

Rock Valley College

RVC Board Policy 3:40.030

Employees Serving as Instructors Arts and Sciences/Career Education (AS/CE)

Subject to supervisory approval, employees of the College who are qualified and who have been requested by an academic department may teach classes during non-work hours. Any instruction during work hours requires a schedule of time to be made up and submitted to the supervisor and the Human Resource Department prior to the start of instruction.

Calculation of pay per contact hour is equal to 0.825% of the employee's base salary rate or lane and column from the Adjunct Faculty Salary Schedule, whichever is greater, but not greater than the faculty overload rate.

Reference: Board Report 6628

Implemented: June 30, 2009

Revised: April 8, 2014