

**Rock Valley College
Community College District No. 511
3301 N Mulford Road, Rockford, IL 61114
COMMITTEE OF THE WHOLE MEETING
5:15 p.m. Tuesday, April 12, 2022**

On April 1, 2022, Governor Pritzker issued the twenty-eighth Gubernatorial Disaster Proclamation for all counties in the State of Illinois. Due to the COVID-19 health pandemic, Howard J. Spearman, Ph.D., president of Rock Valley College, has determined that an in-person meeting is not practical, prudent, or feasible based on the Disaster Proclamation. Pursuant to Section 7 (e) (4) of the Open Meetings Act (5 ILCS120/7(e)(4)), this meeting will be held without the physical presence of a quorum at the meeting location.

Meeting Location: Building E, Rock Valley College, 3301 N. Mulford Road, Rockford, IL 61114. Howard J. Spearman, Ph.D., president of Rock Valley College, will be physically present at the meeting location. **Trustees/members, citizens, faculty, and staff may attend the meeting via teleconference or videoconference.**

Access to the Regular Board of Trustees meeting is provided via teleconference online: <https://rockvalleycollege-edu.zoom.us/j/93049219252?pwd=S0lqNlFha003Y05hWmNOZTdjZjZ09> or by phone at 312-626-6799 using Meeting ID: 930 4921 9252, Passcode: 867368. The meeting will include an opportunity for public comment. Any member of the public who would like to make a public comment can submit their public comment via email to RVC-BoardPC@rockvalleycollege.edu by 3:15 p.m. on April 12, 2022. Public comments submitted via email will be announced during the public comment portion of the meeting.

AGENDA

- A. Call to Order**
- B. Roll Call**
- C. Communications and Petitions (Public Comment)**
- D. Recognition of Visitors**
- E. Adjourn to Closed Session:** to discuss 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) The purchase or lease of real property for the use of the public body per Section 2 (c) (5), all in accordance with the Illinois Open Meetings Act.
- F. Reconvene Open Session**
- G. Review of Minutes:** Board of Trustees Committee of the Whole March 8, 2022
- H. General Presentations**
 - 1. Architect of Record Discussions
- I. Teaching, Learning & Communications Discussion: Board Liaison Trustee Cudia**
 - 1. Enrollment Report
 - 2. Commencement Update
 - 3. GED Graduation Update
 - 4. E-Vehicle Research Report
- J. Finance Discussion: Board Liaison Trustee Soltow**
 - 1. Purchase Report(s) (A, B, and C)
 - 2. Cash and Investment Report
 - 3. Fiscal Year 2023 Operations Budget (Funds 01 and 02)
- K. Operations Discussion: Board Liaison Trustee Kearney**
 - 1. Personnel Report
 - 2. Retirement Resolution and Celebration
 - 3. Summer Flex Time
 - 4. Tree-Planting Donation
 - 5. Barnes and Noble Contract Update
 - 6. Virtual Desktop Initiative (VDI) Update
 - 7. Tech Bus Update

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8. RVC Events Calendar
9. RVC Athletics Update
10. Advanced Technology Center (ATC) Update
 - a. ATC Cost Summary
 - b. ATC Punch List

L. Other Business: New Business/Unfinished Business

M. Adjourn to Closed Session: to discuss 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5); and/or 4) Litigation has been filed, is pending, or probable per Section 2 (c) (11), all in accordance with the Illinois Open Meetings Act.

N. Reconvene Open Session

O. Next Regular and Reorganization Board of Trustees meeting: April 26, 2022, at 5:15 p.m.; Meeting will be held virtually via teleconference.

P. Next Committee of the Whole meeting: May 10, 2022, at 5:15 p.m.; Meeting will be held virtually via teleconference or in-person in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center on the main campus, when Illinois statute permits.

Q. Adjourn

Jarid Funderburg, Board Chair

Rock Valley College
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114
BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING
5:15 p.m. Tuesday, March 8, 2022
MINUTES

On March 4, 2022, Governor Pritzker issued the twenty-seventh Gubernatorial Disaster Proclamation for all counties in Illinois. Due to the COVID-19 health pandemic, Howard J. Spearman, Ph.D., president of Rock Valley College, has determined that an in-person meeting is not practical, prudent, or feasible based on the Disaster Proclamation. Under Section 7 (e) (4) of the Open Meetings Act (5 ILCS120/7(e)(4)), this meeting will be held without the physical presence of a quorum at the meeting location.

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Call to Order

The Rock Valley College (RVC) Board of Trustees Committee of the Whole meeting was called to order at 5:24 p.m. by Chairperson Jarid Funderburg.

Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Jarid Funderburg	Ms. Lynn Kearney
Mr. Robert Trojan	Mr. John Nelson joined at 5:24 p.m.
Ms. Crystal Soltow joined at 6:57 p.m.	Mr. Paul Gorski joined at 5:40 p.m.
Ms. Evelyn Molina, Student Trustee	

The following Trustee was absent at roll call: Ms. Gloria Cudia

Also Present: Dr. Howard Spearman, President; Dr. Amanda Smith, Vice President of Liberal Arts & Adult Education; Dr. Patrick Peyer, Vice President of Student Affairs; Mr. Rick Jenks, Vice President of Operations; Mr. Jim Handley, Vice President of Human Resources; Ms. Ellen Olson, Vice President of Finance; Ms. Heather Snider, Vice President of Institutional Effectiveness & Communications; Mr. Keith Barnes, Vice President of Equity and Inclusion; Ms. Ann Kerwitz, Assistant to the President; Ms. Kris Fuchs, Assistant to the President; Attorney Matthew Gardner, Robbins Schwartz.

Communications and Petitions

There were no public comments.

Recognition of Visitors

There were no visitors to be recognized.

Review of Minutes

There were no comments on the minutes from February 8, 2022, Board of Trustees Committee of the Whole meeting.

General Presentations

There were no general presentations.

Teaching, Learning & Communications Discussion: Board Liaison Trustee Cudia

1. Enrollment Update

Ms. Heather Snider, vice president of institutional effectiveness & communications, presented the FY 2022 enrollment update. Ms. Snider stated there hadn't been a lot of movement with the enrollment update. Rock Valley College (RVC) is at 94% of budget for the spring enrollment. RVC is at 93% of budget for the annual enrollment. Ms. Ellen Olson, vice president of finance, stated that the audit of the enrollment numbers for fiscal year 2021 had not been completed because RVC was pending certification from the Illinois Community College Board (ICCB). Ms. Olson stated that the audit was completed, RVC was found to be in compliance with the ICCB guidelines, and the enrollment numbers reported were fairly stated. Ms. Olson also noted that the audited enrollment numbers stated in the State of the College were compatible.

Trustee Kearney asked Ms. Snider when someone could enroll for the fall semester. Ms. Snider referred the question to Dr. Patrick Peyer, vice president of student affairs, who stated that priority enrollment for current students is April 4, 2022; Open registration for the fall semester is April 6, 2022, at 9:00 p.m.

2. Faculty Tenure Update

Dr. Amanda Smith, vice president of liberal arts and adult education, presented the faculty tenure update. Dr. Smith stated that three faculty members are entering tenure effective with the 2022-2023 academic year. The three faculty entering tenure are Mr. Jeffrey Tripp, Mathematics Division; Ms. Suzanne Miller, Social Sciences Division; Ms. Kamey Doetch, Fitness, Wellness, and Sports.

Three probationary faculty members will be recommended for retention for the third year, effective with the 2022-2023 academic year. The three probationary faculty members are Ms. Jessica Higgins, Nursing; Mr. Carl Trank, Mathematics Division; Mr. Shawn Doyle, Engineering and Technology Division.

Two probationary faculty members will be recommended for retention for the second year, effective with the 2022-2023 academic year. The two probationary faculty members are Ms. Krista Hoecherl, Life Sciences; Mr. Jeff Petty, Welding. There were no questions or no comments.

3. Higher Learning Commission (HLC) Accreditation Update

Dr. Lisa Mehlig, executive director of outcomes assessment and HLC liaison, presented the Higher Learning Commission accreditation update. Dr. Mehlig stated that RVC is in the standard pathway. There is a ten-year cycle of quality assurance and institutional improvement, and RVC is currently in the stage of

preparing the assurance filing in years five to nine, which is about two to three years out from the next comprehensive evaluation. In addition, the Advanced Technology Center has been approved as an RVC location. It was noted that without accreditation students would not be eligible for financial aid, credits may not transfer to other institutions, professional licensure opportunities may be limited, and employers may not recognize credentials. Dr. Mehlig continued by explaining the HLC Assessment Academy. RVC is currently in year two of the five-year process and she supported that information by sharing the project updates for spring 2022. Discussion ensued.

4. Amazon Career Choice Partnership

Dr. Smith and Dr. Peyer presented information on the Amazon Career Choice Partnership. Dr. Smith stated that the Amazon Career Choice program is designed to upskill Amazon employees and noted that Amazon would pay 100% of tuition and fees toward an associate degree or certification for in-demand jobs for eligible employees. Dr. Peyer provided a high level overview of the eligibility requirements for the program. Full and part-time hourly Amazon employees will be eligible after 90 days of employment. Amazon employees will have 100% tuition expenses paid up to \$5,250 per year, including tuition, books, and fees. The credit courses eligible are Associate in Arts (AA), Associate in Science (AS), Associate in Applied Science (AAS), Associate in Engineering Science (AES), and industry certificates. Beginning in March 2022, RVC will begin site visits recruiting for summer and fall semesters; Marketing materials for the Rockford site will be in both English and Spanish; A landing page to link to the Career Choice Portal will be created; Amazon has committed to joining RVC Career Fairs. Discussion ensued.

Finance Discussion: Board Liaison Trustee Soltow

1. Purchase Reports

Ms. Ellen Olson, vice president of finance, presented the purchase reports.

