

2023-2024 SATISFACTORY ACADEMIC PROGRESS (SAP) APPEAL

Deadlines

Fall 2023	August 28, 2023
Spring 2024	January 23, 2024
Summer 2024	June 3, 2024

Name _____ RVC ID# _____ Phone # _____

Address _____ City _____ State _____ Zip _____

What semester you are requesting your financial aid be reinstated:

- Fall 2023
 Spring 2024
 Summer 2024

Understanding about payment:

- § Due to the large volume of appeals submitted, it may take several weeks for all appeals to be reviewed. **You are responsible to pay your tuition bill** if your appeal status has not been determined by the time payment is due.
- It is your responsibility to drop your classes if you do not plan to attend or pay.
 - If your appeal is approved, your Financial Aid File is complete and you are otherwise eligible for financial aid, your aid will be reinstated at that time. You will be notified of the decision via your RVC E-mail.

Have you submitted a SAP Appeal before? _____ If yes, for which semester? _____

1. What are your educational goals? _____

2. What degree or certificate are you seeking? (Form 9) _____
3. Submit a legible handwritten or typed explanation of the circumstances that caused you to fail to meet the required standards. **You must provide supporting documentation or the appeal will be denied.** Be specific and thorough in your explanation.

4. Submit a legible hand written or typed statement indicating the changes that you have made that will enable you to achieve success at Rock Valley College.

I certify that the information submitted is true and correct. I understand that submission of this appeal does not guarantee approval and that I may be required to pay for future enrollment at RVC. I understand that I will be notified of the decision via my RVC Email account. I understand that decision of the appeal is final and may not be further appealed. I have read the second page of instructions concerning this appeal. If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison, or both.

Signature: _____ Date: _____

(Signature required on BOTH sides of this form)

Name: _____ Student ID# _____

Only circumstances that are beyond your control will be considered for approval of an appeal. Examples of situations that will **NOT** be considered include, but are not limited to:

- Conflicts with instructor
- Incarceration
- Loss of drivers license
- Issues related to the typical adjustment to college (such as immaturity), or financial issues related to paying bills are not considered as extenuating circumstances for purposes of appealing loss of eligibility of financial aid
- Failure to attend class (other than documented reasons)
- Failure to drop a class by the posted deadline
- Failure to be adequately prepared for class (not purchasing books/supplies, not having adequate child care arrangements before classes begin, not having internet access and/or access to a computer for on-line courses)

Approval/Denial

- If your appeal is approved you must complete all coursework with a passing grade (this means no failing grades, withdraws or incompletes).
- If your appeal is approved and that semester’s progress does not bring you up to satisfactory progress as stated in the policy, you **must** submit a renewal appeal by the posted deadline.
- If your appeal is denied, you must regain academic satisfactory progress without the use of Financial Aid in order to regain your Financial Aid eligibility.
 - Satisfaction requirements are a Completion Rate of at least 67% and a GPA of at least 2.0
 - Financial Aid consists of Grants, Loans and College Work Study

Signature: _____ Date: _____

(Signature required on BOTH sides of this form)

Financial Aid Office Use only:

___ Approved for _____ (semester) approved by _____ date _____

___ Denied for _____ (semester) denied by _____ date _____

___ Counseling/advising form & Academic Recovery Plan

___ Graduation Evaluation

___ Curriculum Code

Notes:

All decisions are final. There is no appeal process to the U.S. Department of Education.