

Rock Valley College

Registered Sex Offenders Procedure

RVC Administrative Procedure (2:10.040)

Federal Mandate

Effective October 28, 2002, the Campus Sex Crimes Prevention Act, became a federal law that provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education. This Act requires colleges to issue a statement advising the campus community where information concerning registered sex offenders may be obtained by any individual on campus requesting information concerning sex offenders attending or employed by the college. It makes the college responsible for providing the name, address, birth date, school attended, offense and if applicable, place of campus employment.

State of Illinois Mandate

Effective January 1, 2012, the Illinois Sex Offender Registration Act requires that any sex offender or sexual predator that will be employed or enrolled in classes at higher education institutions must register with the campus police. (730 ILCS 150/)

The Illinois State Police maintains a list of all sex offenders required to register in the state of Illinois. The state police database is updated daily and can be found at www.isp.state.il.us/sor/. Using a specific student or employee name and county of residence, a search of the database to identify the individual's status can be completed. The Rock Valley College Police Department also maintains a sex offender list that contains the names and information for all known registered sex offenders enrolled at or employed by the College. This information is available to anyone who requests the information.

Rock Valley College Registered Sex Offender (RSO) Protocol

The Illinois Sex Offender Registration Act requires any sex offender or sexual predator that will be employed or enrolled in classes, at Rock Valley College for five or more days or an aggregate of more than 30 days in a calendar year to register with the Rock Valley College Police Department. The sex offender must register with the RVC Police Department within three days of beginning enrollment at Rock Valley College. The individual must report in person to the RVC Police Department. Students or employees who fail to register their status as a sex offender are in violation of the registration act and may face arrest and dismissal from the College. RVC will post sex offender or sexual predator information at the Support Services Building (SSB), Student Center Information Desk, Stenstrom Center for Career Education (SCCE), and the Learning and Opportunity Center (LOC).

1. The RSO will go to the RVC Police Department in person, located in the Support Service Building on the main campus, and complete the registration

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process. The registration process will consist of completing the RSO form, taking an updated picture of the RSO, and uploading all information into the RVC database. If the RSO is a student, the designated Police Officer will also review the RSO's class schedule and determine if restrictions should be placed on the individual. If this is necessary, the designated Police Officer will inform the Director of Judicial Affairs. All RSO students will be given a notification postcard by the RVC Police Department to make an appointment with the Director of Judicial Affairs.

2. The registered sex offender must make an appointment to meet with the Director of Judicial Affairs. This appointment must be made within 10 business days from the day the RSO registered at the RVC Police Department. Failure to do so will be considered an RVC Code of Conduct violation section B.6: Failure to comply with reasonable directions of College Officials or RVC Police Officers acting in performance of their duties on campus or affecting conduct on campus. Judicial Affairs will provide the name/s of registered sex offenders that have not met this college requirement to the RVC Police Department. Officers from the RVC Police Department will make contact with the registered sex offender and issue a temporary suspension from Rock Valley College.
3. During the meeting with Judicial Affairs, the student will be informed of any restrictions they must follow while on any Rock Valley College campus or property. Judicial Affairs will provide a letter of restrictions (if applicable) to the RSO within 10 business days from the meeting. During this meeting, the student will also be advised that his/her failure to comply with the restrictions, outlined in the letter, may result in denial of enrollment, denial of access to any college campus or property, and /or a police action may be initiated against them by the Rock Valley College Police Department.
4. If the registered sex offender is an employee, the Director of Human Resources or his/her designee will meet with the College's Chief of Police, or his/her designee, to review the employee's work schedule and determine necessary restrictions, if any. If it is determined restrictions will be placed on an employee, the Director of Human Resources, or designee will set up a meeting to discuss the restrictions with the employee while they are employed at the College. Failure to comply with the restrictions may result in denial of employment, denial of access to any college campus or property, and/or police action may be initiated against them by the Rock Valley College Police Department.
5. A designated RVC Police Officer will notify faculty if any non-juvenile registered sex offender has enrolled in their course. No personal information will be given during this initial notification. If a faculty member requests the offender's information, it will be given, but only information that is public record.

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6. The Rock Valley College Police Department will maintain a database in conjunction with the Office of Judicial Affairs of all registered sex offender students. The database will contain identifier information as outlined in the Campus Sex Crimes Prevention Act.
7. Pursuant to Illinois law, information on subjects classified as a “juvenile sex offender,” is not open to general public inspection unless, at the discretion of the Illinois State Police or Rock Valley College Police Department, it is determined a person’s safety may be compromised. In these cases, the information on the juvenile sex offender may be released to the general public.

Reference: Board Report #6924

Implemented: August 28, 2012