Purchase Report A – FY 2022 Addendums:

- | | | | |
|--|----|-----------|------|
| A. Software – (Trust & Agency Fund – Org. Sync., Other Contractual Services) | | | |
| 1. Anthology (Formerly Campus Labs) | \$ | 1,038.00 | (1)* |
| B. Charter Bus Service – (Auxiliary Enterprise Funds) | | | |
| 2. Windstar | \$ | 35,000.00 | (2)* |
| Carroll, IA | | | |
| Discussion ensued on items A and B. | | | |

Purchase Report B – FY 2022 Purchases:

- | | | | |
|---|----|------------|------|
| A. SURS 6% Employer Liability – (SURS Penalty Fund General Institutional) | | | |
| 1. State Universities Retirement System (SURS) | \$ | 16,237.46 | (1)* |
| Champaign, IL | | | |
| B. Contractual Services – (Other Contractual Services: Human Resources) | | | |
| 2. Development Dimensions Intl. | \$ | 26,000.00 | (2)* |
| Bridgeville, PA | | | |
| C. Consulting Services – (Instructional Services Contracts: GEER Grant) | | | |
| 3. TPGi | \$ | 55,000.00 | (3)* |
| Clearwater, FL | | | |
| A360 | \$ | 51,365.00 | |
| Edina, MN | | | |
| Converge Accessibility | \$ | 81,500.00 | |
| Vancouver, WA | | | |
| Perkins Access | \$ | 152,250.00 | |
| Watertown, MA | | | |
| D. Equipment – (Instructional Supplies General: Mechatronics) | | | |
| 4. Moss Enterprises | \$ | 35,735.00 | (4)* |
| Johnston, IA | | | |

- E. Vans – (Operations & Maintenance Fund – Grounds Maintenance, Other Capital Outlay)
- | | | | |
|----|----------------------|----------------|--------------------|
| 5. | Morrow Brothers Ford | Greenfield, IL | \$ 136,500.00 (5)* |
|----|----------------------|----------------|--------------------|
- F. Equipment – (Operations & Maintenance Fund – Grounds Maintenance, Other Capital Outlay)
- | | | | |
|----|--------------------------------|--------------|------------------|
| 6. | Scott’s RV Truck & Auto Repair | Rockford, IL | \$ 9,200.00 (6)* |
| | K-Kap Toppers | Rockford, IL | \$ 10,045.00 |
| | Finley Buick GMC | Beloit, WI | \$ 10,145.00 |
- G. Equipment – (Operations & Maintenance Fund – Grounds Maintenance, Other Capital Outlay)
- | | | | |
|----|---------------------------|-------------------|-------------------|
| 7. | Miller Bradford & Risberg | Rockford, IL | \$ 91,700.00 (7)* |
| | Casey Equipment | Cherry Valley, IL | \$ 90,085.00 |
| | McCann Industries | Bolingbrook, IL | \$ 92,500.00 |
- H. Equipment – (Operations & Maintenance Fund – Grounds Maintenance, Other Capital Outlay)
- | | | | |
|----|----------------------------------|-----------------|-------------------|
| 8. | 1 st Rental and Sales | Rockford, IL | \$ 31,922.00 (8)* |
| | Midway Industrial | Sugar Grove, IL | \$ 26,143.50 |
| | Octane Forklifts | Denver, CO | \$ 32,027.00 |
- I. Equipment – (Operations & Maintenance Fund – Grounds Maintenance, Other Capital Outlay)
- | | | | |
|----|---------------------------|--------------|-------------------|
| 9. | R.A. Adams | McHenry, IL | \$ 11,350.00 (9)* |
| | DeKalb County Lifts (DCL) | Kingston, IL | \$ 12,507.00 |
| | John Deere | Rockford, IL | \$ 12,900.00 |
- J. Equipment – (Operations & Maintenance Fund – Grounds Maintenance, Other Capital Outlay)
- | | | | |
|-----|--------------|--------------|--------------------|
| 10. | Wolter, Inc. | Rockford, IL | \$ 39,013.00 (10)* |
|-----|--------------|--------------|--------------------|
- K. Equipment – (Capital Service Equipment: General Institutional)
- | | | | |
|-----|-----------|---------------|--------------------|
| 11. | Duplo USA | Santa Ana, CA | \$ 22,076.00 (11)* |
|-----|-----------|---------------|--------------------|
- L. Equipment – (Operations & Maintenance Fund – Grounds Maintenance, Other Capital Outlay)
- | | | | |
|-----|--------------------------|--------------|--------------------|
| 12. | Lincoln Rent-All & Sales | Rockford, IL | \$ 21,229.00 (12)* |
|-----|--------------------------|--------------|--------------------|

Discussion ensued on items A, B, C, D, G*, H, I, J, K*, L. Item G; Trustee Nelson stated he would not vote on the truck as one of the bids was his client. Item K will be removed from purchase report B, as Purchasing was able to get a single solution piece of equipment instead of multiple obsolete parts of equipment.

Purchase Report C – FY 2022 Advanced Technology Center (ATC) Addendum:

- A. Office Equipment/Furniture – (Office Equipment/Furniture: ATC)
- | | | | |
|----|---------------------------------|-------------|------------------|
| 1. | Atmosphere Commercial Interiors | Madison, WI | \$ 7,850.00 (1)* |
|----|---------------------------------|-------------|------------------|
- No discussion ensued on Purchase Report C.

2. Cash and Investment

Ms. Olson presented the cash and investment report through February 28, 2022. Total operating cash and investments are \$67,637,051. Total capital funds are \$13,516,541. The change in the operating

cash and investments since January 31, 2021, is <\$1,190,501>. Ms. Olson stated that as of January 31, 2021, the total operating cash and investments funds were at 62.19% of the FY22 operating budget. There were no questions and no discussion.

3. Bond Refunding Update

Ms. Olson presented the bond refunding update. Ms. Olson stated that RVC received the bids for the bond refunding as of Monday. The bid summary for the Series 2022A Taxable Bonds for \$24,810,000 was awarded to Robert W. Baird and Company, Inc. with an actual interest cost of 2.25%. The bid summary for the Series 2022B Bonds for \$13,285,000 was awarded to UBS Financial Services, Inc. with an actual total cost of 1.83%. Total savings is \$7,729,865.56, and RVC will be bond free in three years. Trustee Trojan congratulated Ms. Olson on a job well done. Discussion ensued.

Operations Discussion: Board Liaison Trustee Kearney

1. Personnel Report

Mr. Jim Handley, vice president of human resources, presented the Personnel Report for March 2022. There are two placeholders and two departures. Trustee Gorski asked if the departure positions were going to be replaced. Mr. Handley stated that the Associate Vice President of Early College and Technical Programs position would not be replaced. In terms of faculty, there have been discussions with Dr. Smith, and RVC will be hiring in the fall. Discussion ensued.

2. OSF / RVCare Agreement Extension

Mr. Handley presented the third addendum to the OSF Health and Wellness Agreement. Mr. Handley stated that the original Agreement was initially entered into effect on January 24, 2017, for an initial term of two years with up to three additional one-year terms. The Agreement expired on January 31, 2019, with automatic renewals for three years, thereby ending January 31, 2022. The first addendum to the original Agreement was entered into effect on October 26, 2018. The first addendum addressed the identification of the premises for the onsite clinic and for OSF's use of the premises to operate the onsite clinic. In addition, the addendum to the original Agreement addressed increased costs associated with the onsite Advanced Practice Practitioner Services and Certified Medical Assistant. The third addendum replaces the original Agreement term in section 5.1, extending the Agreement for successive one-year terms unless earlier terminated pursuant to section 5.2 of the original Agreement.

3. RVC Events Calendar

Mr. Handley presented the RVC on-campus events calendar. Discussion ensued.

4. RVC Athletics Update

Dr. Peyer presented the RVC Athletics update. Dr. Peyer reported on the RVC Men's and Women's Basketball Teams, Baseball, Softball, and Men's and Women's Bowling Teams. Dr. Peyer stated that the Men's Basketball team won the Region IV Championship and the Great Lakes District Championship. RVC Men's Basketball will compete in the 2022 NJCAA National Tournament on March 9-12, 2022, at RVC. Dr. Peyer also stated that Mr. Tyler Bredehoeft was named the Region IV Coach of the Year, and Mr. Darryl Watkins was named the Region IV and N4C Coach of the Year. Discussion ensued.

5. RVC Football Review

Dr. Peyer presented the Football Program Review. Dr. Peyer explained the current structure of NJCAA Football. Nationally, there are 54 NJCAA Football Programs out of 516 NJCAA institutions. Dr.

Peyer listed the requirements of what RVC would need to do to have an NJCAA football team. Dr. Peyer discussed facility upgrades, start-up costs, and staffing estimates. He also gave an initial investment estimate that included equipment, uniforms, additional staffing, and facility upgrades for \$3,794,000. Dr. Peyer stated that the annual estimated operating budget would be approximately \$593,885. Dr. Peyer explained a few of the other factors considered, including Title IX compliance. Adding 80-100 male athletes would necessitate the addition of female programs and athletes; participating in Division I would also add the cost of scholarships, including tuition, fees, books, and housing; tournament and Bowl participation costs, transportation, hotels, meals, etc. Discussion ensued.

11. Advanced Technology Center (ATC) Update

ATC Programs: Mr. Rick Jenks, vice president of operations, presented the Automotive and Truck Driver Training (TDT) enrollment numbers. On December 7, 2021, at the RVC Board of Trustees Committee of the Whole meeting, trustees discussed the concept of housing the TDT and Automotive programs at the new ATC. The two programs are currently housed at the Stenstrom Center for Career Education (SCCE). Also discussed was a new Electric (E)-Vehicle Program currently under development at RVC. Mr. Jenks explained that to house the E-Vehicle and Automotive Programs at the ATC, the building would require an addition, or a drastic reduction of the Automotive Program, as there is not enough square footage for both programs. Board members requested information on the enrollment numbers for each program based on zip codes and geographical location. Mr. Jenks explained that the TDT enrollment continues to grow. The TDT enrollment numbers for 2022 are: Winnebago County enrollment is 87.3%; Boone County is 9.5%; and Stephenson County is 1.6%. The Automotive enrollment numbers for 2022 are: Winnebago County is 58.2% and Boone County is 41.8%. Discussion ensued.

ATC Cost Summary: Ms. Olson presented the ATC cost summary. There were no additional change orders at this time. Ms. Olson stated that RVC would see some movement with the Furniture, Fixtures, and Equipment (FF&E) account but that the remaining budget would still be around \$800,000. Dr. Spearman added that a change order of approximately \$3,300 would be coming that Trustees need to approve. There were no questions.

ATC Wall Art and ATC Ribbon Cutting: Ms. Heather Snider discussed the wall art installed. Ms. Snider also reviewed plans for the ATC Ribbon Cutting Ceremony on March 31, 2022, at 2:00 p.m.

New Business / Unfinished Business

Mr. Jenks discussed the Architect of Record process and explained that interviews would be conducted with three candidates. In addition, trustees will be able to view videos from the finalists prior to the April 12, 2022, Board of Trustees Committee of the Whole meeting, where the Trustees will then have the opportunity to ask questions of the architects.

Adjourn to Closed Session

At 7:44 p.m., a motion was made by Trustee Trojan, seconded by Trustee Kearney, to adjourn to closed session to discuss 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees in accordance with Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5); and/or 4) Litigation has been filed, is pending, or probable per Section 2 (c) (11), all in accordance with the Illinois Open Meetings Act. The motion was approved by unanimous roll call vote.

Reconvene Open Session

At 8:14 p.m., a motion was made by Trustee Trojan, seconded by Trustee Kearney, to adjourn the closed session and reconvene to the open session. The motion was approved by a unanimous roll call vote. No action was taken as a result of the closed session.

Next Regular Board of Trustees Meeting

The next Regular Board of Trustees meeting will be held on March 22, 2022, at 5:15 p.m. remotely via teleconference.

Next Committee of the Whole Meeting

The next Committee of the Whole meeting will be held on April 12, 2022, at 5:15 p.m., remotely via teleconference.

Adjourn

At 8:17 p.m., a motion was made by Trustee Kearney, seconded by Trustee Nelson, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by: Tracy L. Luethje

Robert Trojan, Secretary

Jarid Funderburg, Chairperson

FY2022 Enrollment Update

Board of Trustees Committee of the Whole – April 12, 2022

Term	Unduplicated Headcount				Credit Hours				Budget	
	FY2021	FY2022	Change	% Change	FY2021	FY2022	Change	% Change	Budget	% to Budget
Summer II	2,135	1,972	-163	-7.63%	9,771	8,815	-956	-9.79%	9,408	94%
Fall	5,617	5,296	-321	-5.71%	53,589	51,228	-2,361	-4.41%	53,544	96%
Subtotal (Summer II + Fall)	7,752	7,268	-484	-6.24%	63,360	60,043	-3,317	-5.24%	62,952	95%
Winterim	281	283	2	0.71%	898	940	42	4.68%	NA	--
Spring	5,060	5,226	166	3.28%	47,387	46,503.5	-883.5	-1.86%	48,715	95%
Subtotal (Summer II + Fall + Winterim + Spring)	13,093	12,777	-316	-2.41%	111,645	107,486.5	-4,158.5	-3.72%	111,667	96%
Summer I	975	803	-172	-17.64%	3,751.5	3,119.5	-632	-16.85%	3,333	94%
Total	14,068	13,580	-488	-3.47%	115,396.5	110,606	-4,790.5	-4.15%	115,000	96%

Sources: Summer II Enrollment Ticker (Final 8/3/2021), Fall Enrollment Ticker (Final 12/5/2021), Winterim Enrollment Ticker (Final 1/5/2022), Spring Enrollment and Summer I Tickers (4/4/2022) Note: Subtotal headcounts are duplicated across terms.

Important Dates:

- Spring classes began January 8, 2022. Second 8-week classes began March 14, 2022.
- Summer I registration opened March 22, 2022. Summer I classes begin May 16, 2022.



E-Vehicle Research Report

Presented to Rock Valley College Board of Trustees Committee of the Whole
April 12, 2022

Vicki Brust, Dean of Career Technical Education



Project Overview

The Illinois Green Economy Network (IGEN) grant project is funded by the IL Environmental Protection Agency. RVC is a sub-recipient under Joliet Junior College, acting as fiscal agent for IGEN.

Awarded institutions are charged with researching and developing Electric Vehicle (EV) service curriculum for integration into existing automotive technology programs.

- Progress reports are expected by January 15, 2022, and April 15, 2022
- Final report submission is due by June 30, 2022
- All fiscal expenditures are to be submitted by June 17, 2022



Project Team

Team members on the IGEN Grant:

- **Heather Snider** – Grant Liaison – RVC Vice President Institutional Effectiveness and Communications
- **Vicki Brust** – Primary Grant Administrator – RVC Dean of Career Technical Education
- **John Skupien** – Principal Researcher – RVC Associate Professor of Automotive Service Technology
- **Nancy McDonald** – RVC Grant Coordinator
- **Rick Jenks**, RVC Vice President of Operations
- **Ellen Olson**, RVC Vice President of Finance
- **Dr. Howard Spearman**, RVC President
- **Katie Davis** – IGEN Coordinator



Grant Overview

IGEN Grant Award

- **\$ 66,800.00** **Total Award to RVC**
- \$ 32,600.00 Spent / Allocated thru April 12, 2022
- \$ 34,200.00 Balance Remaining
 - Seeking Budget modification to purchase Instructional Capital Equipment

RVC IGEN GRANT - Project Objectives

Task / Deliverable	Status
Review Occupational Outlook Data to determine the need for EV programming	Complete
Meet industry partners & advisory committee for insight into anticipated technical skills / current training needs	Complete
Research existing EV programs – Three EV ATM Programs College visits	1 remaining 4/11-4/12, 2022 2 Completed
Attend conferences and workshops to expand program faculty knowledge and skills	In process
Evaluate facility requirements	Architect assistance needed
Identify equipment/vehicle needs - List / Quotes	Complete
Present curriculum course proposal to RVC leadership, Curriculum Committee (April) and send to ICCB (May)	In process April / May 2022

Industry Outlook

- EMSI data suggests continued growth in the EV industry
- Advisory Board members echoed the EMSI data-feedback suggests:
 - Local shops currently work on Hybrid Electric Vehicles (HEV).
 - Toyota Prius has been in production for 22 model years
 - Hybrid vehicles share much of the same technology as EV
 - No current hands-on training available for technicians on EV or HEV
 - Many technicians fear EVs due to a lack of training/understanding
 - Advisory members intend to support the EV program by sending their current technicians for training

EV Program Site Visits

RVC Administration, Faculty, and Staff have visited two EV programs. A third visit is scheduled for April 11, 2022.

- **Heartland Community College** in Normal, IL (***December 2021 Visit***)
 - HCC partnered with Rivian EV Plant nearby
 - New EV program
- **Ivy Tech Community College** in Lafayette, IN (***February 2022 Visit***)
 - Ten year EV program
- Upcoming visit
 - **Sinclair Community College** in Dayton, OH
 - 12 year EV program
 - Tesla START program
 - RVC faculty attended week-long hybrid training at Stenstrom Center for Career Education (SCCE) in 2011

RVC Curriculum Progress

- Three additional courses are proposed
 - ATM251- Hybrid and Electric Vehicle Powertrain
 - ATM252- Advanced Vehicle Chassis Systems
 - ATM253- Hybrid and Electric Vehicle Battery Systems
- Proposed as Hybrid Courses
 - One hour per week of online lecture
 - Four hours per week of face-to-face lab
- Additional ATM Certificate proposed to include the three courses
- Master Course Syllabus prepared and ready for submission to Curriculum Committee

Master Course Syllabus

ATM-251 Hybrid and Electric Vehicle Powertrain **COURSE DESCRIPTION**

This course is designed to provide instruction and experience in the theory of operation, diagnosis and service of hybrid and electric vehicle powertrain systems. Topics covered include electric motor generators, inverters, high voltage wiring circuits and support sub-systems.

ATM-252 Advanced Vehicle Chassis Systems **COURSE DESCRIPTION**

This course is designed to provide instruction and experience in the theory of operation, diagnosis and service of computer controlled chassis systems utilized in late model, hybrid and electric vehicles. Topics covered include regenerative braking, electric power steering and automated driver assist systems.

ATM-253 Hybrid and Electric Vehicle Battery Systems **COURSE DESCRIPTION**

This course is designed to provide instruction and experience in the theory of operation, diagnosis and service of hybrid and electric vehicle battery systems. Topics covered include NiMH and Lithium battery chemistries, HV battery control system components and HV battery service.

EV Program Structure

- Target students exiting the program for additional certificate opportunity
- Target working industry technicians to expand their skillset
 - Offer credit for prior learning
 - RVC prerequisite course credit for Automotive Service Excellence (ASE) certificates earned
- Offer the courses in the evening
 - Allow working techs access to the courses
 - Minimize impact on existing ATM program
 - Maximize usage of the facility
- Advisory board review of MCSs indicates approval of the structure, content, and layout of the three courses

Building/Equipment Needs

- The current ATM shop and engine/trans lab are over 17,000 square feet
- The proposed ATC space is 6,500 square feet

Moving Automotive Service Program to the currently available space at the ATC would significantly restrict student capacity and introduce safety concerns.

To assure student safety, isolated space for EV vehicle storage and High Voltage battery work will be required.

Building/Equipment Needs

The new equipment will be required for EV programming to launch

1. EV vehicles and HEV vehicles will be the most significant investment
2. Additional items include:
 - EV batteries for lab work
 - HEV transmissions for powertrain lab work
 - EV battery lift table to remove batteries (some exceed 1,000 lbs.)
 - EV specific meters and tooling

Next Steps:

- **Seeking additional Grant Funding**
- **Pursue renewing IGEN Grant another term**

Questions?

Purchase Report-A – FY22 Addendums

Recommendation: Board approval for items marked with an asterisk

A. Software – (Trust & Agency Fund – Org Sync, Other Contractual Services)

Verizon Wireless St Louis, MO

\$14,500.00*(1)

1. This increase is due to the increased use of Hotspots for students and faculty needing internet access when doing remote learning. This cost is covered by Higher Education Emergency Relief Fund Act (HEERF) and Workforce Equity Incentive (WEI) Grant funds.

Original approved amount:	\$40,000.00
Increase requested:	\$14,500.00
New total expenditure:	\$54,500.00

FY22 Grant Expense

Original Board Report BR #7817 / PR #763D

B. Other Materials – (Other Materials: Big Thunder Blvd Belvidere)

Meridian Loves Park, IL

\$1,500.00*(2)

2. This expense is due to the addition of 3D lettering to the graphic display on the inside entrance wall of the Advanced Technology Center.

Original approved amount:	\$12,390.00
Increase requested:	\$1,500.00
New total expenditure:	\$13,890.00

FY22 Budgeted Expense

Original Board Report BR #7892-B

Purchase Report-A – FY22 Addendums

C. Rental – (Education Fund – Learning Opportunity Center/Transitional Opportunity & Education/Adult Education Center Office, Rental – Facilities)

Illinois Holler LLC Rockford, IL

\$6,000.00*(3)

3. Illinois Holler purchased the Rockford Register Star building from GateHouse Media Holdings Illinois DBA Rockford Register Star and assumed the responsibilities for the lease agreement with the college for the property located at 99 E State St, Rockford, Illinois. The college currently leases this space for the Adult Education and Media Design Programs. Illinois Holler notified the college in January that they were increasing the rent by eight percent (8%) per section 5c of the contract for the remaining five months of this fiscal year and all future years. After two months of negotiation, in March, the college and Illinois Holler settled on the amount of billable square footage. This new square footage amount is 14,462, an increase of 462 square feet. This new square footage amount will be utilized to calculate the rent for the remaining three months of this fiscal year and all future years. Based on this information, the current blanket purchase order amount needs to increase by \$6,000 for the remainder of the fiscal year.

Original approved amount:	\$140,000.00
Increase requested:	\$6,000.00
New total expenditure:	\$146,000.00

FY22 Budgeted Expense
Original Board Report BR #7817-B

Purchase Report-A – FY22 Addendums

D. Maintenance Software Fees – (Education Fund – IT Administration, Maintenance Services Software Support)

Ellucian Malvern, PA

\$1,100.00*(4)

4. This increase is due to the addition of the CLEAN Address product component to the Colleague Ellucian Enterprise Resource Planning (ERP) Base agreement. This product is an integrated address verification solution that corrects and standardizes postal addresses within the Colleague Cloud System ERP. The increase is for the remaining four (4) months of Fiscal Year 2022.

Original approved amount:	\$914,000.00
Increase requested:	\$1,100.00
New total expenditure:	\$915,100.00

FY 22 Budgeted Expense
Original Board Report BR #7817-C

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-B – FY22 COVID -19 Emergency Purchase

Recommendation: Board approval for items marked with an asterisk

A. Software – (Higher Education Emergency Relief Fund (HEERF): General Institutional Expense)

Soft Docs SC LLC Columbia, SC

\$21,500.00*(1)

1. As part of the Ellucian Colleague Managed Services upgrade, a solution to printing checks, purchase orders, and payroll from Colleague was needed. During the course of the upgrade, several platforms were tested, and after an exhaustive search, the Soft Doc platform was determined to meet the needs of the college. This is part of the IT Technology, and Assessment Plan presented to the Board in May 2021. This request includes the one-time installation cost of \$9,000.00 and the first-year subscription cost of \$12,500.00. An increase of three (3%) percent each new year of the agreement will be applied annually. The total five-year (5) agreement will be \$75,902.00.

This purchase was expedited under Board Report #7746, “Resolution Authorizing President to Exercise Certain Authority during the COVID-19 Crisis.” Due to the need to conduct extensive testing and research on a product that would work and the timeline requirements to implement the new Colleague Managed Services upgrade, the Soft Docs software implementation must begin in April. Legal is currently reviewing this agreement.

FY22 Grant Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-C – FY22 Purchases

Recommendation: Board approval for items marked with an asterisk

A. On-Line Communications – (Instructional Software & Administrative Software: General Institutional Software)

Zoom Video Communications Inc San Jose, CA

\$26,000.00*(1)

1. This purchase is for a one-year renewal of the Zoom virtual meeting, webinar and rooms licenses for the college. These licenses are used for faculty and instructors for teaching online instruction. It also includes licenses, webinars, and rooms that are utilized by Student Services for student interaction and other administrative departments to conduct meetings remotely. Funding for this purchase will be covered by the Higher Education Emergency Relief Fund Act (HEERF).

FY22 Grant Expense

B. SURS 6% Employer Liability – (SURS Penalty Fund General Institutional)

State University Retirement System (SURS) Champaign, IL

\$11,350.76*(2)

2. The College has received notification from the State University Retirement System (SURS) regarding two participants' earnings exceeding six (6) percent for the previous year. Pursuant to 40 ILCS 5/15(g), if a participant's earnings for any academic year used to determine their final average earnings (FAE), also known as final rate of earnings, exceeds the amount of their earnings for the previous year by more than the percentage allowed under 40 ILCS 5/15(g), SURS is required to bill the employer for the present value of the increase of their benefits.

FY22 SURS Penalty Fund

Purchase Report-C – FY22 PurchasesC. Equipment – (Capital Service Equipment: General Institutional)

Duplo USA Corporation Santa Ana, CA **\$32,474.00*(3)**
Tompkins Printing Equipment Co Schiller Park, IL \$42,900.00

3. This expense is for a Duplo Slitter/Cutter/Creaser/Perforation machine to replace the current Challenge cutter in Print Services that was purchased April 1991. The Challenge cutter has exceeded its useful life and can no longer be repaired. The new Duplo machine will not only replace the Challenge cutter, it will allow Print Services to replace three (3) other machines that have exceeded their useful life. This machine contains software that will allow for jobs to be preset thus eliminating time spent setting up each new job. It will simplify processes and create a more efficient workflow in Print Services.

FY22 Capital Expense

D. Equipment – (Operations & Maintenance Fund – Grounds Maintenance, Other Capital Outlay)

Burriss Equipment Company Waukegan, IL **\$75,158.00*(4)**

4. This expense is for the purchase of a Jacobsen HR 600 large area rotary mower for the Plant Operations and Maintenance Department. There was only one bid submittal for Bid #22-14 and it met all the specified criteria. Lead time is approximately sixty (60) days after receipt of the purchase order. This will be replacing a Jacobsen 20-year-old tractor that is no longer in working condition.

FY22 Capital Expense

E. Advertising – (Print/Copy Commercial Services: Communications)

Meridian Loves Park, IL **\$42,500.00*(5)**

5. This expense is for the printing and mailing of a 24-page, full color magazine to promote the Rock Valley College story. It will be mailed out to all residents in Boone and Winnebago County (roughly 142,000 households) with additional copies to be distributed as needed by the college for marketing. There was only one bid submittal for Bid # 22-11 and it met all the specified criteria.

FY22 Budgeted Expense

Purchase Report-C – FY22 PurchasesF. Contractual Services – (Other Contractual Services: Upward Bound)**AAMPED Inc Allen, TX****\$17,500.00*(6)**

6. This expense is for five (5) Financial Literacy Virtual On-Demand Workshops for the Upward Bound summer program students. These workshops cover saving, credit, investing, and entrepreneurship topics that give students not only the knowledge to be versed in personal financial literacy, but also an understanding of how to invest and handle their personal finances.

FY22 Grant Expense

H. Instructional Equipment – (Capital Instructional Equipment – Automotive)**Automotive Equipment Specialists Hanover Park, IL****\$18,831.91*(7)**

7. This expense is to purchase a Hunter Road Force Elite Balancer with TDC Laser that will provide Automotive students the skills to properly balance tire/wheel assemblies during vehicle service. This is a state-of-the-art balancing machine that uses a load-roller to simulate the force of the road and can thereby ascertain the combined uniformity of a tire and wheel package. These balancers are frequently used in industry by dealerships, tire shops and independent repair facilities to diagnose vibrations that other manufacturers' balancers cannot locate. Price includes installation and on-site training by a Hunter Technical Representative. This will replace the current Hunter wheel balancer that is twenty (20) years old. Hunter products have patented technology and are considered a sole source purchase from their distributors.

FY22 Budgeted Expense

Purchase Report-C – FY22 Purchases

I. Contractual Services – (Other Contractual Services: Starlight)

Vertigo Cortland, IL	\$10,900.00*(8)
ZFX Flying Effects Louisville, KY	\$14,880.00
Flying by Foy Las Vegas, NV	\$15,550.00

8. This purchase is to provide the special flying/rigging effects that will be used in the Starlight Theatre production of “The Little Mermaid” during the summer 2022 season.

FY22 Budgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE
Cash and Investment Report
March 31, 2022

	<u>Month End Balance</u>
<u>Operating Cash Accounts</u>	
Illinois Bank & Trust	13,021,624
PMA Operating Cash	10,003,211
Petty Cash	3,274
ISDLAF*	19,918,742
 Total Operating Cash:	 <u>42,946,851</u>
<u>Operating Investments Accounts</u>	
PMA Operating	5,663,046
ISDLAF*	2,318,707
CD's and CDARS	3,479,378
Treasuries	5,175,030
ISDLAF Term Series	4,000,000
 Total Operating Investments:	 <u>20,636,160</u>
 <i>Total Operating Cash & Investments:</i>	 <u><u>63,583,011</u></u>

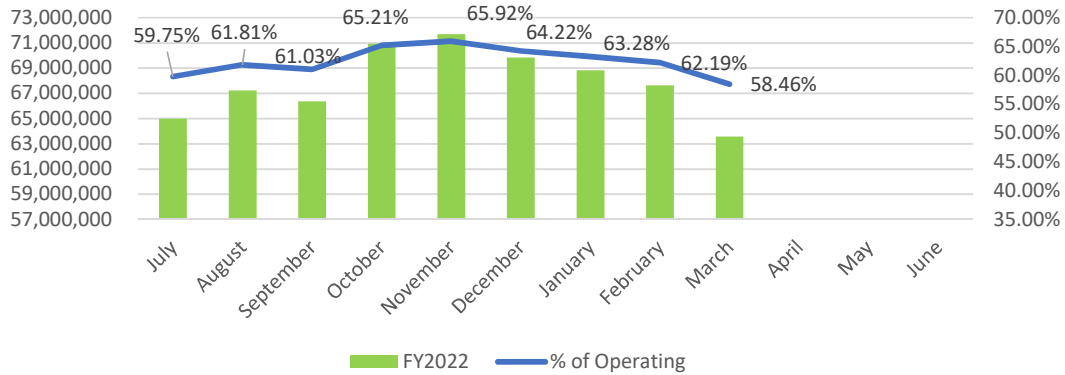
Total Operating Cash and Investments on February 28, 2022	<u>67,637,051</u>
Total Operating Cash and Investments on March 31, 2022	<u>63,583,011</u>
Total Operating Cash and Investments on March 31, 2021,	<u>57,889,015</u>
 % of Operating Budget	58.46%
Change in Operating Cash and Investments since February 28, 2022	<u>(4,054,040)</u>

*Illinois School District Liquid Asset Fund

	<u>Month End Balance</u>
<u>Capital Funds</u>	
Debt Service	977,960
Life Safety	1,817,384
CDB Escrow	3,925,267
Building Funds	3,970,349
ATC Capital	2,670,037
 Total Capital Funds:	 <u>13,360,996</u>

Total Capital Funds on February 28, 2022	<u>13,516,541</u>
Total Capital Funds on March 31, 2022	<u>13,360,996</u>
Change in Capital Funds since February 28, 2022	<u>(155,545)</u>

Operating Cash Balance and % Coverage of FY'22 Operating Budget



Month / Year	Cash & Investments	Capital	Total
March 2022	63,583,011	13,360,996	76,944,007
March 2021	57,889,015	16,320,911	74,209,926
February 2022	67,637,051	13,516,541	81,153,592
February 2021	58,371,407	18,029,220	76,400,627
January 2022	68,827,552	13,507,358	82,334,910
January 2021	58,933,599	17,961,949	76,895,548
December 2021	69,848,911	13,496,844	83,345,754
December 2020	59,642,700	17,962,058	77,604,758
November 2021	71,696,104	23,491,608	95,187,713
November 2020	59,174,467	23,724,660	82,899,127
October 2021	70,928,131	23,288,062	94,216,193
October 2020	60,310,843	23,527,607	83,838,450
September 2021	66,373,319	26,989,336	93,362,655
September 2020	63,680,363	23,314,770	86,995,132
August 2021	67,229,922	24,163,878	91,393,799
August 2020	57,188,522	26,624,788	83,813,309
July 2021	64,988,026	22,955,921	87,943,946
July 2020	56,297,105	25,271,236	81,568,341
June 2021	65,999,909	22,845,925	88,845,834
June 2020	54,510,977	23,758,781	78,269,758
May 2021	58,904,746	17,697,700	76,602,446
May 2020	50,905,472	19,385,048	70,290,520
April 2021	57,702,722	16,321,268	74,023,990
April 2020	53,537,017	9,820,346	63,357,363
March 2021	57,889,015	16,320,911	74,209,926
March 2020	54,181,766	9,814,807	63,996,573

DATE: April 12, 2022

TO: Board of Trustees
Rock Valley College

FROM: Ellen Olson, Vice President Finance / Chief Financial Officer

RE: **FY 2023 Tentative Budget**

Update on the FY 2023 Budget and Next Steps:

Operating Funds (Fund 01 & Fund 02)

- Revenue Assumptions
 - 4.5% increase 2021 EAV Estimates, 2.0% increase for 2022 EAV Estimates
 - Flat State funding for ICCB Operating and Equalization Grant
 - Enrollment projection 110,000 credit hours, decrease of 4.3% from FY22 budget of 115,000 credit hours
 - Tuition increase \$5.00 per credit hour

- Expenditure Assumptions
 - 7.0% increase in health care rates
 - Contractual salary increases
 - Fraternal Order Police, Faculty and Support Staff Association
 - Other salary increases
 - Administrator, Professional Staff Association, and Educational Support Personnel

Operations & Maintenance Restricted Fund (Fund 03 – Capital)

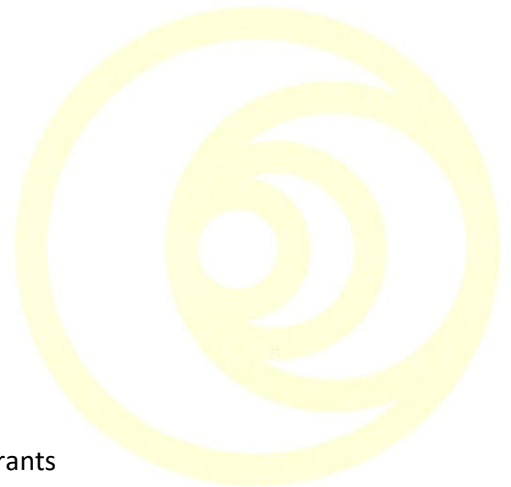
- Finish FY22 current approved projects
- FY23 capital needs will be brought for discussion in May

All Other Funds (Funds 04, 05, 06, 10, 11, 12 & 18)

- Bond & Interest (Fund 04) – principal and interest payments
- Auxiliary Fund (Fund 05) – includes
 - Community Education Outreach
 - Business Outreach
 - Athletics
 - Student Life
 - Starlight Theatre
- Restricted Purpose Fund (Fund 06) – Revenue and Expenses for grants
- Trust and Agency (Fund 10) – Student Clubs and Athletic fundraising
- Audit (Fund 11) – Expenses for College audit, revenue from property tax
- Tort (Fund 12) – Expense for College insurance, FICA, Tort and Athletic Insurance
- Health Benefit (Fund 18) – College medical, dental, life and other employee benefits, including the wellness center

Next Steps

- Approve tentative FY2023 budget at the May BOT meeting
- Tentative FY 2023 budget will be available for public inspection on May 25, 2023 for 30 days at the Financial Services office
- Public Hearing to be held during the June BOT meeting
- Adoption of the Final FY 2023 budget at the June BOT meeting



Rock Valley College
Operating Funds - Revenue & Expenditures
Preliminary Fiscal Year 2023 Budget

	<u>FY22 Original Budget</u>	<u>FY23 Preliminary Budget</u>	<u>FY22 Budget Vs FY23 Budget</u>	<u>% Increase (Decrease)</u>	
<u>Local Government Sources</u>					
Local District Taxes	\$ 17,343,175	\$ 17,798,447	\$ 455,272	3%	4.5% increase 2021 EAV Estimates & 2.0% Increase for 2022 EAV Estimates
Chargeback Revenue	-	-	-		
Personal Property Replacement	1,000,000	2,520,000	1,520,000	152%	Increase due to legislative changes and improvement in economic conditions
Other Local Sources	35,000	35,000	-	0%	
Total	<u>18,378,175</u>	<u>20,353,447</u>	<u>1,975,272</u>		
<u>State Government Sources</u>					
ICCB Base Operating Grant	4,335,125	4,367,638	32,513	1%	Assumption: State Funding flat
ICCB Equalization Grant	4,257,950	4,257,950	-	0%	Assumption: State Funding flat
ICCB - CTE	175,004	175,004	-		Assumption: State Funding flat
ICCB - Adult Education	-	-	-		
Other IL Governmental Grants	-	-	-		
Total	<u>8,768,079</u>	<u>8,800,592</u>	<u>32,513</u>		
<u>Student Tuition & Fees</u>					
Tuition	13,974,074	14,416,750	442,676	3%	Enrollment projection 110,000 credit hour. Tuition increase \$5.00 per credit hour
Technology Fees	878,000	1,100,000	222,000	25%	Based on enrollment projection, aligns with actual fees received in FY22
Registration Fees	26,000	26,000	-	0%	
Lab Fees	1,695,904	1,698,541	2,637	0%	
Miscellaneous Fees	237,711	304,858	67,147		
Total	<u>16,811,689</u>	<u>17,546,149</u>	<u>734,460</u>		
<u>Miscellaneous Revenues</u>					
Sales & Service	82,000	91,000	9,000	11%	
Facility Revenue	845,000	968,000	123,000	15%	
Investment Revenue	337,051	33,000	(304,051)	-90%	Projecting investment revenue based on current interest rates.
Nongovernmental Grants	240,000	308,257	68,257	28%	
Other Revenue	809,500	303,900	(505,600)	-62%	
Total	<u>2,313,552</u>	<u>1,704,157</u>	<u>(609,395)</u>		
Total Revenue	<u>\$ 46,271,495</u>	<u>\$ 48,404,345</u>	<u>\$ 2,132,850</u>		

Rock Valley College
Operating Funds - Revenue & Expenditures
Preliminary Fiscal Year 2023 Budget

	<u>FY22</u> <u>Original Budget</u>	<u>FY23 Preliminary</u> <u>Budget</u>	<u>FY22 Budget Vs</u> <u>FY23 Budget</u>	<u>% Increase</u> <u>(Decrease)</u>	
<u>Expenditures</u>					
Salaries	\$ 28,404,961	\$ 29,243,084	838,123	3%	Annual increases
Employee Benefits	4,505,570	5,197,982	692,412	15%	7% increase in health care rate based on FY 22 projection
Contractual Services	4,194,784	5,269,381	1,074,597	26%	Annual contractual increases
General Materials & Supplies	2,583,233	2,940,246	357,013	14%	Increase projected due to inflation and supply issues
Travel & Conf/Meeting Expense	386,643	461,815	75,172	19%	Increase due to expected travel post-COVID
Fixed Charges	658,355	688,765	30,410	5%	
Utilities	1,980,380	2,108,412	128,032	6%	
Capital Outlay	10,000	55,000	45,000	450%	
Other Expenditures	2,163,761	830,831	(1,332,930)	-62%	FY22 increase ATC tuition waivers, funds have been transferred to restricted, Fund 06
Provision for Contingency	<u>2,883,808</u>	<u>1,608,829</u>	<u>(1,274,979)</u>		
Total	<u>47,771,495</u>	<u>48,404,345</u>	<u>632,850</u>		
Total Expenditures	<u>\$ 47,771,495</u>	<u>\$ 48,404,345</u>	<u>\$ 632,850</u>		
Transfer in / (out) From Other Fund:	1,500,000	-			
Revenue Over (Under) Expenditures \$	-	-			

Operating Funds Funds 01 (Ed) & 02 (O&M) - Detail

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY22 Budget	FY 2022 Actuals as of 4.5.22	FY 2023 Budget
Revenue						
Local Government	16,870,130	17,664,821	18,893,404	18,378,175	11,264,692	20,353,447
State Government	8,233,331	9,092,975	8,957,834	8,768,079	6,793,052	8,800,592
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	18,566,446	19,017,914	17,624,553	16,811,689	16,897,563	17,546,149
Sales & Service Fees	97,487	97,322	128,325	82,000	91,451	91,000
Facilities Revenue	1,005,311	999,246	882,193	845,000	675,313	968,000
Investment Revenue	1,144,621	933,359	95,180	337,051	(71,036)	33,000
Gifts, Grants & Bequests	224,437	230,428	237,359	240,000	148,672	308,257
Other Revenue	303,192	455,289	3,090,440	809,500	357,179	303,900
SURS on Behalf	14,374,551	16,989,997	18,575,209	14,892,365	-	-
Total Revenue	60,819,507	65,481,351	68,484,495	61,163,859	36,156,886	48,404,345
Expenses						
Salaries	23,024,980	24,063,001	24,039,711	28,404,961	18,386,337	29,243,084
Employee Benefits	4,123,996	4,118,163	4,527,238	4,505,570	3,173,212	5,197,982
Contractual Services	3,196,161	3,088,067	3,232,367	4,194,784	2,771,194	5,269,381
General Materials & Supplies	1,749,760	1,803,747	1,821,693	2,583,233	1,535,652	2,940,246
Travel & Conf/Meeting Exp	219,638	159,991	133,196	386,643	114,961	461,815
Fixed Charges	558,165	527,819	511,244	658,355	441,476	688,765
Utilities	1,800,568	1,688,018	1,764,356	1,980,380	1,549,994	2,108,412
Capital Outlay	56,098	183,093	16,297	10,000	-	55,000
Other Expenditures	417,332	421,696	143,649	2,163,761	70,160	830,831
SURS on Behalf	14,374,551	16,989,997	18,575,209	14,892,365	-	-
Total Expenses	49,521,249	53,043,591	54,764,960	59,780,052	28,042,987	46,795,516
Contingency	29,500	-	-	2,883,808	-	-
Net Income (Loss)	11,298,257	12,437,760	13,719,536	(1,500,001)	8,113,900	1,608,829
Transfers	(11,049,976)	(5,000,000)	-	1,500,000	(10,700,000)	-
Beginning Fund Balance	17,489,987	17,738,268	25,176,029	38,895,564	38,895,564	36,309,463
Change in Fund Balance	248,281	7,437,760	13,719,536	(1)	(2,586,100)	1,608,829
Ending Fund Balance	<u>17,738,268</u>	<u>25,176,029</u>	<u>38,895,564</u>	<u>38,895,564</u>	<u>36,309,463</u>	<u>37,918,292</u>
% Operating Expenses		47.46%	71.02%	65.06%	129.48%	81.03%

Fund 01 Education - Detail

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals as of 4.5.22	FY 2023 Budget
Revenue						
Local Government	14,368,374	15,047,277	16,093,106	15,648,816	7,989,193	16,456,640
State Government	7,629,636	8,435,475	8,303,462	8,117,810	6,305,351	8,117,810
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	16,703,267	18,092,620	16,135,139	14,980,587	16,672,456	15,401,149
Sales & Service Fees	97,397	97,322	128,325	82,000	91,451	91,000
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	1,144,018	929,394	95,063	337,051	(71,077)	33,000
Gifts, Grants & Bequests	224,437	230,428	237,359	240,000	148,672	308,257
Other Revenue	121,246	191,571	2,837,096	587,000	214,501	84,000
SURS on Behalf	13,208,898	15,752,154	17,045,429	13,526,365	-	-
Total Revenue	53,497,274	58,776,241	60,874,980	53,519,629	31,350,548	40,491,856
Expenses						
Salaries	21,210,945	22,326,700	22,063,594	26,163,652	16,844,773	26,876,796
Employee Benefits	3,687,785	3,747,521	4,118,476	4,101,765	2,880,910	4,679,805
Contractual Services	1,669,860	1,918,517	1,874,496	2,342,084	1,781,560	3,183,746
General Materials & Supplies	1,382,545	1,459,192	1,427,933	2,020,533	1,276,056	2,379,546
Travel & Conf/Meeting Exp	220,605	165,765	129,560	393,568	116,925	472,140
Fixed Charges	385,142	363,655	347,293	442,355	264,000	460,765
Utilities	3,903	1,423	3,351	4,345	2,266	5,345
Capital Outlay	12,001	181,857	16,297	10,000	-	10,000
Other Expenditures	417,332	421,696	129,014	2,163,761	70,160	830,831
SURS on Behalf	13,208,898	15,752,154	17,045,429	13,526,365	-	-
Total Expenses	42,199,016	46,338,481	47,155,444	51,168,428	23,236,648	38,898,974
Contingency	29,500		-	2,883,808	-	-
Net Income (Loss)	11,268,757	12,437,760	13,719,536	(532,606)	8,113,900	1,592,882
Transfers	(11,049,976)	(5,000,000)	-	532,606	(10,700,000)	15,947
Beginning Fund Balance	15,560,211	15,778,992	23,216,753	36,936,288	36,936,288	34,350,188
Change in Fund Balance	218,781	7,437,760	13,719,536	(0)	(2,586,100)	1,608,829
Ending Fund Balance	15,778,992	23,216,753	36,936,288	36,936,288	34,350,188	35,959,017

Fund 02 Operations & Maintenance - Detail

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Budget	FY 2022 Actuals as of 4.5.22	FY 2023 Budget
Revenue						
Local Government	2,501,756	2,617,545	2,800,298	2,729,359	3,275,498	3,896,807
State Government	603,695	657,500	654,371	650,269	487,702	682,782
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	1,863,179	925,295	1,489,414	1,831,102	225,107	2,145,000
Sales & Service Fees	90	-	-	-	-	-
Facilities Revenue	1,005,311	999,246	882,193	845,000	675,313	968,000
Investment Revenue	603	3,965	117	-	41	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	181,946	263,718	253,343	222,500	142,678	219,900
SURS on Behalf	1,165,653	1,237,843	1,529,780	1,366,000	-	-
Total Revenue	7,322,233	6,705,110	7,609,516	7,644,230	4,806,338	7,912,489
Expenses						
Salaries	1,814,035	1,736,301	1,976,117	2,241,309	1,541,564	2,366,288
Employee Benefits	436,211	370,642	408,762	403,805	292,302	518,177
Contractual Services	1,526,301	1,169,550	1,357,871	1,852,700	989,634	2,085,635
General Materials & Supplies	367,215	344,555	393,760	562,700	259,596	560,700
Travel & Conf/Meeting Exp	(967)	(5,774)	3,636	(6,925)	(1,964)	(10,325)
Fixed Charges	173,023	164,164	163,951	216,000	177,476	228,000
Utilities	1,796,665	1,686,595	1,761,006	1,976,035	1,547,728	2,103,067
Capital Outlay	44,097	1,235	-	-	-	45,000
Other Expenditures	-	-	14,635	-	-	-
SURS on Behalf	1,165,653	1,237,843	1,529,780	1,366,000	-	-
Total Expenses	7,322,233	6,705,110	7,609,516	8,611,624	4,806,338	7,896,542
Contingency			-	-	-	-
Net Income (Loss)	(0)	-	-	(967,394)	0	15,947
Transfers	-	-	-	967,394	-	(15,947)
Beginning Fund Balance	-	-	-	-	-	0
Change in Fund Balance	(0)	-	-	(0)	0	-
Ending Fund Balance	(0)	-	-	(0)	0	0

Personnel Report

Recommendation: The Board of Trustees approves the following personnel actions:

A. APPOINTMENTS

_____, Director of Institutional Research, full-time with benefits (ADM), exempt, grade D, \$ _____ prorated for the balance of the calendar year, effective _____, 2022.

Sarah Luebke, Director of Human Resources, full-time with benefits (ADM), exempt, grade D, \$72,000 prorated for the balance of the calendar year, effective April 28, 2022.

A. DEPARTURES

Jerry Hose II, Aviation Maintenance Technology Instructor, temporary full-time Faculty, assignment ended, effective May 13, 2022.

William Isham, Welding Technology Instructor, temporary full-time Faculty, assignment ended, effective May 13, 2022.

Fredrick James Brun, Accounting Instructor, temporary full-time Faculty, assignment ended, effective May 13, 2022.

Robert Srygler, General Biology Instructor, temporary full-time Faculty, assignment ended, effective May 13, 2022.

Adam Hayashi, Biology Instructor, temporary full-time Faculty, assignment ended, effective May 13, 2022.

Rodger Hergert, Mathematics & Sciences Professor and Academic Chair, full-time Faculty, retiring, effective May 31, 2022.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary Board of Trustees

**RESOLUTION HONORING THE RETIREMENT OF
ROCK VALLEY COLLEGE EMPLOYEES**

WHEREAS, the following individuals have retired as employees of Rock Valley College during 2021 - 2022: Charles Konkol, Craig Garbe, Lora McClelland, Vicki Klass, Nancy Stinemyer-Dietz, Kaye Eckstaine, Dion Carr, Michael Beert, James Conley, Gordy Blaisdell, David Goodacre, Jacqueline Moss, Joab Irwin, Robbie Kaselitz, and Rodger Hergert

WHEREAS, Rock Valley College honors and celebrates the commitment and dedication of these employees who contributed countless hours and used their special skills and talents toward the betterment of Rock Valley College; and

WHEREAS, some proactively worked with faculty and staff to develop curriculum, others used their unique teaching style to share their knowledge and experience with countless numbers of students, others worked behind the scenes to ensure smooth day-to-day operations, and yet others used their talents to maintain and beautify the facilities and grounds of Rock Valley College; and

THEREFORE, be it now resolved that Charles, Craig, Lora, Vicki, Nancy, Kaye, Dion, Michael, James, Gordy, David, Jacqueline, Joab, Robbie, and Rodger take with them the gratitude and best wishes of all their colleagues at Rock Valley College and the Board of Trustees; and

BE IT FURTHER RESOLVED that the undersigned express their hope that their happiest years are those which lie ahead;

GIVEN under our hand and seal this 26th day of April 2022.

Jarid Funderburg, Chairperson

Attest: _____
Secretary, Board of Trustees

2022 Summer Flex Days for Full-time ESP, SSA, PSA, and Administrative Staff

BACKGROUND: Board Report #7793 was approved on March 23, 2021, by the Board of Trustees to offer five summer flex days in 2021 for full-time Educational Support Personnel (ESP), Support Staff Association (SSA), Professional Staff Association (PSA) and Administrative staff.

For 2022, it is again recommended that five (eight-hour) summer flex days be offered to the ESP, SSA, PSA, and Administrative staff to be used between May 16, 2022, and August 5, 2022.

The summer flex days must be used during the time period above, or they will be forfeited. The days must be used in eight-hour blocks and scheduled through the appropriate supervisor. If a shift is longer than the eight-hour flex day, the time can be supplemented with other paid time (vacation or personal hours) that the employee has available.

RECOMMENDATION: It is recommended that the Board of Trustees approve five (eight-hour) summer flex days for full-time ESP, SSA, PSA, and Administrative staff to be used between May 16, 2022, and August 5, 2022.

Howard J. Spearman. Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Donation Report
Tree Donation

Background: Mr. Dennis Anthony representing the Association of Illinois Soil and Water Conservation Districts/Winnebago County Soil and Water Conservation District (SWCD), Winnebago County, Illinois, has offered to donate and deliver to Rock Valley College 25 three-gallon potted oak trees, with a total estimated value of Five Hundred and 00/100 Dollars to be planted by Illinois 4-H.

The trees were delivered and planted on April 3, 2022. The College will not incur any expense as a result of this donation.

Recommendation: It is recommended that the Board of Trustees accept and acknowledge the donation of the aforementioned trees by the Association of Illinois SWCD/Winnebago County. The value of this donation is Five Hundred and 00/100 Dollars.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees



Virtual Desktop Initiative Update

Presented to Rock Valley College Board of Trustees Committee of the Whole
April 12, 2022

Rick Jenks, Vice President of Operations / COO

Virtual Desktop Initiative (VDI) Utilized by Rock Valley College (RVC)

- In May of 2019, the RVC Board approved the purchase and setup of AWS/Synchronet VDI solutions for \$120,000 and had estimated the annual cost to be \$200,000 a year.
- The only area utilizing the AWS platform is the Engineering Department for programs like Auto Cad and MatLab.
- Roughly 40 to 60 students utilize the system.
- The current cost for AWS is between \$3,200 and \$4,200 a month.

Microsoft Platform

- Office 365 is another platform utilized by RVC to access programs like Word, Excel, Outlook, Share Point, and one-Terabit drive storage for all users.
- Azure (a part of Microsoft) is also currently utilized by RVC. This platform includes an active directory, virtual private network (VPN), and a VDI license for each user.
- The Azure platform is part of Microsoft's educational discounts for Higher Education.
- The current cost for Microsoft Office 365 with the Azure licenses is roughly \$5,800 a month.

Information Gathered

- IT has researched building out a VDI solution utilizing either Azure (Microsoft) or AWS (Amazon Web Services).
- IT has also researched all the software utilized on campus and should be able to run in a virtual environment.
- Now would be a good time to consolidate software as we roll out new hardware.
- Under the Microsoft Educational VDI solution, we would need to pay only for storage usage and could update all student access on campus to a VDI solution. The cost to upgrade would be approximately \$3,300 a month.

Information Gathered

- Microsoft will assist with VDI setup at no additional cost.
- The Microsoft VDI solution may save Rock Valley College approximately \$400 a month.
- The Microsoft VDI solution would allow the college to continue researching and conducting experiments on VDI.
 - How well does the system work on a larger scale?
 - Does the VDI solution improve the classroom experience for students?

Cost Summary

Current

Future

	<u>Average Cost</u>	<u>Student Users</u>		<u>Average Cost</u>	<u>Student Users</u>
AWS	\$3,700	40-60	AWS	\$0	0
Azure (Basic)	\$5,800	0	Azure (Basic)	\$5,800	0
Azure (VDI)	\$0	0	Azure (VDI)	\$3,300	1000 (at any time)

Working with other Higher Education Institutions

- RVC is working with the Northern Illinois University (NIU) and the University of Illinois, Chicago (UIC) IT departments as they plan a similar solution for their university. In addition, Elgin Community College is also working on implementing an Azure VDI solution.

Advantages

- Students will have access to all their software needs from any computer on campus.
- Computer labs can be multi-functional. For example, the same lab could be used for engineering lab, science lab, and math lab in one day.
- Specialized labs can be removed to provide better space utilization and reduction in computer equipment needs.
- There is a possible cost savings or at least no additional cost.
- Implement the latest and most secure operating system.
- Reduce security risk by eliminating outdated software and hardware on the network.
- Increase authentication security by implementing Multifactor Authentication and standard password reset.

Moving Forward

- Work on building out VDI solution in Azure.
 - Start with the Engineering area.
 - Move Engineering from AWS to Azure.
- Cancel AWS contract / No penalty for canceling.
- Phase-in implementation over campus as hardware is implemented.
- Gather information on performance.
 - Time usage of students.
 - Bandwidth usage by students for computer usage.
 - Amount of server resources consumed during different times of the day.
- Continue to research and work with Azure, other universities and colleges, and stakeholders at RVC to see if the expansion of the VDI solution makes sense.

Additional Equipment - Monitors

- Monitor purchases were not part of the hardware purchased in January 2022.
- RVC had allocated \$600,000 in HEERF funding for purchases but only utilized \$456,975.
- RVC would like to replace some of the older monitors utilized on campus. Many of the monitors on campus are over ten years old.
- Increase video output to a High Definition setting.
- Start the process of upgrading the oldest monitors.
- Continue to purchase more equipment in the coming years, but this will give RVC a good start.

Questions?

Rock Valley College Board of Trustees Committee of the Whole Meeting - April 12, 2022

Tech Bus Stops – Fall 2021



Contact Information

Cornell Bondurant

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www.rockvalleycollege.edu/Foundation/RVCTechBus



Schools K – 12 & RVC Campus Engagements

- Careers on Wheels – RESA Middle School
- RPS 205 Counselor Breakfast & Update
- Belvidere YMCA Ozobots
- RVC Student Life Involvement Fair
- RVC Welcome Week
- Hononegah Application Day – **2-Day Event**
- Rockford Innovative Learning Center Application Day – **2-Day Event**
- RPS 205 Visit Day – **2-Day Event**
- RPS 205 Academy Fair – (Bus was not present due to space limitations, but Tech Bus information was disbursed)

Community Engagement

- Next Rockford – Bus Tour
- Mexican Consulate Event
- Rock House Kids
- Kiwanis Club of Rockford
- Experimental Aircraft Association (EAA) – **3-Day Event**
- AARC Booker Washington Community Center – Senior Cell Phone Tutorial
- 2nd Annual Mel Anderson Slow Roll Bike Event

Corporate and Business Partners

- All World Machinery Job Fair
- Parker Hannifin Corporation
- RVC Manufacturing Day



Tech Bus Timeline

The Tech Bus is mobile and operational from April – December. The bus was turned over to the engineer in Janesville for annual maintenance/service in December 2021. The service needed this year was more in-depth than what will be needed for future general maintenance.

The service performed this year included the following:

- Generator maintenance
- Expansion of generator hatch (to allow for better airflow and prevent overheating)
- Electrical work on backup lights
- Re-wrapping of vinyl paneling on the inside walls of the bus
- Installation of backup camera

What's Next for the Tech Bus?

A New Mobile Unit Coordinator is on the Horizon

- As the previous Mobile Unit Coordinator has now stepped into the role of Dean of Non-Credit Programs, we are hopeful that a new coordinator will be hired and onboarded soon.
- The Mobile Unit Coordinator position has been posted and made available for both internal and external candidates.

Engaging Diverse and Underrepresented Communities

- One of the big initiatives we will continue to focus on is providing educational resources to communities that may otherwise not have access to them. Collaborations with Winnebago County Housing Authority have been discussed regarding on-site career fairs at the various housing authority properties. The Tech Bus would be utilized for engagement and enrollment/registration.

On-Site Recruitment and Enrollment

- The Tech Bus will partner with Admissions and Recruitment during their high school application days and on-site registration. Utilizing the Tech Bus has allowed for easier enrollment and application submission. The Tech Bus has also been instrumental in recruitment and engagement during campus events such as the New Student Welcome, Explorer Events and RPS 205 Visit Days.

Customized Training for Businesses and Organizations

- One new initiative is partnering with various businesses and organizations to offer on-site customized training. On the Tech Bus, we can offer general computer training and Microsoft Office training, such as MS Word, Excel and PowerPoint.

Community Visibility

- Participation in community events has proven not only to increase Tech Bus visibility, but also to increase the interest in learning about academic and technical programs.

ROCK VALLEY COLLEGE 2022 - AT A GLANCE CAMPUS FACILITY EVENTS

(These are in-person scheduled events)

Date	Event	Staff	Student	Athletic	Community
April					
04/01/22	Baseball Game - Baseball Field, 2:30pm	x	x	x	x
04/01/22	Softball Game - Softball Field, 3pm & 5pm	x	x	x	x
04/02/22	Baseball Game - Baseball Field, 12pm & 2:30pm	x	x	x	x
04/02/22	Softball Game - Softball Field, 1pm & 3pm	x	x	x	x
04/05/22	Baseball Game - Baseball Field, 2pm & 4:30pm	x	x	x	x
04/05/22	First Tuesday Lecture - ERC PAR, 6pm	x	x		x
04/07/22	Baseball Game - Baseball Field, 2pm & 4:30pm	x	x	x	x
04/09/22	Rockford Park District Police Officer Testing - PEC Gym, 8am	x			x
04/09/22	Softball Game - Softball Field, 12pm & 2pm	x	x	x	x
04/09/22	Baseball Game - Baseball Field, 12pm & 2:30pm	x	x	x	x
04/10/22	Softball Game - Softball Field, 12pm & 2pm	x	x	x	x
04/13/22	Wellness Wednesday - SC Atrium, 12pm	x	x		x
04/13/22	Professional HeadShot Photo Shoot - SC Atrium, 1pm	x	x		x
04/13/22	Explore RVC @ ATC - ATC 6103, 4pm	x			x
04/14/22	Explore RVC @ RVCD - RVCD 6202, 4pm	x			x
04/15/22	Softball Game - Softball Field, 3pm & 5pm	x	x	x	x
04/16/22	Rising Stars All-Star Basketball Game Classic - PEC Gym, 5pm	x	x	x	x
04/19/22	Softball Game - Softball Field, 3pm & 5pm	x	x	x	x
04/19/22	Softball Game - Softball Field, 5pm	x	x	x	x
04/19/22	RVC & Community Orchestra Concert - ERC PAR, 7pm	x	x		x
04/20/22	Foundation Alumni & Retiree Breakfast - SC Atrium, 8am	x			x
04/20/22	Softball Game - Softball Field, 3pm & 5pm	x	x	x	x
04/21/22	Cap and Gown Distribution Day - PKLT 6, 9am	x	x		x
04/22/22	Arbor Day Celebration - SC Atrium, 10am	x	x		x
04/22/22	Explore RVC @ Stenstrom - SCCE Commons, 4pm	x			x
04/23/22	Baseball Game - Baseball Field, 12pm & 2:30pm	x	x	x	x
04/24/22	Baseball Game - Baseball Field, 12pm & 2:30pm	x	x	x	x
04/26/22	Explore RVC @ Allied Health - HSC 1000, 4pm	x			x
04/27/22	Softball Game - Softball Field, 3pm & 5pm	x	x	x	x
04/27/22	RVC Jazz Ensemble - ERC PAR, 7pm	x	x		x
04/28/22	IL Cyber Security Education Innovation Summit - WTC 1308, 9am	x	x		x
04/28/22	Stand Against Racism Panel Discussion - SC Atrium, 10:30am	x	x		x
04/29/22	Diversity, Equity, & Inclusion Awards Ceremony - SC Atrium, 11am	x	x		x
04/29/22	Black Student Union Divine 9 Greek Step Show - SCCE Commons, 7pm	x	x		x

OVER 20x
NJCAA DIII NATIONAL CHAMPIONS

THE HOME OF
CHAMPIONS

Rock Valley College Board of Trustees Committee of the Whole **April 12, 2022**

Softball

RVC Softball is currently 17-5 overall and #1 in the NJCAA Division III national poll. All five losses were to NJCAA D1 programs on the team's southern trip. They have four wins over nationally-ranked D2 opponents and are 14-0 vs. D2 opponents for the year.

Baseball

RVC baseball is 8-13 for the year. Most of their losses have come at the hands of nationally-ranked opponents in higher divisions. They are 7-2 since returning from the southern trip.

Golf

RVC golf program has signed four future student-athletes to Letters of Intent. Coach Graber is working hard to solidify a roster for Fall 2022.

Rising Stars

23rd Annual - Rising Stars All-Star Basketball Classic - April 16, 2022, at 5:00 p.m. (girls) & 7:00 p.m. (boys)

The sports media panel has selected the Rising Stars from the Rockford Register Star, Freeport Journal-Standard, local sports broadcasters, and area coaches. The panel decided on players from the entire Rockford Register Star readership area within Winnebago, Boone, Ogle, and Stephenson Counties or the Nic-10, Big North West, and the NUIC conferences.

Rock Valley College / PEC Building Main Gym

5:00 p.m. All Area Girls vs. Nic-10 Girls

7:00 p.m. All Area Boys vs. Nic-10 Boys

Hall of Fame

The induction ceremony honoring the 2022 Hall of Fame class was held on April 8, 2022, at 5:45 p.m. at Prairie Street Brewing Company.

This class includes two high-profile coaches, Misty Opat (Women's Basketball/Athletic Director) and Craig Doty (Men's Basketball), and three of the top student-athletes in LT Davis (Men's Basketball), Vivi Marquez (Softball) and Natalie Olsen (Volleyball).

Additionally, there are two RVC inductees to the Region IV Hall of Fame: LT Davis and Cierra Morris.



Advanced Technology Center Cost Summary

<u>1400 Big Thunder Blvd OZ, LLC</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Comments</u>
Building Acquisition	2,000,000.00	2,001,758.00	(1,758.00)	Board Report #7733, additional closing costs

<u>Stenstrom & Sons Construction</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	
Total Contract Value:	5,887,000.00	5,507,351.88	379,648.12	Board Report #7774-B and #7774-C
<i>Building Construction</i>	4,069,931.00	3,866,434.45	203,496.55	
FFE for Building Construction	1,317,069.00	1,257,971.08	59,097.92	
<i>Construction Allowance</i>	500,000.00	382,946.35	117,053.65	

<u>District 100</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	
Total Approved	481,500.00	407,863.21	73,636.79	Board Report #7767-C and #7909-C
Equipment	7,000.00	0.00	7,000.00	
Signage	18,109.50	18,109.50	0.00	
Permits & Fees	15,292.50	12,155.71	3,136.79	
Architect & Engineering	92,437.00	92,437.00	0.00	
Architect & Engineering (Additional Scope)	348,661.00	285,161.00	63,500.00	Board Report #7792-B and #7909-C
Total Project Construction:	8,368,500.00	7,916,973.09	451,526.91	

<u>Furniture, Fixtures & Equipment (FFE)</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining</u>	<u>Comments</u>
Total Approved*	4,400,185.69	3,863,248.49	536,937.20	

Total Project FFE:	4,400,185.69	3,863,248.49	536,937.20
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BUDGET

	<u>Budget</u>	<u>Approved</u>	<u>Spent</u>	<u>Remaining to be Spent</u>	<u>Remaining in Budget</u>
ATC Building	8,368,500.00	8,368,500.00	7,916,973.09	451,526.91	0.00
ATC Equipment & FF&E*	5,300,000.00	4,463,685.69	3,863,248.49	600,437.20	836,314.31
ATC Operational Costs*	358,277.43	358,277.43	294,883.81	63,393.62	0.00
ATC Tuition	1,500,000.00	1,500,000.00	173,104.50	1,326,895.50	0.00
	15,526,777.43	14,690,463.12	12,248,209.89	2,442,253.23	836,314.31

*Expenditures \$10,000 and greater have been approved by the Board

Total Funds Available	15,728,870.42
Funds Unallocated	202,092.99

ATC CHANGE ORDERS

Different \$\$

CHANGE ORDER	DESCRIPTION	PROPOSED COSTS	FINAL COSTS	NOTES	APPROVED
Change order #1	Steel stud framing of the soffit columns	14,021.00	7,717.00		BR #7785-G, PR #759G
Change order #2	Replace plumbing fixtures and flush valves in existing restrooms	9,172.00	9,172.00		BR #7785-G, PR #759G
Change order #3	Provide 3 ADA hand washing stations in labs	2,407.00	1,010.00		BR #7785-G, PR #759G
Change order #4	Credit to reuse existing door frames	(7,050.00)	(7,050.00)		BR #7808-D, PR #762D
Change order #7	Reinforcement in concrete topping over the precast in the Metrology lab	2,514.00	2,514.00		BR #7808-D, PR #762D
Change order #8	Elimination of the exit sign for a credit	(230.00)	(230.00)		BR #7808-D, PR #762D
Change order #9	Changing the overhead door from glass to steel in 1314 storage room for a credit (PR- 002)	(4,680.00)	(4,680.00)		BR #7808-D, PR #762D
Change order #10	Revisions to eliminate water service to building (PR-003)	(6,678.00)	(7,062.00)		BR #7808-D, PR #762D
Change order #11	Revisions to hardware (PR-004)	24,153.00	23,880.00		BR #79822-B, PR #765B
Change order #12	Changes per State Plumbing Inspector's rough in inspection (PR-005)	7,792.00	7,792.00		BR #7808-D, PR #762D
Change order #13	Extend walls of Modular Conference Room 1115 to ceiling (PR-006)	428.00	428.00		BR #7808-D, PR #762D
Change order #14	Force main piping material in-lieu of scheduled piping material (RFP-007)	3,139.00	3,139.00		BR #7808-D, PR #762D
Change order #15	Flue extension to RTU-15 as directed by OEMA (RFI-010)	526.00	526.00		BR #7808-D, PR #762D
Change order #16	Remove existing damaged drywall in Men's & Women's restroom & replace with new moisture resistant drywall	10,634.00	9,358.00		BR #7808-D, PR #762D
Change order #17	Ceiling grid and tile in storeroom 1157 (RFI-44)	1,204.00	1,204.00		BR #7817-E, PR #763E
Change order #18	Saw cutting and patching floor at the front entrances	1,433.00	1,433.00		BR #79822-B, PR #765B
Change order #19	Add drywall ceiling in existing women's restroom 1149 (PR-009)	1,363.00	1,363.00		BR #7817-E, PR #763E
Change order #20	Install new Astro 2x4 ceiling tiles in existing grid. (PR-008 Option A)	21,303.00	0.00	REJECTED BY ARCHITECT	Not Approved
Change order #21	Install new USG Radar second look (old) 2x4 ceiling tiles in existing grid. (PR-008 Option B)	18,322.00	0.00	REJECTED BY ARCHITECT	Not Approved

Different \$\$

CHANGE ORDER	DESCRIPTION	PROPOSED COSTS	FINAL COSTS	NOTES	APPROVED
Change order #22	Credit for 2x2 USG Radar second look 2x2 ceiling tile in lieu of 2x2 Astro ceiling tile. (PR- 008 Option A base bid rooms only)	(5,830.00)	0.00	REJECTED BY ARCHITECT	Not Approved
Change order #23	Credit for providing cable tray and PVC cable in lieu of pipe and wire for Welding Room 1502, plus provide cable tray in lieu of pipe and wire for CNC (- 960+320=640)	(640.00)	(640.00)		BR #7817-E, PR #763E
Change order #24	Revision to IT Network Rack, additional data port and plywood on walls for mounting equipment	823.00	823.00		BR #79822-B, PR #765B
Change order #25	Provide power to the 3 overhead doors at the loading dock (RFI-43)	9,867.00	7,473.00		BR #7817-E, PR #763E
Change order #26	Reduced length of marker boards	(1,055.00)	(1,055.00)		BR #7817-E, PR #763E
Change order #27	Add small wall to cover plumbing piping in storeroom 1608 (RFI-17)	1,256.00	1,256.00		BR #7817-E, PR #763E
Change order #28	Add drywall from top off existing wall in welding room to roof deck. (RFI-41 Alternate 1)	5,371.00	5,371.00		BR #7817-E, PR #763E
Change order #29	Add drywall from top of existing wall to bottom of duct work. (RFI-41 Alternate 2)	2,452.00	0.00	REJECTED BY ARCHITECT	Not Approved
Change order #30	Credit for eliminating floor finish in TDT waiting area	(1,247.00)	(1,247.00)		BR #7822-B, PR #765B
Change order #31	Vinyl plank flooring for front lobby	13,988.00	13,316.00		BR #7822-B, PR #765B
Change order #32	Credit for eliminating the installation of lockers	(3,705.00)	(3,705.00)		BR #7822-B, PR #765B
Change order #33	Remove existing conduit stubs on exterior front wall from old signage	1,615.00	1,615.00		BR #7822-B, PR #765B
Change order #34	Skim coating of the front vestibule walls to minimize different textures	946.00	946.00		BR #7822-B, PR #765B
Change order #35	Five access panels in restrooms 1601 & 1603	1,553.00	1,553.00		BR #7822-B, PR #765B
Change order #36	New diffusers & grills in restrooms 1601 & 1603 because of new hard ceiling	2,054.00	1,716.00		BR #7822-B, PR #765B
Change order #37	Credit for eliminating the welding gas shut off valves which are now being provided by Praxair	(1,503.00)	(1,503.00)		BR #7822-B, PR #765B

Different \$\$

CHANGE ORDER	DESCRIPTION	PROPOSED COSTS	FINAL COSTS	NOTES	APPROVED
Change order #38	Replaced a large number of couplings on existing sprinkler system that were leaking	3,296.00	3,296.00		BR #7822-B, PR #765B
Change order #39	Demolition of curbing and Installation of new ADA ramp and crosswalk for bus stop	7,350.00	5,088.00		BR #7822-B, PR #765B
Change order #40	Installation of 10 X 10 overhead door on the exterior wall of CNC Lab	23,467.00	23,467.00		BR #7822-B, PR #765B
Change order #41	Remove 5 old additional electrical boxes no longer in use in office 1139, Patch and paint.	832.00	832.00		BR #7822-B, PR #765B
Change order #42	Provide electrical receptacles to each IT rack for UPS system	149.00	149.00		BR #7822-B, PR #765B
Change order #43	Drain sprinkler system and relocate 2 sprinkler heads that conflict with the new ceiling grid in open office area 1121	626.00	626.00		BR #7946-D
Change order #44	Provide one additional vertical wire manager for the second floor IDF rack due to the number of cables	1,350.00	1,350.00		BR #7946-D
Change order #45	Credit for eliminating parking lot signs which will now be provided by RVC Police to meet IDOT requirements	(530.00)	(530.00)		BR #7946-D
Change order #46	Demo existing wall and reconstruct around mop sink basin in equipment room 1608 which has rotted through the steel studs	4,047.00	3,387.00		BR #7946-D
Change order #47	Change on demand water heating for restrooms 1109 & 1109 to meet plumbing inspector code requirements	890.00	890.00		BR #7946-D
Change order #48	Credit to provide 6" stainless steel base in lieu of 12" stainless steel base in Welding Lab	(1,710.00)	(1,710.00)		BR #7877-B
Change order #49	Grind and remove epoxy sealer and reapply a densify sealer on all concrete areas	9,879.00	9,879.00		BR #7877-B
Change order #50	To disconnect the duct heaters and remove diffusers & supply ducts to IT network rooms	5,412.00	5,412.00		BR #7851-D
Change order #51	Additional electrical for the CNC lab to accommodate additional machines	122,364.00	122,364.00		BR #7851-D
Change order #52	Replace the outside fire connection per the fire inspection report	993.00	993.00		BR #7851-D
Change order #53	Furnish & install new Bradley hand washing stations in the large restrooms	15,235.00	0.00	REJECTED, due to cost and long lead time. Will retrofit for less than \$6,000 with another contractor solution	

Different \$\$

CHANGE ORDER	DESCRIPTION	PROPOSED COSTS	FINAL COSTS	NOTES	APPROVED
Change order #54	Install new expansion tank on the existing hot water heater per the state plumbing inspection	3,033.00	3,033.00		BR #7851-D
Change order #55	Install new hot water heater per the state plumbing inspection	6,931.00	5,891.00		BR #7851-D
Change order #56	Stainless Steel security bench with handcuff rail for the Police office 1101	214.00	0.00		BR #7877-B
Change order #57	Replace the double check valve with an RPZ back flow device per the state plumbing inspection	9,767.00	9,767.00		BR #7851-D
Change order #58	Relocate 2 light fixtures in conference room that conflict with modular glass walls	543.00	543.00		BR #7851-D
Change order #59	Cap plumbing, remove light fixture & patch drywall in office area	1,770.00	1,770.00		BR #7851-D
Change order #60	Provide smaller alternate benches in single restrooms	(4,375.00)	(4,375.00)		BR #7877-B
Change order #61	Install tamper switch on existing RPZ fire sprinkler valve per the state plumbing inspector request	2,253.00	2,253.00		BR #7877-B
Change order #62	Provide 16 additional data drops in computer lab 1310 due to increasing the seating capacity to 40	6,833.00	6,833.00		BR #7877-B
Change order #63	Furnish & install RG-11 coax from MDF to each IDF and 120V power, RG-11 coax and data cables to two lobby TV displays	8,932.00	8,932.00		BR #7877-B
Change order #64	Installation of SOOW cord drops in lieu of rigid conduits for 6 CNC lathe machines	5,203.00	5,203.00		BR #7877-B
Change order #65	Installation of access panel to new transformers above the Metrology Lab from the CNC Lab	1,412.00	1,412.00		BR #7877-B
Change order #66	Diagnose and rework controls in 4 existing Carrier HVAC roof top units and replace control boards	2,794.00	2,794.00		BR #7877-B
Change order #67	Install taller overhead door in CNC lab to Flex lab 1514	24,053.00	24,053.00		BR #7877-B

Different \$\$

CHANGE ORDER	DESCRIPTION	PROPOSED COSTS	FINAL COSTS	NOTES	APPROVED
Change order #68	Install 2 electrical circuit with disconnect to the welding filter exhaust fan motor and welding filter VFD	5,517.00	5,517.00		BR #7877-B
Change order #69	Install electrical circuit with disconnect to the exhaust fan for the welding oxygen acetylene table	4,576.00	4,576.00		BR #7877-B
Change order #70	Install electrical circuit breakers, circuit breakers, plugs and receptacles on welders	6,743.00	6,743.00		BR #7877-B
Change order #71	Changes to the fire alarm devices due to the Welding partitions blocking them	1,161.00	1,161.00		BR #7877-B
Change order #72	Compressed air drops to equipment in CNC, Welding and Mechatronics	26,777.00	26,777.00		BR #7877-B
Change order #73	Installation of SOOW cord drops in lieu of rigid conduits the manual lathes and mills.	2,546.00	2,546.00		BR #7877-B
Change order #74	Installation of two 120V weatherproof duplex receptacles in the exterior tank farm for the fume and exhaust system	1,562.00	1,562.00		BR #7892-C
Change order #75	Pull and replace rotted electrical wiring between two parking lot lights	2,343.00	0.00	REJECTED BY OWNER. Not part of construction contract. RVC will handle repairs.	
Change order #76	Connect the fire sprinkler valve tamper switch on exterior fire suppression system at tank farm	2,085.00	0.00	REJECTED BY OWNER. RVC will install.	
Change order #77	Cut open and frame existing wall for supply and return ductwork of the welding fume exhaust system	1,334.00	1,334.00		BR #7892-C
Change order #78	Installation of electrical drop for the large format shear in Welding Lab	1,717.00	1,717.00		BR #7909-D
Change order #79	Troubleshooting and making repairs to existing Carrier RTU #5	3,346.00	3,346.00		BR #7909-D
Change order #80	Credit to eliminate JIB crane allowance for foundation	(15,000.00)	(15,000.00)		BR #7909-D
Change order #81	Credit for door hardware changes	(643.00)	(643.00)		BR #7909-D

Different \$\$

CHANGE ORDER	DESCRIPTION	PROPOSED COSTS	FINAL COSTS	NOTES	APPROVED
Change order #82	Credit to eliminate pavement markings for TDT practice area	(672.00)	(672.00)		BR #7909-D
Change order #83	Credit to eliminate labor for owner provided toilet accessories	(1,140.00)	(1,140.00)		BR #7909-D
Change order #84	Credit for remaining floor allowance	(12,440.00)	(12,440.00)		BR #7909-D
Change order #85	Credit for eliminating the reinforcement of an existing girder joist along grid line C	(645.00)	(645.00)		BR #7909-D
Change order #100	Assignment of Praxair to Stenstrom for the Welding Lab Fume & Exhaust	71,777.79	71,777.79	Assigned to Stenstrom \$679,564.79, increase due to project management \$71,777.79, Paid \$58,527.90 as of 1/31/22	BR #7851-D
	Total	433,765.79	416,551.79		